



Knox City Council

KNOX CITY COUNCIL MINUTES

Ordinary Meeting of Council

Held at the

Civic Centre

511 Burwood Highway

Wantirna South

On

Tuesday 25 March 2008

KNOX CITY COUNCIL

**MINUTES FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE
CIVIC CENTRE, 511 BURWOOD HIGHWAY, WANTIRNA SOUTH**

ON

TUESDAY 25 MARCH 2008 AT 7.32 P.M.

PRESENT:

<i>Cr J Penna (Mayor & Chairperson)</i>	<i>Baird Ward</i>
<i>Cr M Davey</i>	<i>Chandler Ward</i>
<i>Cr A Gill</i>	<i>Dinsdale Ward</i>
<i>Cr K Orpen</i>	<i>Dobson Ward</i>
<i>Cr D Cooper</i>	<i>Scott Ward</i>
<i>Cr T Kamitsis</i>	<i>Taylor Ward</i>
<i>Cr M Van de Vreede</i>	<i>Tirhatuan Ward</i>
<i>Mr G Emonson</i>	<i>Chief Executive Officer</i>
<i>Mr I Bell</i>	<i>Director – Engineering & Infrastructure</i>
<i>Mr A Kourambas</i>	<i>Director - City Development</i>
<i>Mr R McKail</i>	<i>Acting Director – Corporate Development</i>
<i>Ms K Stubbings</i>	<i>Director – Community Services</i>

**THE MEETING OPENED WITH A STATEMENT OF ACKNOWLEDGEMENT,
A STATEMENT OF COMMITMENT AND A PRAYER**

***‘Knox City Council acknowledges we are on the
traditional land of the Wurundjeri and Bunurong people’***

BUSINESS:**Page Nos.****1. APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

Councillor Field, Councillor Cossari

Councillor Orpen sought Leave of Absence from Council from 1 May to 24 May 2008

Councillor Cooper sought Leave of Absence from Council from 4 April to 10 April 2008.

MOVED: CR. DAVEY

SECONDED: CR. VAN de VREEDE

That Councillor Orpen and Councillor Cooper be granted Leave of Absence.

CARRIED

2. DECLARATIONS OF INTEREST OR CONFLICT OF INTEREST

Nil

COUNCILLOR GILL VACATED THE CHAMBER AT 7.35PM DURING ITEM 3

3. CONFIRMATION OF MINUTES

MOVED: CR. ORPEN

SECONDED: CR. DAVEY

3.1 *Confirmation of Minutes of Ordinary Meeting of Council held on Tuesday 26 February 2008*

CARRIED

MOVED: CR. ORPEN

SECONDED: CR. DAVEY

3.1 *Confirmation of Minutes of Strategic Planning Committee Meeting held on Tuesday 11 March 2008*

CARRIED

COUNCILLOR GILL RETURNED TO THE CHAMBER AT 7.38PM DURING ITEM 4**4. PETITIONS AND MEMORIALS**

MOVED: CR. COOPER
SECONDED: CR. VAN de VREEDE

That Council

1. Acknowledge the recent discovery of the wreck of HMAS Sydney II off Western Australia and pay tribute to the 645 personnel lost during its ill-fated wartime battle with HSK Kormoran in November 1941; and
2. Pay special tribute to any former residents of the municipality of Knox who served on the ill-fated tour of duty on HMAS Sydney II in November 1941.

CARRIED

5. REPORTS BY COUNCILLORS

- | | | |
|-----|-----------------------------------|----|
| 5.1 | <i>Committees & Delegates</i> | 1. |
| 5.2 | <i>Ward Issues</i> | 2. |

6. CONSIDERING AND ORDERING UPON OFFICERS' REPORTS WITHIN THE CITY DEVELOPMENT GROUP

- | | | |
|-----------------------------|---|-----|
| <i>All Wards</i> | | |
| 6.1 | <i>Report Of Planning Applications Decided Under Delegation (160/1/06)</i> | 3. |
| <i>Chandler Ward</i> | | |
| 6.2 | <i>Application For The Use And Development Of A Three Storey Building Comprising Of 27 Dwellings And A Basement Car Park At 23-25 Chandler Road, Boronia Melway Ref. 65 A9 (File No. 2007/6710)</i> | 11. |

6. CONSIDERING AND ORDERING UPON OFFICERS' REPORTS WITHIN THE CITY DEVELOPMENT GROUP (cont'd)

	Scott Ward	
6.3	<i>Amended Planning Permit P/2005/6374 To Incorporate The Removal Of Vegetation And Allow The Bunds Around The Periphery Of The Site To Be Removed Earlier In The Process Than Originally Approved At 525 Stud Road, Scoresby (Known As The Austral Bricks Brickworks), Melway Ref. 72 J2 to 72 K4 (Application No. P/2005/6374A)</i>	58.
	All Wards	
6.4	<i>Logging Within Melbourne's Water Catchments</i>	73.
	All Wards	
6.5	<i>Knox City Council Waste Wise Report 2006/2007</i>	78.
	All Wards	
6.6	<i>Knox City Council Schools For Sustainability Program</i>	83.

7. PUBLIC QUESTION TIME

(Following the completion of business relating to Item 6, City Development, the business before the Council Meeting was deferred to consider questions submitted by the public). **90.**

8. CONSIDERING AND ORDERING UPON OFFICERS' REPORTS WITHIN THE ENGINEERING & INFRASTRUCTURE GROUP

	All Wards	
8.1	<i>Public Transport Consultative Committee Half Yearly Report</i>	91.
	All Wards	
8.2	<i>Scooter Usage In The Municipality</i>	96.
	All Wards	
8.3	<i>Supply Of Electricity And Related Services For Public Lighting</i>	102.

9. CONSIDERING AND ORDERING UPON OFFICERS' REPORTS WITHIN THE COMMUNITY SERVICES GROUP

	Dobson Ward	
9.1	<i>Former Ferntree Gully Secondary College Site</i>	110.
	All Wards	
9.2	<i>Knox Disability Advisory Committee Terms Of Reference</i>	118.
	All Wards	
9.3	<i>Knox Festival 2008</i>	127.
	All Wards	
9.4	<i>Ambleside Conservation Management Plan Steering Committee</i>	134.

10. CONSIDERING AND ORDERING UPON OFFICERS' REPORTS WITHIN THE CORPORATE DEVELOPMENT GROUP

- | | | |
|------|---|-------------|
| | Chandler Ward | |
| 10.1 | <i>Proposed Sale Of Portion Of Road Reserve Abutting 4 Claremont Avenue, The Basin (Melways Ref: 65 H10)</i> | 142. |
| | Dobson Ward | |
| 10.2 | <i>Proposal To Name Unnamed Laneway Abutting Property 117-119 Station Street, Ferntree Gully (Melway Ref: 74 B3)</i> | 147. |
| | All Wards | |
| 10.3 | <i>Signing And Sealing Of Lease Agreement Between Knox City Council And Southern Pacific Leisure Corporation (Knox) Pty Ltd</i> | 151. |
| | All Wards | |
| 10.4 | <i>Municipal Association Of Victoria Tender Agency Proposal – 2008 Municipal Elections</i> | 154. |
| | All Wards | |
| 10.5 | <i>Hearing Of Submissions – Draft Meeting Procedure And Use Of Common Seal Local Law</i> | 158. |

11. ITEMS FOR INFORMATION

- | | | |
|------|--|-------------|
| | All Wards | |
| 11.1 | <i>Works Report (As At Friday, 7 March 2008)</i> | 160. |

12. SUPPLEMENTARY ITEMS **176.**

13. URGENT BUSINESS **176.**

- | | | |
|--------|--|-------------|
| 13.1 | <i>Urgent Business</i> | 176. |
| 13.2 | <i>Call Up Items</i> | 176. |
| 13.2.1 | <i>Monitoring of Housing Approvals and Development In Knox</i> | 176. |
| 13.2.2 | <i>Tree Planting</i> | 176. |

14. QUESTIONS WITHOUT NOTICE **177.**

5. REPORTS BY COUNCILLORS

5.1 Committees & Delegates

5.1.1 COUNCILLOR MICK VAN de VREEDE

Councillor Van de Vreede attended the following Meetings

- Knox Bicycle Plan Consultative Group
- Knox Housing Advisory Committee
- Eastern Transport Coalition
- Study Tour to Perth to look at Public Transport Infrastructure and Service
- Environment Advisory Committee
- Knox Affordable Housing Reference Group
- Stud Park Structure Plan Working Group

5.1.2 COUNCILLOR KARIN ORPEN

Councillor Orpen attended the following Meetings

- Knox Festival Committee
- Mountain Gate Structure Plan Committee

5.1.3 COUNCILLOR JIM PENNA - MAYOR

Councillor Penna attended the following Meetings

- Rotary Club Community Forum on Mental Illness
- Dorset Square Boronia Traders Group Meeting
- Knox Chinese Elderly Citizens Club Luncheon
- Citizenship Ceremony
- Opening of Knox Festival
- Opening of Knox School Auditorium
- Knox Basketball Facilities Working Party
- Opening of Knox Cyber Safety Youth Forum
- Boronia Advisory Committee
- Amaroo Gardens Men's Lunch
- Mountain Gate Structure Plan Meeting
- Meeting with SEITA
- Opening of Second Cyber Safety Forum
- Rotary Club of Knox Meeting
- Opening of Greenleaf Project Workshop for Residents
- Mayoral Business Round Table Luncheon
- Bayswater Secondary School Debutantes Presentation Ball
- Mytilenian Community Festival
- Knox Central Advisory Committee
- Angliss Hospital Ferntree Gully Women's Auxiliary Annual General Meeting
- Knox Basketball Facilities Working Party
- Environment Advisory Committee
- Knox Referral Network Local Schools Business Competition Awards

5.1 Committees & Delegates (cont'd)

5.1.4 COUNCILLOR MONIQUE DAVEY

Councillor Davey attended the following Meetings

- Combined Preschools Advisory Committee

5.1.5 COUNCILLOR TONY KAMITSIS

Councillor Kamitsis attended the following Meetings

- Knox Central Urban Design Framework Implementation Advisory Committee

5.1.6 COUNCILLOR DAVID COOPER

Councillor Cooper attended the following Meetings

- Management Advisory Committee for Cathies Lane Transfer Station
- Knox Basketball Facilities Working Party
- Knox Central Urban Design Framework Implementation Advisory Committee

5.2 Ward Issues

5.2.1 COUNCILLOR VAN de VREEDE (TIRHATUAN WARD)

- Councillor Van de Vreede advised that the Smart Bus service from Ringwood to Frankston which travels along Stud Road had been launched. Travel on this service is free for the first two weeks of operation. Councillor Van de Vreede advised that the frequency of the service and the hours of operation of hours constitute a significant public transport service and he encouraged residents to utilise this new service.

5.2.2 COUNCILLOR DAVEY (CHANDLER WARD)

- Councillor Davey advised that consultation had commenced regarding the Basin Triangle. She was pleased to advise that a number of residents had expressed their interest in being involved with this project.

5.2.3 COUNCILLOR GILL (DINSDALE WARD)

- Councillor Gill was pleased to announce a significant funding contribution from the State Government to install floodlighting at the Bayswater Bowls Club. Additional funding will be provided by Council and the Bayswater Bowls Club to assist with this project. Councillor Gill advised of the Bayswater Bowls Club application for Council's support and assistance with this project.

ALL WARDS**6.1 REPORT OF PLANNING APPLICATIONS DECIDED UNDER DELEGATION (160/1/06)****SUMMARY:** *Manager – City Planning (Paul Dickie)**Details of planning applications considered under delegation are referred for information. It is recommended that the items be noted.***REPORT**

Details of planning applications decided under delegation are attached. The applications are summarised as follows:

Application Type	No.
Building Extensions:Residential	8
Other	4
Units	17
Dwelling	5
Tree Removal/Pruning	26
Subdivision	3
Signs	16
Change of use	1
Commercial	3
Removal of Tank and Replacement	2
Removal of Easement	1
TOTAL	86

It should be noted that the attached table has been amended in this month's report to delete the 'Applicant's Name' from the details provided. Whilst the applicant's name for Planning Applications is publicly available on the planning file, the inclusion of personal details in this report has raised privacy concerns. In consultation with Council's Privacy Officer, it is considered appropriate that the personal details of applicants be removed from this report and future reports.

RECOMMENDATION

That the planning applications decided under delegation report be noted.

MOVED: CR. DAVEY
SECONDED: CR. KAMITSIS

That the recommendation be adopted.

CARRIED

Knox City Council
Planning Applications Decided - Responsible Officer

1 February to 29 February 2008

No/ Type	Address	Description	Decision:	Ward
2007/6269	26 Rankin Road, BORONIA VIC 3155	Development of a double storey dwelling to the rear of the existing dwelling and removal of vegetation	05/03/2008 Notice of Decision	Baird
2007/6950	4 Wilkes Street, FERNTREE GULLY VIC 3156	Development of two double storey and one single storey dwelling	21/02/2008 Notice of Decision	Baird
2007/6786	7 Duncan Avenue, BORONIA VIC 3155	Development of the land for a second dwelling to rear of existing dwelling and subdivision of the land into two (2) Lots.	27/02/2008 Notice of Decision	Baird
2008/6082	212 Boronia Road BORONIA VIC 3155	Removal of one (1) Eucalyptus obliqua and the pruning of one (1) Eucalyptus obliqua	7/02/2008 Approved	Baird
2007/6885	7 Wattletree Road FERNTREE GULLY VIC 3156	Construction of three dwellings, two single storey and one double storey	12/02/2008 Approved	Baird
2008/6097	2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, Redfern Court and 17 Maryborough Road, BORONIA VIC 3155	The removal of one Corymbia maculata and the pruning of two trees; Eucalyptus melliodora and Eucalyptus cephalocarpa	22/02/2008 Approved	Baird
2007/6949	7 Neilson Street BAYSWATER VIC 3153	Development of three single storey dwellings	25/02/2008 Approved	Baird
2007/7063	146A Boronia Road BORONIA VIC 3155	Change of Use -Liquor Licence	28/02/2008 Approved	Baird

No/ Type	Address	Description	Decision:	Ward
05/6029/B	4 Paton Crescent BORONIA VIC 3155	The construction of two single storey dwellings to the rear of the existing and removal of vegetation	18/02/2008 Approved	Baird
2007/6739	1B/881-887 Burwood Highway FERNTREE GULLY VIC 3156	Retail outlet for motorcycle and jetski sales, servicing of vehicles, sale and fitting of accessories, and associated signage	27/02/2008 Approved	Baird
2007/7070	12 Stradbroke Road BORONIA VIC 3155	Subdivision of the land into three (3) Lots (Approved Unit Site)	18/02/2008 Approved	Baird
2007/7161	Burwood Highway FERNTREE GULLY VIC 3156 (50m west of Dorset Road)	Double sided internally illuminated advertising panel	22/02/2008 Refused	Baird
2008/6031	Lot DUPL Dorset Square BORONIA VIC 3155	Removal of two (2) <i>Corymbia maculata</i> and one (1) <i>Eucalyptus leucoxylon</i> from the Dorset Square car park area.	20/02/2008 Approved	Baird
2007/6821	19 Johnson Drive FERNTREE GULLY VIC 3156	The construction of a second dwelling to rear of the existing dwelling	28/02/2008 Approved	Baird
2008/6083	17 Clevedon Road THE BASIN VIC 3154	The removal of one (1) <i>Angophora costata</i> & prune one (1) <i>Fraxinus angustifolia</i>	12/02/2008 Approved	Chandler
2007/6909	25 Kalman Drive BORONIA VIC 3155	Removal of Easement (Drainage and Sewerage)	12/02/2008 Approved	Chandler
2008/6066	124 Albert Avenue BORONIA VIC 3155	The removal of four (4) trees (<i>Acmena smithii</i> , <i>Photinia glabra</i> , <i>Hoheria populneus</i> & <i>Ligustrum lucidum</i>) and prune three (3) trees (<i>Acer negundo</i> , <i>Betula pendula</i> & <i>Ligustrum lucidum</i>)	7/02/2008 Approved	Chandler
2007/6460	253 Forest Road BORONIA VIC 3155	Buildings and Works - Single dwelling	8/02/2008 Approved	Chandler

No/ Type	Address	Description	Decision:	Ward
2008/6110	15 Hansen Road BORONIA VIC 3155	Removal of 7 trees: Prunus cerasifera 'Pissardii', 4 x Acacia melanoxylon, 2 x Pittosporum undulatum and the pruning of three Corymbia ficifolia.	22/02/2008 Approved	Chandler
2008/6113	41 Beresford Drive BORONIA VIC 3155	The removal of five (5) Trees: Pinus pinea, 4 x XCupressocyparis leylandii.	27/02/2008 Approved	Chandler
2008/6109	10 Pope Avenue BORONIA VIC 3155	Removal of two (2) trees: Eucalyptus nicholii and Eucalyptus cinerea	22/02/2008 Approved	Chandler
2008/6081	258 Forest Road BORONIA VIC 3155	Building and works associated with the extension of the existing dwelling	27/02/2008 Approved	Chandler
2007/7022	1B Gwyn Crescent BORONIA VIC 3155	Construction of a pergola	13/02/2008 Approved	Chandler
2008/6075	65 Mount View Road THE BASIN VIC 3154	The removal of two trees: Eucalyptus botryoides and Eucalyptus radiata.	13/02/2008 Approved	Chandler
2008/6042	16 Claremont Avenue THE BASIN VIC 3154	The removal of one (1) Eucalyptus cypellocarpa tree	4/02/2008 Approved	Chandler
2008/6041	34 Golden Grove THE BASIN VIC 3154	Construction of a shed	6/02/2008 Approved	Chandler
2008/6095	3 Thelma Avenue BORONIA VIC 3155	The pruning of one (1) Eucalyptus obliqua tree	28/02/2008 Approved	Chandler
2008/6037	29 Old Forest Road THE BASIN VIC 3154	Alterations and additions to the existing dwelling, construction of a carport and removal of one (1) tree and pruning of one (1) tree	28/02/2008 Approved	Chandler
2008/6065	28 Marie Street BORONIA VIC 3155	The removal of two (2) trees: Eucalyptus goniocalyx, Eucalyptus microcorys.	8/02/2008 Approved	Chandler
2007/7130	1311 Mountain Highway THE BASIN VIC 3154	Double sided internally illuminated advertising panel	22/02/2008 Refused	Chandler
2007/7127	Mountain Highway, THE BASIN 3152 (Opposite 1218 Mountain Hwy 15m east of Basin Crt)	Double sided internally illuminated advertising panel	22/02/2008 Refused	Chandler

No/ Type	Address	Description	Decision:	Ward
2008/6002	1/24 Veronica Street FERNTREE GULLY VIC 3156	Development of the land for a single dwelling and the removal of vegetation	8/02/2008 Approved	Collier
2007/7046	699 Boronia Road WANTIRNA VIC 3152	Buildings and Works (Removal of existing LGP Tank and replace with 30KL underground tank)	26/02/2008 Approved	Collier
2007/7090	251 Mountain Highway WANTIRNA VIC 3152	Double sided internally illuminated advertising panel	22/02/2008 Refused	Collier
2007/6915	5 Thompson Drive, WANTIRNA VIC 3152	Construction of two double storey attached dwellings	04/03/2008 Notice of Decision	Collier
2007/7072	24 Mint Street, WANTIRNA VIC 3152	The construction of a second dwelling to the rear of the existing dwelling.	25/02/2008 Notice of Decision	Collier
2007/7094	Burwood Hwy, WANTIRNA VIC 3152 (approx 35m East of Templeton Drive)	Double sided internally illuminated advertising panel	22/02/2008 Refused	Collier
2007/7174	Mountain Hwy (adjacent 790 Mountain Hwy), Bayswater	Double Sided internally illuminated advertising panel	22/02/2008 Refused	Dinsdale
2007/7013	6 Cynthia Court, WANTIRNA SOUTH VIC 3152	Development of the land for a second dwelling to the rear of the existing dwelling	22/02/2008 Notice of Decision	Dinsdale
2007/6823	6 Berkley Street, WANTIRNA SOUTH VIC 3152	Double storey dwelling to the rear of the existing dwelling	25/02/2008 Notice of Decision	Dinsdale
2008/6039	3 Ramage Street BAYSWATER VIC 3153	Alteration to existing building	22/02/2008 Approved	Dinsdale
2007/6860	1 Ash Grove BAYSWATER VIC 3153	Single storey dwelling to the rear of the existing dwelling	7/02/2008 Approved	Dinsdale
2008/6045	700 Mountain Highway BAYSWATER VIC 3153	Buildings and works for the purpose of two shops	21/02/2008 Approved	Dinsdale
2007/6978	1A Alwyn Street BAYSWATER VIC 3153	Buildings and works - development of a double storey dwelling	25/02/2008 Approved	Dinsdale
2007/7047	659 Mountain Highway BAYSWATER VIC 3153	Buildings And Works (Removal of existing LPG tank and replace with 30KL underground tank)	27/02/2008 Approved	Dinsdale
2007/6728	4 Elm Street BAYSWATER VIC 3153	The construction of two dwellings (one single storey and one double storey) to the rear of existing dwelling	28/02/2008 Approved	Dinsdale

No/ Type	Address	Description	Decision:	Ward
2007/7019	Knox Ozone Sh 2202/509 Burwood Highway WANTIRNA SOUTH VIC 3152	Use of the land for Motor Repairs with associated buildings and works and signage.	7/02/2008 Approved	Dinsdale
2008/6096	236 Scoresby Road BORONIA VIC 3155	Removal of three (3) trees: 2 x Eucalyptus cephalocarpa, Eucalyptus botryoides.	14/02/2008 Approved	Dinsdale
2007/7056	39 Francis Crescent FERNTREE GULLY VIC 3156	Buildings and Works (Extension to Existing Dwelling)	12/02/2008 Approved	Dobson
2007/6745	Glengollan Village Underwood Road FERNTREE GULLY VIC 3156	Buildings and works to existing nursing home and residential building including removal of vegetation and the dispensation to bicycle requirements	26/02/2008 Approved	Dobson
2008/6059	2 Bergner Court LYSTERFIELD VIC 3156	Buildings and Works - Construction of a stable	27/02/2008 Approved	Dobson
2008/6091	2 Barton Avenue FERNTREE GULLY VIC 3156	Removal of (1) one Eucalyptus scoparia tree	14/02/2008 Approved	Dobson
2007/6996	6 Park Valley Way LYSTERFIELD VIC 3156	Construction of a double storey dwelling	27/02/2008 Approved	Dobson
2008/6101	6 Saxonwood Court FERNTREE GULLY VIC 3156	Removal of Two (2) Trees: Eucalyptus robusta, Ficus elastica	20/02/2008 Approved	Dobson
2008/6102	150 Underwood Road FERNTREE GULLY VIC 3156	Removal of three (3) Eucalyptus ovata (# 8, 9, 10) and to prune ten (10) Eucalyptus ovata and one (1) Eucalyptus cephalocarpa. (# 1, 2, 3, 4, 5, 6, 7, 11, 12, 13, 14)	18/02/2008 Approved	Dobson
2008/6105	35 Perra Street FERNTREE GULLY VIC 3156	Removal of seven (7) trees (5 dead Eucalyptus sp & 2 dead Acacia melanoxylon) and the pruning of four (4) trees (2 Eucalyptus radiata, Eucalyptus cypellocarpa & Eucalyptus gonicalyx).	26/02/2008 Approved	Dobson
2008/6052	21 Gerald Street FERNTREE GULLY VIC 3156	The pruning of Eucalyptus sideroxylon (Red Ironbark)	5/02/2008 Approved	Dobson
2008/6103	4 Halley Road FERNTREE GULLY VIC 3156	Removal of two (2) Grevillea robusta (Silky oak trees).	18/02/2008 Approved	Dobson
2007/7074	5 Skyline Way LYSTERFIELD VIC 3156	Development of the land for a double storey dwelling	26/02/2008 Approved	Dobson

No/ Type	Address	Description	Decision:	Ward
2008/6049	51 Ormonde Road FERNTREE GULLY VIC 3156	The removal of three (3) trees: Eucalyptus nicholii, Melaleuca styphelioides and Photinia glabra	5/02/2008 Approved	Dobson
2007/7030	10 Railway Road FERNTREE GULLY VIC 3156	Construction of a single storey dwelling and removal of one Sallow Wattle Tree	6/02/2008 Approved	Dobson
2007/7057	20 Parkview Drive FERNTREE GULLY VIC 3156	Subdivision of the land into two (2) Lots (Existing Dwellings)	13/02/2008 Approved	Dobson
2008/6099	10 Hillcrest Avenue FERNTREE GULLY VIC 3156	Dwelling addition and removal of vegetation	29/02/2008 Approved	Dobson
2008/6144	9 Kia-Ora Parade FERNTREE GULLY VIC 3156	Pruning of three (3) trees : 3 x Eucalyptus goniocalyx	29/02/2008 Approved	Dobson
2007/6861	75 Norma Crescent KNOXFIELD VIC 3180	Single storey dwelling to the rear of the existing dwelling	15/02/2008 Approved	Friberg
2007/6960	30 David Street KNOXFIELD VIC 3180	Development of three single storey dwellings	8/02/2008 Approved	Friberg
2007/6464	14 Philip Road KNOXFIELD VIC 3180	Construction of a double storey dwelling to the rear of the existing dwelling.	25/02/2008 Refused	Friberg
2008/6050	355 Stud Road WANTIRNA SOUTH VIC 3152	Buildings and works associated with the construction of a shade sail	4/02/2008 Approved	Scott
2007/7107	Burwood Highway (40metres west of Renou Rd), Wantirna South	Double Sided internally illuminated advertising panel	22/02/2008 Refused	Scott
2007/7109	Stud Road (Adjacent 369 Stud Road), Wantirna South	Double Sided internally illuminated advertising panel	22/02/2008 Refused	Scott
2007/7025	11 Newstead Way WANTIRNA SOUTH VIC 3152	Buildings and Works - Pergola and Verandah	5/02/2008 Approved	Scott
2007/7105	382 Burwood Highway WANTIRNA SOUTH VIC 3152	Double sided internally illuminated advertising panel	22/02/2008 Refused	Scott
2007/7103	382 Burwood Highway WANTIRNA SOUTH VIC 3152	Double sided internally illuminated advertising panel	22/02/2008 Refused	Scott
2007/7137	High Street Road (Opposite 435 Stud Road), Wantirna South	Double Sided internally illuminated advertising panel	22/02/2008 Refused	Scott

No/ Type	Address	Description	Decision:	Ward
2007/7085	High Street Road, WANTIRNA SOUTH	Double sided internally illuminated advertising panel	22/02/2008 Refused	Scott
2007/7134	High Street Road (Opposite 1401 High Street Road), Wantirna South	Double sided internally illuminated advertising panel	22/02/2008 Refused	Scott
2008/6043	30 Wellington Road LYSTERFIELD VIC 3156	The removal of two dead trees: Eucalyptus radiata and Eucalyptus melliodora	6/02/2008 Approved	Taylor
2008/6068	34 Timbertop Drive ROWVILLE VIC 3178	Prune five trees: 3 x Eucalyptus radiata and 2 x Eucalyptus cephalocarpa	8/02/2008 Approved	Tirhatuan
2007/6980	1498 Ferntree Gully Road KNOXFIELD VIC 3180	Subdivision of the land into twelve (12) Lots (approved industrial development site)	25/02/2008 Approved	Tirhatuan
2008/6112	24 Timbertop Drive ROWVILLE VIC 3178	The pruning of five trees: 2 Eucalyptus sideroxylon, 2 Eucalyptus radiata, Eucalyptus cephalocarpa.	26/02/2008 Approved	Tirhatuan
2007/7170	Lot RES Stud Road ROWVILLE VIC 3178	Double sided internally illuminated advertising panel	22/02/2008 Refused	Tirhatuan
2007/7163	Lot RES Wellington Road ROWVILLE VIC 3178	Double sided internally illuminated advertising panel	22/02/2008 Refused	Tirhatuan
2008/6093	13 Tetragona Quadrant ROWVILLE VIC 3178	Pruning of three trees (2 x Eucalyptus radiata & 1 x Eucalyptus cephalocarpa)	29/02/2008 Approved	Tirhatuan
2007/7008	13 Benedikt Court SCORESBY VIC 3179	Development of a double storey dwelling to the rear of the existing dwelling	8/02/2008 Approved	Tirhatuan
2007/7139	627 Stud Road SCORESBY VIC 3179	Double sided internally illuminated advertising panel	22/02/2008 Refused	Tirhatuan
2007/6592	11/1488 Ferntree Gully Road KNOXFIELD VIC 3180	Alteration to internal (Mezzanine Floor), Change of Use to Offices and Warehouse and parking dispensation	19/02/2008 Approved	Tirhatuan
TOTAL: 86				

CHANDLER WARD

6.2 APPLICATION FOR THE USE AND DEVELOPMENT OF A THREE STOREY BUILDING COMPRISING OF 27 DWELLINGS AND A BASEMENT CAR PARK AT 23-25 CHANDLER ROAD, BORONIA Melway Ref. 65 A9 (File No. 2007/6710)

PURPOSE: *Planner (Peita Tapper)*

This application seeks approval for the use and development of a three storey building comprising of 27 dwellings and a basement car park at 23-25 Chandler Road, Boronia. The application was advertised and fifteen (15) objections were received by Council. With the recommended conditions it is considered that the proposal achieves the objectives of State and Local Planning Policies. As an appeal against Council's failure to determine the application within the statutory timeframe has been lodged with the Victorian Civil Appeals Tribunal (VCAT) it is recommended that should Council be able to make a decision on the application that a Notice of Decision to grant a permit be supported.

Land:	23-25 Chandler Road, Boronia
Applicant:	Gattini & Partners
Owner:	Naelfran Nominees Pty Ltd
Existing Use:	Vacant site and dwelling
Proposed Development:	Use and development of a three storey building comprising 27 dwellings and a basement car park
Area/Density:	2,159m ² /1 Dwelling per 80m ²
Zoning:	Business 2 Zone
Overlays:	Vegetation Protection Overlay – Schedule 3
Local Policy:	Clause 22.07 Neighbourhood Character Clause 22.10 Housing Policy
Neighbourhood Character Precinct:	Bush Suburban 1
Number of Objections:	15
Application Received:	6 September 2007
Advertising Commenced:	7 November 2007
Advertising Completed:	3 December 2007
PCC Meeting:	19 February 2008

Key Issues:

- **Site within Boronia Activity Centre.**
- **Development proposes an alternate form of housing**
- **Compliance with Boronia Structure Plan.**

6.2 23-25 Chandler Road, Boronia (cont'd)

1. BACKGROUND

1.1 The Proposal

The proposal is for the use and development of a three storey building comprising 27 dwellings and a basement car park at 23-25 Chandler Road, Boronia. The development will comprise the following (see Appendix B):

- Demolition of all structures and vegetation on the site.
- Construction of a three storey building containing a total of 27 dwellings of which 6 are to be one bedroom, 16 two bedroom and 5 three bedroom.
- A basement car park is proposed which will contain a total of 38 car parking spaces, 6 of which are allocated as visitor spaces.
- The building is proposed to be finished with a combination of render and face brick work with sections of stone and glass.
- The application was amended prior to the advertising period which saw a reduction of development by one unit, due to concern with the poor level of amenity, and replacement with a 'gym' and reduction in the overall height by 700mm.

1.2 Subject Site

The location of the subject site and its surrounds are shown at Appendix A, the key characteristics of the site include:

- The subject site comprises of two lots at 23 and 25 Chandler Road, located on the north western corner of Chandler and Rangeview Road's, Boronia. The combined area of these two lots is 2162m².
- The sites have a frontage to Chandler Road of 46m and to Rangeview Road of 47m and a fall of approximately 3m from the rear to the front (north to south).
- The site at 23 Chandler Road is vacant, while 25 Chandler Road contains a dwelling and ancillary building which have previously been used as commercial premises.

1.3 Surrounds

The surrounding neighbourhood is characterised by:

- The surrounding area contains a mixture of uses and built form. To the north and east of the site is primarily residential in nature, with a mixture of lot and dwelling sizes. The Boronia Primary School is also located to the north and is accessed from Rangeview Road.

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- To the south and west of the site are primarily commercial properties, including Dorset Square, a K-mart and Coles supermarket. The abutting property to the west is a two storey office building setback 23m from the street frontage, with car parking in the front setback. The office is constructed along the boundary with the subject site.
- The Boronia train station is also within 400m walking distance of the subject site.
- The site is located within the Boronia Major Activity Centre and is included within the Boronia Structure Plan.

1.4 Opportunities and Constraints

Opportunities

- Located within the Boronia Major Activity Centre with excellent access to public transport, commercial, recreational and community facilities.
- The property is located on a corner with a fall from the residential properties to the rear and located adjacent to a commercial property

Constraints

There are no apparent constraints to the site.

2. CONSULTATION

2.1 Advertising

The application was advertised by way of two signs on site, one on each frontage, and notices were sent to adjoining property owners and occupiers. Fifteen objections were received.

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CONCERN	OFFICER COMMENT
<p>Impact on traffic congestion and on street parking availability within the area.</p>	<p>The objectors to the proposal were concerned that there would be an increase in traffic as a result of the proposal which would have a negative impact on the already busy Chandler/Floriston/Rangeview Road intersections. In response to this concern the applicant was required to provide a traffic report which explained the impact of the proposal on these intersections. The report found that the impact would be minimal and Council's Traffic Engineers raised no objection to this finding.</p> <p>The development proposes the provision of car parking in accordance with the requirements of Clause 55 of the Knox Planning Scheme (Rescode), which includes 1 space for every one and two bedroom dwelling and 2 spaces for every three bedroom dwelling. In addition to this 6 visitor car parking spaces are proposed. The objections received emphasised that on street car parking in the area was difficult given the number of smaller dwellings and the school.</p> <p>It is considered that the provision of parking in this case is sufficient as it complies with the Rescode standards and is generally supported by Councils Traffic Engineers.</p>
<p>The height and scale of the building is out of character with the rest of Boronia</p>	<p>The building is proposed to be a maximum of three storeys with a basement level car park. While the style and height of development is uncharacteristic of the existing built form in the area, the site's location within the Boronia Major Activity Centre and supporting Boronia Structure Plan, identify that an increase in density and a change in built form is generally supported. In this case the Boronia Structure Plan identifies the subject site as being in a location where a three storey form is encouraged.</p> <p>The building has been designed to take advantage of the slope of the land by incorporating a basement level car park and two entries to the building. The style of architecture and the colours and materials proposed are simple and muted. While the built form is different to the existing character of Boronia, development such as the proposal is generally supported by Melbourne 2030 and the Knox Planning Scheme.</p>

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Loss of privacy	<p>The proposal includes screening to the north facing elevation, which is the only elevation which abuts a residential property. The screening proposed is considered to comply with the requirements of Rescode in protecting the privacy of adjoining dwellings.</p> <p>The site proposes a number of windows and balconies without screening, however these face Chandler and Rangeview Road's and do not abut the boundaries of any residential properties.</p>
Concern about waste collection, i.e. potential for 56 bins along the street frontage on collection day.	<p>The applicants will be organising private waste collection from within the basement area. The contractor will be able to provide an appropriate sized vehicle with side loading capabilities to service the dwellings. A condition of any permit will reflect this arrangement by the requirement of a Waste Management Plan and it will be noted that the site will not be serviced by Council waste collection in the future.</p>
Concern regarding removal of vegetation from the site	<p>A planning permit is not required to remove the vegetation on site, which includes a number of environmental weeds. A condition of any permit to issue will require the submission of a landscape plan showing the planting of native vegetation.</p>
Impact on the operation of adjoining businesses	<p>Concern was raised by the owner of the office building to the west of the site, with specific reference to the potential for vehicles associated with the site to park on his land. As previously stated car parking is being provided on site in accordance with the rescode requirements. Management of the office site is the responsibility of the property owner and if there is concern that the site could be used for parking, gates could be erected (subject to planning approval). It is not considered reasonable to require the applicant to secure the adjoining site to prevent the possible parking of vehicles on the site.</p>
Loss of views	<p>The scale of the proposed building is such that it has the potential to interrupt current distance views from surrounding properties. The building has been setback from the boundary with the adjoining residential properties in accordance with the Rescode standards and as previously discussed the three storey scale is supported by the Boronia Structure Plan.</p>

6.2 23-25 Chandler Road, Boronia (cont'd)

Demand for services such as gas, water and electricity	Any reduction in the provision of services which may occur as a result of the proposal must be addressed by each service provider. This is not an issue which can be reasonably considered as part of the planning process. It is noted that no concerns were raised by services providers during the development of the Boronia Structure Plan that would indicate that this proposal would have an adverse affect on services.
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2.2 Planning Consultative Committee (PCC) Meeting

A Planning Consultative Committee (PCC) Meeting was held at Council on 19 February 2008. The concerns of the objectors were expressed and the applicant presented the design concepts. Objectors expressed the following concerns:

- Additional car parking should be provided on site or the scale of the development reduced. One objector suggested an additional 16 car parking spaces should be provided and it was noted that there is limited on street parking available.
- Concern about impact of additional traffic to the Chandler/Floriston/Rangeview Road intersections.
- Noise from heating and cooling units.
- Loss of privacy due to overlooking from windows and balconies.
- Can some trees be retained on site? Specifically those along the northern boundary as they provide privacy and will obscure views of the building.
- Height of the building is of concern, could the top floor be removed.
- Waste management, potential to have 56 bins lined up along the street on collection day.

In response to the above concerns the applicants provided the following response at the meeting:

- The number of car parking spaces proposed complies with the Rescode requirements.
- A traffic report was submitted which found that there will be minimal impact on the existing traffic situation at the Chandler/Floriston/Rangeview Road intersections.

6.2 23-25 Chandler Road, Boronia (cont'd)

- The heating and cooling units will be small and modern and also can be acoustically screened to further reduce any noise impacts, this could be placed as a condition on any issued permit.
- The whole of the northern elevation will be screened in accordance with the Rescode requirements. This is the only residential boundary.
- The trees along the northern boundary are unlikely to be able to be retained, however new planting is proposed along this boundary.
- The applicants are unwilling to remove the top storey as it is what makes the project financially viable. It is also noted that the three storey height is supported by the Boronia Structure Plan.
- The waste management will be done privately and within the basement of the building. There will be no bins placed out on the street.

Since the PCC meeting the applicants have agreed to further reduce the height of the northern section of the building by 600mm, which is an overall reduction of 1.3m since the application was lodged. In addition, amended plans have been submitted showing a redesign of the upper level to further articulate the building and provide increased detail and interest. This amended design and floor layout is at Appendix C.

2.3 Referrals

DEPARTMENT AUTHORITY	COMMENT	OFFICER COMMENT
Engineering and Infrastructure (Drainage)	Council's Engineering Department provided standard drainage conditions.	Standard conditions to be placed on any permit issued.

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<p>Engineering and Infrastructure (Traffic)</p>	<p>Council's Engineering Department provided standard traffic conditions.</p> <p>It is possible that the use will generate high traffic volumes, therefore a traffic impact assessment is required.</p> <p>Car spaces should be a minimum of 5.4m long to account for vehicle overhang.</p>	<p>Standard conditions to be placed on any permit issued.</p> <p>A Traffic Impact Assessment was requested and provided by the applicant. The report found that the additional traffic generated by the development will have a negligible effect on the capacity and operation of the surrounding road network, specifically the Chandler/Floriston Road intersection. Council's Engineers offered no objection to this finding.</p> <p>The car parking spaces have been designed in accordance with the requirements of the Knox Planning Scheme and it is not considered reasonable to require a larger space. It is noted that increasing the length of the spaces would severely restrict the number of spaces that could be provided which would therefore impact the development potential of this site.</p>
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6.2 23-25 Chandler Road, Boronia (cont'd)

	<p>A turning area should be provided at the end of aisles where visitor parking is proposed.</p> <p>The storage unit 11 obstructs parking space 34 and would inhibit turning.</p>	<p>The Traffic Engineers are concerned that if visitor spaces are occupied that it is difficult for visitors vehicles to turn and exit the premises. The visitor spaces should be easy to locate and easy to use. As an alternative to providing a turning area it is proposed to relocate the spaces to be adjacent to the entry for vehicles to the basement car park. It will be obvious to visitors if all spaces are occupied and turning and exiting can be safely achieved. The condition will require the following:</p> <ul style="list-style-type: none"> - relocation for the storage units 8, 9 and 11 and 12 to be between spaces 23 and 24 and 29 and 30. - Renumbering of spaces 25-28 as visitor spaces and relocate spaces for units 6-9 to spaces 30-33 <p>The applicant has confirmed that vehicles will be able to enter and exit parking space 34 without being unreasonably inhibited by storage space 11.</p>
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6.2 23-25 Chandler Road, Boronia (cont'd)

	<p>Evidence needs to be provided that a waste collection truck can turn within the basement.</p> <p>The allocation of car parking spaces 36 and 38 should be swapped so that the space for Unit 1 is adjacent to its storage locker.</p>	<p>The applicants have confirmed that they have found a waste collection contractor who has a smaller truck with side loading capabilities which will adequately service the site. This will be confirmed by a condition of any permit to issue requiring a waste management plan be submitted detailing this private arrangement.</p> <p>This can be included as a condition of any permit to issue.</p>
Arborist	<p>No permit is required for any vegetation removal on the site under the provisions of the VPO3. The two native trees on site are environmental weeds and should be removed.</p>	<p>Comments are noted.</p>
Waste Management	<p>A private contractor would be the most appropriate method for waste collection for this development. Significant changes would be required to be made to the proposal to allow for Council collection.</p>	<p>It is proposed to utilise a private contractor. A condition of any permit to issue will specify this.</p>

6.2 23-25 Chandler Road, Boronia (cont'd)

Building	Question as to location of mechanical ventilation for the car park.	This is not shown on the plans however a condition of any permit to issue will require specification of the mechanical ventilation plant location within the basement, located to have no adverse impact on surrounding properties or pedestrians.
Landscape	<p>There is a 1.5m wide easement along the northern boundary of Unit 7, therefore it is not suitable to plant a tree here and a large shrub should be planted as an alternative.</p> <p>Trees along the northern boundary would need to be deciduous to allow for summer shade and winter light to dwellings.</p> <p>The garden beds proposed over the lower levels are too shallow to contain mature trees, planting proposed is not drought tolerant and no drainage or irrigation is proposed. A more suitable alternative would be replacement with a trellis supporting something like an ornamental grape vine.</p> <p>A number of alternative species are recommended to those proposed.</p>	The comments will form conditions regarding the submission of a landscape plan of any permit to issue.

6.2 23-25 Chandler Road, Boronia (cont'd)

3. DISCUSSION

This section considers the proposed development in light of the provisions of the Knox Planning Scheme including local planning policies, any other relevant policies and objections.

3.1 Zones and Overlays

The site is located in a Business 2 Zone. Within this zone a planning permit is required for the use of land for 'accommodation' and for the construction and carrying out of works.

The purpose of the zone is to encourage the development of offices and associated commercial uses and also to implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies, including Council's Housing Policy.

The site is also located within the Vegetation Protection Overlay – Schedule 3 which seeks to protect remnant overstorey native vegetation, with a permit required to remove, destroy or lop any native vegetation which has a height of more than 8m and has a trunk of more than 300mm in diameter. No permit is required under the provision of this overlay for the removal of any vegetation on site.

3.2 Policy Consideration

Pursuant to Clause 11 of the Knox Planning Scheme, planning authorities will endeavour to integrate the range of policies relevant to the issue to be determined, and balance conflicting objectives in favour of net community benefit and sustainable development.

The following table provides a summary assessment of the proposal against relevant state and local planning policies:

6.2 23-25 Chandler Road, Boronia (cont'd)

STATE AND LOCAL PLANNING POLICY FRAMEWORK (Clauses 11 to 21)		
POLICY/STRATEGY OBJECTIVE	PLANNING PROVISION	OFFICER COMMENT
<p>NEIGHBOURHOOD CHARACTER</p> <p><i>Ensure use/development responds sympathetically to the key local characteristics which are important to an area's character.</i></p>	<p>Melbourne 2030 - <u>A great place to be</u></p> <p>Knox Planning Scheme - Local Planning Policy (MSS) - <u>Strategies / Implementation</u></p>	<p>Council's Neighbourhood Character Study identifies the site within the Bush Suburban 1 Precinct. The study is referenced in the Knox Planning Scheme under the Neighbourhood Character Policy.</p> <p>While the development is assessed against the Neighbourhood Character Policy in a later table, it should be noted that as the site is within an identified Major Activity Centre with an associated Structure Plan, and therefore the character of the area is changing and has strategic support for this change.</p>

6.2 23-25 Chandler Road, Boronia (cont'd)

STATE AND LOCAL PLANNING POLICY FRAMEWORK (Clauses 11 to 21)		
POLICY/STRATEGY OBJECTIVE	PLANNING PROVISION	OFFICER COMMENT
<p>URBAN CONSOLIDATION</p> <p><i>Locate a substantial proportion of new housing in or close (within walking distance) to activity centres and other strategic redevelopment sites that offer good access to (community and commercial) services and transport, and maximise use of existing infrastructure.</i></p>	<p>Melbourne 2030 – <u>A more compact city</u></p> <p>Knox Planning Scheme - Local Planning Policy (MSS) - <u>Objectives</u> and <u>Strategies/Implementation</u></p>	<p>The proposed development is supported by State and Local planning policy, Melbourne 2030 and the Boronia Structure Plan. The development achieves strategic compliance by 'locating a substantial portion of new housing in or close to activity centres' (Clause 12 – Melbourne 2030).</p> <p>State policy comprises of strategies with respect to 'Activity Centres' to provide a more compact city and take advantage of the existing infrastructure, services and public transport. The site is located in a preferred location for housing, which also:</p> <ul style="list-style-type: none"> ▪ Provides alternate forms of housing. ▪ Reduces car dependency. ▪ Improves alternate modes of transport such as cycling, public transport and walking.
<p>HABITAT / IMAGE OF KNOX</p> <p><i>Retain/ enhance the "green leafy image"</i></p>	<p>Knox Planning Scheme - Local Planning Policy (MSS) - <u>Objectives</u></p>	<p>The site contains limited vegetation none of which is of significance and includes environmental weeds. Due to the type of development proposed it is not possible to retain trees on site. It is proposed, however, to provide replacement landscaping including native and indigenous trees which will ultimately grow to the same size as those being removed which will contribute to the green leafy image of Knox.</p>

6.2 23-25 Chandler Road, Boronia (cont'd)

POLICY/STRATEGY OBJECTIVE	PLANNING PROVISION	OFFICER COMMENT
<p>TRANSPORT</p> <p><i>Reduce dependence on private cars for travel.</i></p>	<p>Knox Planning Scheme - Local Planning Policy (MSS) - <u>Objectives</u></p>	<p>The site is located within an Activity Centre, where higher density development is encouraged to utilise existing public transport services. This will reduce dependency on car based travel and encourage alternate modes of transport.</p> <p>The site is within 400 metres walking distance of Boronia Railway Station and bus interchange which provides connection to other areas within the municipality as well as providing connection to inner Melbourne.</p> <p>Trains run from Boronia to the City 7 days per week, from 4:30am to 12:20am (next day) with an increased frequency in the morning peak (every 9 minutes).</p> <p>Bus routes include 690, 691, 745B and 753 which connect to Glen Waverley, Croydon, Ferntree Gully and Knox Shopping Centre, as well as providing connections to other bus services within the Municipality.</p>

6.2 23-25 Chandler Road, Boronia (cont'd)

<p>URBAN DESIGN / ENERGY EFFICIENCY</p> <p><i>Promote the development of well designed medium density housing which:</i></p> <ul style="list-style-type: none"> -Makes the environment more liveable and attractive -Respects the neighbourhood character -Improves housing choice -Makes better use of existing infrastructure -Improves energy efficient of housing 	<p>Melbourne 2030 - <u>A great place to be</u></p> <p>Knox Planning Scheme - State Planning Policy - <u>Clause 19.03</u></p>	<p><u>Urban Design</u></p> <p>The design of the development reflects the desired future character for the area as outlined in the Boronia Structure Plan.</p> <p><u>Orientation</u></p> <p>The site is located on a corner, with the northern orientation abutting the only shared boundary with residential properties. The windows and balcony facing north require screening to prevent overlooking which has been proposed in the form of obscure glazing which lets light in and prevents overlooking.</p> <p><u>Outdoor Spaces</u></p> <p>Each dwelling is provided with at least one area of private open space in the form of courtyards for the dwellings on the lower levels, to balconies at the upper levels. The spaces are larger where they are orientated south and smaller balconies are proposed off bedrooms to provide articulation and a variety of open spaces.</p> <p><u>Sustainability</u></p> <p>The proposed dwellings have a number of shared walls, floors and ceilings and are designed to maximise the access that they have to natural light. In addition the Building Regulations will ensure the development meets a five star energy rating.</p>
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6.2 23-25 Chandler Road, Boronia (cont'd)

		<p><u>Housing Choice</u></p> <p>The proposal includes a variety of dwelling sizes and improves housing choice in the Boronia area, while taking advantage of existing infrastructure servicing.</p> <p><u>Landscaping</u></p> <p>As previously discussed a Landscape Plan will be required as a condition of any permit to issue which will specify planting on the site with a variety of indigenous and native vegetation, including tall trees.</p>
<p>WALKABILITY</p> <p><i>Promote excellent neighbourhood design to create attractive, walkable and diverse communities.</i></p>	<p>Melbourne 2030 - <i><u>A great place to be</u></i></p> <p>Knox Planning Scheme - Local Planning Policy (MSS) - <u>Strategies/Implementation</u></p>	<p>The site is within the Boronia Activity Centre and is therefore within short walking distance of transport options, public facilities, primary and secondary schools and retail shops.</p>
<p>SAFETY</p> <p><i>Improve community safety and encourage neighbourhood design that makes people feel safe.</i></p>	<p>Melbourne 2030 - <i><u>A great place to be</u></i></p> <p>Knox Planning Scheme - Local Planning Policy (MSS) - <u>Strategies/Implementation</u></p>	<p>As the site is located on a corner it has been designed to take advantage of the open aspect by including windows and open space areas along both the Chandler and Rangeview Road frontages. This provides excellent passive surveillance of the surrounding streets.</p>
<p>AFFORDABILITY</p>	<p>Melbourne 2030 - <i><u>A fairer City</u></i></p>	<p>The development may not be a form of affordable housing but it does provide an alternate form of accommodation for a diversity of household sizes.</p>

6.2 23-25 Chandler Road, Boronia (cont'd)

NEIGHBOURHOOD CHARACTER – Clause 22.07

The subject site is located within the Bush Suburban Precinct, as identified within Clause 22.07 of the Scheme. As the site is located within an Activity Centre the desired future character, for *“Dwellings located within frequent bands of high canopy indigenous and native vegetation, creating a vegetation dominated backdrop”* identified in this Clause is not entirely applicable as a higher density is desired.

The objectives of the Clause recognise that this conflict may arise and states *“To recognise the need for new or additional Design Objectives and Design Responses for areas affected by Structure Planning outcomes and Melbourne 2030 housing objectives”*. Therefore, the following table will assess the proposal in response to the current Design Objectives for the Bush Suburban precinct while having regard to the fact that the site is located within an Activity Centre and is affected by the Boronia Structure Plan.

NEIGHBOURHOOD CHARACTER		
(Clause 22.07)		
POLICY/STRATEGY OBJECTIVE	PLANNING PROVISION	OFFICER COMMENT
<i>To retain and reinforce the native vegetation dominated backdrop and encourage the replanting of indigenous plants</i>	<u><i>Design Objective</i></u>	There is no native vegetation on site which is worthy of retention. The proposal does include the proposed planting of native and indigenous vegetation, including some tall trees.
<i>To maintain the continuity of vegetation and landscape character between dwellings</i>	<u><i>Design Objective</i></u>	Garden beds are proposed along the southern and eastern boundaries to Chandler and Rangeview Roads as well as planting along the northern boundary to the adjoining dwellings. While the extent of planting is minimal compared to what is found in the remainder of the Bush Suburban precinct which includes the majority of Boronia and some of Ferntree Gully, it is considered appropriate in this situation.

6.2 23-25 Chandler Road, Boronia (cont'd)

<p><i>To ensure buildings and extensions does not dominate the landscape and streetscape.</i></p> <p><i>To minimise the dominance of buildings from the street</i></p> <p><i>To maintain the continuous flow of the landscape and vegetation, and the bush character of front gardens</i></p> <p><i>To harmonise with the heavily vegetated areas.</i></p>	<p><u><i>Design Objective</i></u></p>	<p>It is not considered that these design objectives can be achieved in this case. The site's location within the Boronia Major Activity Centre and the direction provided by the Boronia Structure Plan provides a strategic direction which seeks to increase residential density and see a change to higher built form. This directly conflicts with the design objective and therefore it is not considered that the design objectives can be achieved in this case.</p>
<p><i>To harmonise with the materials used in nearby dwellings</i></p>	<p><u><i>Design Objective</i></u></p>	<p>The design response supports the use of timber and rendered surfaces. The surrounding dwellings have face brick surfaces, while the commercial buildings are rendered or tilt slab. The building is proposed to use a combination of render and face brick work with sections of stone and glass. This is considered to be an appropriate response.</p>
<p><i>To minimise excavation for car access, loss of garden space and dominance of car storage facilities.</i></p>	<p><u><i>Design Objective</i></u></p>	<p>It is proposed to excavate on this site to provide on site car parking in a part basement level. While this is not generally supported within the Bush Suburban precinct it is considered an appropriate site response in this case and results in the car storage facilities being screened from the street.</p>

6.2 23-25 Chandler Road, Boronia (cont'd)

HOUSING POLICY (Clause 22.10)	
OBJECTIVES	OFFICER COMMENT
<i>To encourage sustainable urban growth by directing housing to preferred locations (Activity Centres, Principle public transport network (PPTN), Strategic Redevelopment Sites)</i>	The proposed development is located within the Boronia Major Activity Centre which is a preferred location for new housing.
<i>To encourage a range of housing types and forms to meet the needs of the existing and future community.</i>	The development comprises of a total of 27 dwellings, including 6 one bedroom, 16 two bedroom and 5 three bedroom dwellings. This variety results in the development having the potential to accommodate singles, couples or families. The development provides a diversity of housing within the Boronia area.
<i>To ensure that the community has access to social housing, owned and managed by public authorities and/or not for profit organisations, of different forms and tenures.</i>	The development is not specifically designed for social housing.
<i>To ensure that housing is located where there is access to frequent and reliable public transport services, shopping and community facilities.</i>	The subject site is located within walking distance of Boronia Railway Station which includes a bus interchange, providing excellent access to frequent and varied modes of public transport.
<i>To ensure that housing responds to the preferred neighbourhood character for each precinct or adopted structure plan.</i>	The existing character of the area is of a combination of single dwellings on large sites and smaller unit style developments. The area is already experiencing a change in character as a result of other developments supported by the Boronia Structure Plan. It is considered that the proposal reflects the desired future character of the area and also improves housing choice and makes better use of the existing infrastructure in the area.

6.2 23-25 Chandler Road, Boronia (cont'd)

3.3 Boronia Structure Plan

The Boronia Structure Plan was adopted by Council in October 2006 and provides a series of guiding principles in regards to the overall development of Boronia, including new built form. The subject site is located on the boundary of the 'Commercial Area' and has been identified as having a preferred building height of 11m or 3 storeys.

The Plan will result in a change to the type of development within the area, with the subject site identified as a preferred location for increased residential density.

The development is considered to be consistent with the provisions of the Boronia Structure Plan for the following reasons:

- The height and scale of the development is consistent with the envisaged three storey scale preferred for the area
- The dwellings are well articulated and modern, whilst picking up on elements that exist within the surrounding area through the use of face brick and render.
- Section 5.3 of the Structure Plan 'Built Form (Building Height) Framework' suggests a preferred height of 11 metres (3 storeys). The proposed building will not exceed this height and has been designed to take advantage of the slope of the land by including a basement level.
- A contrast of building materials, textures and colours is incorporated into the design which will add to visual interest. The development minimises blank uninteresting walls and takes advantage of the corner location. A materials and colour schedule was provided with the application and are considered suitable.
- The development will result in an acceptable degree of change within this neighbourhood context as envisaged by the Structure Plan.

3.4 Clause 55/ResCode Assessment

As the development proposed is located within the Business 2 Zone it is not required to comply with the provisions of Clause 55 (Two or more dwellings on a lot) of the Knox Planning Scheme as would be required if the site were within a residential zone.

While a full assessment is not required, the following is a summary of relevant sections of Clause 55 in regards to the proposal:

Dwelling Diversity

- The development provides a diversity of dwellings, including one, two and three bedroom dwellings in a variety of layouts, including a number of accessible dwellings.

6.2 23-25 Chandler Road, Boronia (cont'd)

Car Parking Provisions

- The parking provided on site is in accordance with the requirements of Clause 55. The spaces provided are one space for each one and two bedroom dwelling, two spaces for each three bedrooms and one visitor space for each 5 dwellings plus one additional space (a total of 6).

Side and Rear Setbacks and Walls on Boundaries

- The site abuts residential properties to the north and there is an easement along this boundary on 25 Chandler Road. The whole of the building is setback a minimum of 2m from this boundary and is then stepped back 4.1m at the third level in accordance with the requirements of Standard B17.

Overshadowing

- Due to the orientation of the site there will be no additional shadow to the abutting residential properties to the north.

Overlooking

- All north facing habitable room windows and balconies are proposed to be screened in accordance with the provisions of standard B22 by providing obscure glazing to a height of 1.7m. The windows and balconies proposed along the Chandler and Rangeview Road frontages are over 15m from the boundary of residential properties, which are located on the opposite side of the road. It is not considered that these windows and balconies are required to be screened given the distance from the residential properties and the fact that they are on the opposite side of roads.

Internal Views

- The private open space areas and habitable room windows for the dwellings have been designed to be offset and will not directly overlook each other.

Private Open Space

- Each dwelling has been provided with an excess of 8m² of private open space in the form of either a balcony or courtyard. The provision of open space for each dwelling is considered appropriate given the type of development proposed.

3.5 Financial Implications

There are no direct costs to Council apart from provision of the usual domestic services.

6.2 23-25 Chandler Road, Boronia (cont'd)**4. CONCLUSION**

Clause 11 of the Knox Planning Scheme requires Council to balance relative policy objectives when making decisions to ensure resulting development is sustainable and achieves a net community gain. In this context, the development is appropriate given the following:

- The site is located within Boronia Major Activity Centre, as identified by Melbourne 2030. Provision of higher density housing in this location is encouraged by the Boronia Structure Plan and the Knox Housing Policy.
- The development provides increased housing density in a preferred location, which has access to principal public transport networks, and has the potential to result in a reduction of car based travel due to its location and encourage the use of alternate modes of transport.
- The development provides diversity in housing choice for the area and the density of the development is appropriate given the size and location of the site.
- While not required, it is considered that the development satisfies the Objectives of Clause 55/Rescode and will not have a significant impact on the amenity of adjoining properties.
- The landscape quality of the site will be enhanced with conditions on the permit requiring the planting of appropriate indigenous and native vegetation in place of the current vegetation which includes a number of environmental weeds. Landscaping in the form of deciduous planting will be required along the northern boundary to obscure views of the building from the north and to provide access to light in winter and protection from the sun in summer, for the proposed dwellings.
- The northern section of the building will be reduced in height by an additional 600mm and the design altered to reduce the impact of this level and to further improve the articulation of the building and its overall appearance.
- It is considered that a balanced outcome has been achieved which complies with State and Local planning policy, and provides an acceptable outcome.

5. CONFIDENTIALITY

There are no confidentiality issues associated with this report.

6.2 23-25 Chandler Road, Boronia (cont'd)**RECOMMENDATION**

That if Council were in a position to determine the application, that a Notice of Decision to grant a Planning Permit for the use and development of a three storey building comprising of 27 dwellings and a basement car park at 23-25 Chandler Road, Boronia, be issued subject to the following conditions:

Amended Plans

- 1. Before the development commences, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with plans received by Council dated 31 October 2007 but modified to show:**
 - 1.1 a decrease in the overall height of the northern most section of the building by a minimum of 600mm.**
 - 1.2 modifications to the layout and external treatment of Units 25-27 as shown on the attached plan (referred to as Appendix C to the Knox City Council report dated 25 March 2008).**
 - 1.3 modifications to the layout and allocation of spaces within the basement level in the following manner:**
 - relocation for the storage units 8, 9 and 11 and 12 to be between spaces 23 and 24 and 29 and 30 within the basement level.**
 - renumbering of spaces 25-28 as visitor spaces and relocation of spaces for units 6-9 to spaces 30-33.**
 - the allocation of car parking spaces 36 and 38 should be swapped so that the space for Unit 1 is adjacent to its storage locker.**
 - Location of the mechanical ventilation plant for the basement car parking located to have no adverse impact on surrounding properties, residents or pedestrians**
 - 1.4 Drainage plans in accordance with Condition 5 of this permit.**
 - 1.5 Landscaping plans in accordance with Condition 7 of this permit.**

6.2 23-25 Chandler Road, Boronia (cont'd)**Recommendation (cont'd)**

- 1.6 A Waste Management Plan in accordance with Condition 13 of this permit.**
- 1.7 A Materials, Finishes and Colours sample board in accordance with Condition 12 of this permit.**

to the satisfaction of the Responsible Authority.

General

- 2. All development must accord with the endorsed plans.**
- 3. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.**
- 4. The development as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.**
- 5. The plant equipment associated with the heating and cooling of the dwellings must be acoustically treated as to not cause detriment to adjoining properties.**

Drainage

- 6. Prior to commencement of any buildings or works, three copies of drainage plans and computations must be submitted to and approved by the Responsible Authority. Construction of the drainage is to be in accordance with these plans. The plans must show the following:**
 - 6.1 All stormwater drainage discharge from the site connected to a legal point of discharge.**
 - 6.2 The internal drains of the dwellings to be independent of each other.**
 - 6.3 An on-site detention system designed by a suitably qualified engineering consultant to ensure no net increase in stormwater discharge from the proposed development.**
 - 6.4 The on-site detention system to be installed in a suitable location for easy access and maintenance.**
 - 6.5 All levels to be to AHD (Australian Height Datum).**

6.2 23-25 Chandler Road, Boronia (cont'd)**Recommendation (cont'd)**

- 7. Stormwater runoff from all buildings and hardstanding surfaces shall be properly collected and discharged in a complete and effective system of drains within the property and shall not cause or create a nuisance to abutting properties.**

Landscaping

- 8. Before the development starts, a landscape plan to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be generally in accordance with the Landscape Concept Plan drawn by Matthew E Mcfall lodged with the application and show:**
 - 8.1 A survey (including botanical names) of all existing vegetation to be retained and / or removed.**
 - 8.2 Buildings and trees (including botanical names) on neighbouring properties within three metres of the boundary.**
 - 8.3 The identification and removal of all vegetation identified as an environmental weed in Knox (as outlined in Appendix 2 of Council's Landscape Guidelines for Planning Permits).**
 - 8.4 Details of the surface finishes of pathways and driveways.**
 - 8.5 A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant in accordance with the recommendations of Councils Landscape Officer dated 14 January 2008, including the planting of deciduous trees along the northern boundary.**
 - 8.6 Landscaping and planting within open space areas of dwellings and all public areas of the site.**
- 9. Before the occupation of the development, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the responsible authority.**
- 10. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the responsible authority.**

Fencing

- 11. Cost of fencing shall be borne by the developer.**

6.2 23-25 Chandler Road, Boronia (cont'd)**Recommendation (cont'd)**

- 12. Prior to the occupancy of the development all fencing shall be in a good condition to the satisfaction of the Responsible Authority.**

Materials, Finishes and Colours

- 13. Before the development starts, a sample board of materials, external finishes and colours incorporating non-reflective, subdued tones and colours to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority.**

When approved, the schedule will be endorsed and will then form part of the permit.

Waste Management

- 14. Prior to the commencement of development a Waste Management Plan must be submitted and approved by the Responsible Authority which provides detail of the private waste collection and recycling service which will be provided on site. Council waste collection services will not be provided for the development hereby approved.**

Car Parking and Traffic

- 15. Before the new dwellings are occupied, driveways and car parking areas must be fully constructed in accordance with plans submitted to and approved by the Responsible Authority.**
- 16. All driveway and carparking areas as shown on the endorsed plan must be fully constructed to the minimum standard of 100mm depth of reinforced concrete and properly formed to such levels that they can be used in accordance with the plans. Construction using any alternative hardstanding sealed surface is subject to detailed plans to be submitted to and approved by the Responsible Authority.**

Permit Expiry

- 17. This permit will expire if one of the following circumstances applies:**
 - The use or development is not started within two years of the date of this permit.**
 - The development is not completed within four years of the date of this permit.**

6.2 23-25 Chandler Road, Boronia (cont'd)**Recommendation (cont'd)**

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within three months afterwards.

NOTES

Note: Applicant shall engage a certified Engineering Consultant to analyse the existing drainage to determine type and size of the on site detention system. This shall be designed in accordance with the Knox City Council (Responsible Authority) Stormwater Drainage Guidelines, (copy available on request), and approved drainage design methods specified in the current edition of Australian Rainfall and Runoff. It should be located preferably in a common area to the dwellings, easily accessible for maintenance.

Note: Applicant is to direct all stormwater to the North East front corner of the property as this represents the Legal Point of Discharge (LPD) for the property. Applicant is to verify this on site. Connect all stormwater discharge from the property to the LPD via an Onsite Detention (OSD) system. The internal drains for all dwellings are to be independent of each other. The Applicant is to construct approximately 25m of outfall drainage from the north east front corner of the property, along the road reserve, to the pit located in front of 23 King Street. Pits are to be constructed in appropriate locations. Please contact Council's Drainage Engineers for further details. $T_c = 20$ minutes; $T_{so} = 16$ minutes

Note: Water Sensitive Urban Design (WSUD) should be addressed as part of this development, for example, water tanks or swale drains should be included in the design.

Note: Further detail on management practices to control litter, sediment, erosion and wastes from building sites is contained in Best Practice Guide for Building Site Management (Knox, 2003). Further information is also contained in Urban Stormwater Best Practice Environmental Management Guidelines (The Stormwater Committee, 1999, Section 6.3 'Construction activity', page 82 to 91). This includes a useful checklist that may be employed to prepare the Site Works and Environmental Management Plan.

Note: The development must meet a 5 Star Energy Rating pursuant to the Building Regulations.

6.2 23-25 Chandler Road, Boronia (cont'd)

Recommendation (cont'd)

Note: A building permit must be obtained before development is commenced.

Note: All letterboxes shall face towards the street frontage.

Note: Dwelling numbers as shown on the endorsed plans do not necessarily indicate any future street numbers. Property (street) numbering shall be in accordance with Council's Property (Street) Numbering Policy. Information regarding this can be obtained from Council's Property and Revenue Services Department on 9298 8215.

MOVED: CR. DAVEY

SECONDED: CR. GILL

That if Council were in a position to determine the application, that a Notice of Decision to grant a Planning Permit for the use and development of a part three storey building comprising of 24 dwellings and a basement car park at 23-25 Chandler Road, Boronia, be issued subject to the following conditions:

Amended Plans

1. Before the development commences, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with plans received by Council dated 31 October 2007 but modified to show:
 - 1.1 Removal of the third level of the building adjacent to the northern boundary of the site by deleting Units 25, 26 and 27
 - 1.2 Provision of a fence between the courtyard for the Gym and the courtyard for Unit 4.
 - 1.3 modifications to the layout and allocation of spaces within the basement level in the following manner:
 - relocation for the storage units 8, 9 and 11 and 12 to be between spaces 23 and 24 and 29 and 30 within the basement level.

6.2 23-25 Chandler Road, Boronia (cont'd)

- renumbering of spaces 25-28 as visitor spaces and relocation of spaces for units 6-9 to spaces 30-33.
 - the allocation of car parking spaces 36 and 38 should be swapped so that the space for Unit 1 is adjacent to its storage locker.
 - Location of the mechanical ventilation plant for the basement car parking located to have no adverse impact on surrounding properties, residents or pedestrians
- 1.4 Drainage plans in accordance with Condition 5 of this permit.
- 1.5 Landscaping plans in accordance with Condition 7 of this permit.
- 1.6 A Waste Management Plan in accordance with Condition 13 of this permit.
- 1.7 A Materials, Finishes and Colours sample board in accordance with Condition 12 of this permit.

to the satisfaction of the Responsible Authority.

General

2. All development must accord with the endorsed plans.
3. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.
4. The development as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.
5. The plant equipment associated with the heating and cooling of the dwellings must be acoustically treated as to not cause detriment to adjoining properties.

Drainage

6. Prior to commencement of any buildings or works, three copies of drainage plans and computations must be submitted to and approved by the Responsible Authority. Construction of the drainage is to be in accordance with these plans. The plans must show the following:

6.2 23-25 Chandler Road, Boronia (cont'd)

- 6.1 All stormwater drainage discharge from the site connected to a legal point of discharge.
 - 6.2 The internal drains of the dwellings to be independent of each other.
 - 6.3 An on-site detention system designed by a suitably qualified engineering consultant to ensure no net increase in stormwater discharge from the proposed development.
 - 6.4 The on-site detention system to be installed in a suitable location for easy access and maintenance.
 - 6.5 All levels to be to AHD (Australian Height Datum).
7. Stormwater runoff from all buildings and hardstanding surfaces shall be properly collected and discharged in a complete and effective system of drains within the property and shall not cause or create a nuisance to abutting properties.

Landscaping

8. Before the development starts, a landscape plan to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be generally in accordance with the Landscape Concept Plan drawn by Matthew E Mcfall lodged with the application and show:
- 8.1 A survey (including botanical names) of all existing vegetation to be retained and / or removed.
 - 8.2 Buildings and trees (including botanical names) on neighbouring properties within three metres of the boundary.
 - 8.3 The identification and removal of all vegetation identified as an environmental weed in Knox (as outlined in Appendix 2 of Council's Landscape Guidelines for Planning Permits).
 - 8.4 Details of the surface finishes of pathways and driveways.

6.2 23-25 Chandler Road, Boronia (cont'd)

- 8.5 A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant in accordance with the recommendations of Councils Landscape Officer dated 14 January 2008, including planting of evergreen shrubs along the northern boundary to grow to a mature height of no less than 5m.
- 8.6 Landscaping and planting within open space areas of dwellings and all public areas of the site.
9. Before the occupation of the development, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the responsible authority.
10. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the responsible authority.

Fencing

11. Cost of fencing shall be borne by the developer.
12. Prior to the occupancy of the development all fencing shall be in a good condition to the satisfaction of the Responsible Authority.

Materials, Finishes and Colours

13. Before the development starts, a sample board of materials, external finishes and colours incorporating non-reflective, subdued tones and colours to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority.

When approved, the schedule will be endorsed and will then form part of the permit.

Waste Management

14. Prior to the commencement of development a Waste Management Plan must be submitted and approved by the Responsible Authority which provides detail of the private waste collection and recycling service which will be provided on site. Council waste collection services will not be provided for the development hereby approved.

6.2 23-25 Chandler Road, Boronia (cont'd)

Car Parking and Traffic

15. Before the new dwellings are occupied, driveways and car parking areas must be fully constructed in accordance with plans submitted to and approved by the Responsible Authority.
16. All driveway and carparking areas as shown on the endorsed plan must be fully constructed to the minimum standard of 100mm depth of reinforced concrete and properly formed to such levels that they can be used in accordance with the plans. Construction using any alternative hardstanding sealed surface is subject to detailed plans to be submitted to and approved by the Responsible Authority.

Permit Expiry

17. This permit will expire if one of the following circumstances applies:
 - The use or development is not started within two years of the date of this permit.
 - The development is not completed within four years of the date of this permit.

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within three months afterwards.

NOTES

Note: Applicant shall engage a certified Engineering Consultant to analyse the existing drainage to determine type and size of the on site detention system. This shall be designed in accordance with the Knox City Council (Responsible Authority) Stormwater Drainage Guidelines, (copy available on request), and approved drainage design methods specified in the current edition of Australian Rainfall and Runoff. It should be located preferably in a common area to the dwellings, easily accessible for maintenance.

6.2 23-25 Chandler Road, Boronia (cont'd)

- Note: Applicant is to direct all stormwater to the North East front corner of the property as this represents the Legal Point of Discharge (LPD) for the property. Applicant is to verify this on site. Connect all stormwater discharge from the property to the LPD via an Onsite Detention (OSD) system. The internal drains for all dwellings are to be independent of each other. The Applicant is to construct approximately 25m of outfall drainage from the north east front corner of the property, along the road reserve, to the pit located in front of 23 King Street. Pits are to be constructed in appropriate locations. Please contact Council's Drainage Engineers for further details. Tc = 20 minutes; Tso = 16 minutes
- Note: Water Sensitive Urban Design (WSUD) should be addressed as part of this development, for example, water tanks or swale drains should be included in the design.
- Note: Further detail on management practices to control litter, sediment, erosion and wastes from building sites is contained in Best Practice Guide for Building Site Management (Knox, 2003). Further information is also contained in Urban Stormwater Best Practice Environmental Management Guidelines (The Stormwater Committee, 1999, Section 6.3 'Construction activity', page 82 to 91). This includes a useful checklist that may be employed to prepare the Site Works and Environmental Management Plan.
- Note: The development must meet a 5 Star Energy Rating pursuant to the Building Regulations.
- Note: A building permit must be obtained before development is commenced.
- Note: All letterboxes shall face towards the street frontage.
- Note: Dwelling numbers as shown on the endorsed plans do not necessarily indicate any future street numbers. Property (street) numbering shall be in accordance with Council's Property (Street) Numbering Policy. Information regarding this can be obtained from Council's Property and Revenue Services Department on 9298 8215.

CARRIED

APPENDIX 1

APPENDIX 2

APPENDIX 3

APPENDIX 4

APPENDIX 5

APPENDIX 6

APPENDIX 7

APPENDIX 8

APPENDIX 9

APPENDIX 10

APPENDIX 11

APPENDIX 12

APPENDIX 13

COUNCILLOR KAMITSIS VACATED THE CHAMBER AT 8.01PM DURING DISCUSSION ON ITEM 6.3

SCOTT WARD

- 6.3 AMENDED PLANNING PERMIT P/2005/6374 TO INCORPATE THE REMOVAL OF VEGETATION AND ALLOW THE BUNDS AROUND THE PERIPHERY OF THE SITE TO BE REMOVED EARLIER IN THE PROCESS THAN ORIGINALLY APPROVED AT 525 STUD ROAD, SCORESBY (KNOWN AS THE AUSTRAL BRICKS BRICKWORKS), Melway Ref. 72 J2 to 72 K4 (Application No. P/2005/6374A)**

PURPOSE: *Planner (Greg Kent)*

This application seeks to amend Planning Permit 2005/6374 to incorporate the removal of vegetation and to allow the bunds around the periphery of the site to be removed earlier in the process than originally approved at 525 Stud Road, Scoresby (known as the Austral Bricks Brickworks). The amended permit application was advertised and 10 objections were received. It is recommended that the amended permit be approved.

Land:	525 Stud Road, Scoresby
Applicant:	Golder & Associates Pty Ltd.
Owner:	Austral Bricks
Existing Use:	Brickworks (Extractive Industry)
Proposed Development:	Amended plans in association with Planning Permit P/2005/6374 to incorporate the removal of vegetation into the permit and allow the bunds around the periphery of the site to be removed earlier in the process than originally approved at 525 Stud Road.
Area	56.2 hectares
Zoning:	Industrial 1 Zone (IN1Z)
Amendment:	C55
Overlays:	None
Local Policy:	Municipal Strategic Statement (MSS) Clause 22.10 (Housing)
Number of Objections:	10
Amended Permit Received:	26 November 2007
Advertising Commenced:	6 December 2007
Advertising Completed:	22 December 2007
PCC Meeting	20 February 2008

Key Issues:

- *The impact of the amended permit on the amenity of the surrounding area.*
- *Whether the amended permit is the best outcome for the site.*

6.3 525 Stud Road, Scoresby (cont'd)

1. BACKGROUND

1.1 The Proposal

It is proposed to amend Condition 7, Condition 8, and the permit description of Planning Permit 2005/6374 originally issued on 24 November 2005 for the purpose of “Proposed Buildings & Works – filling claypits and shaping the land with engineered structural fill”.

Condition 7

Condition 7 is proposed to be amended from:

“All works must be carried out in accordance with the Geotechnical Report by Golder Associates No. 04613669/004, May 2005, to the satisfaction of the Responsible Authority. Within 12 months of completion of any stage of back filling, an estimated fill settlement and rate of settlement must be prepared.”

To

“All works must be carried out in accordance with the Geotechnical Report by Golder Associates **No. 04613669/012, February 2006**, to the satisfaction of the Responsible Authority. Within 12 months of completion of any stage of back filling, an estimated fill settlement and rate of settlement must be prepared”.

Condition 8

Condition 8 is proposed to be amended from:

“Bunds around the site are to be retained until the completion of the filling works to the satisfaction of the Responsible Authority.”

To

“The bunds around the site that contain material classified as ‘Type C Fill’ in the endorsed Technical Specification. This material and vegetation founded on the bunds are to be removed during the staged earthworks for placement and compaction at depth in the quarry hole in accordance with the Environmental Auditor’s requirements. Vegetation between the bunds and the property boundary are to be retained where practicable to the satisfaction of the Responsible Authority.”

It should be noted that the above passage will need to be reworded as the wording provided by the applicant contains a clerical error.

Permit Description

The description to the permit is proposed to be amended to include “The Removal of Vegetation”

6.3 525 Stud Road, Scoresby (cont'd)

Reason for Changes

The applicant has advised that the main reason for the proposed amended permit is due to requests made by the Environmental Auditor working on the site. The material located within the bunds was originally to be used at the end of the process, after the bulk of other filling had been undertaken. It has now been discovered that this material is 'Type C' material. 'Type C' material is fill that contains larger matter, in this instance that matter is bricks and pieces of bricks.

Due to this, the Environmental Auditor involved in the issuing of the 'Certificate of Environmental Audit' for the site has concluded that:

- The bund material must be removed prior to the issue of Certificate of Environmental Audit for Lot 1 and Lot 2.
- If the bund material is to be used on site, it must be placed at depth in lot 3, below Type B fill and Type A fill.

'Type A' and 'Type B' is fill material that contains smaller matter.

If the material which comprises the bunds around the periphery of the site is to be used as fill material 'on site' without the need for fill to be exported elsewhere, the conditions noted above must be amended accordingly.

The change to the permit description has been proposed to allow the removal of vegetation located on the bunds around the periphery of the site. The removal of vegetation was not included in the permit originally issued. The majority of the vegetation does not require a permit for its removal, however a permit is required for all self sown native vegetation.

All other details of Planning Permit 2005/6374 are proposed to remain unchanged.

1.2 Subject Site

The subject land is situated at 525 Stud Road in Scoresby. The property is rectangular in shape and is located on the eastern side of Stud Road, approximately 200 metres south of High Street Road. The Ferntree Gully Road/Stud Road intersection is approximately 850 metres to the south of the site. The land has an approximate area of 56.2 hectares with a frontage to Stud Road of 992.2 metres and a depth of approximately 593.3 metres (Refer Appendix A).

The site currently contains a number of partially demolished buildings, office and sales buildings, brick storage areas and quarries. Vegetated bunds exist along the perimeter of the site screening the development from the surrounding residential area.

6.3 525 Stud Road, Scoresby (cont'd)

The land was used for clay extraction and brick manufacturing (Extractive Industry), however these operations have ceased and the site is currently being filled with clean fill material. It is envisaged that the site will be used primarily for residential purposes after the filling of the site has been completed.

1.3 Surrounding Area

Residential development surrounds the three sides of the property, except where the Scoresby Secondary College abuts the southern boundary. A new residential subdivision has been developed against the southern boundary between the college and Stud Road. A path currently provides a pedestrian link between the college and O'Connor Road.

The intersection of Mockridge Street and Stud Road is opposite the subject site towards its southern end. Mockridge Street provides access to the Knox Gardens Primary School, Balmoral Gardens Retirement Village and Knox Gardens Reserve.

The high point of the original contours of the land and the surrounding area lies in the southwest portion of the property. From this point, the land slopes gently towards the north east corner and southwards towards the boundary.

2. CONSULTATION

2.1 Advertising

The application to amend the permit was advertised by way of a sign on 3 locations around the periphery of the site and notices were sent to adjoining property owners and occupiers in accordance with the originally advertised application.

Ten (10) objections were received. The objections can be summarised as:

CONCERN	OFFICER COMMENT
Loss of habitat for birds, bats and frogs.	The planning permit has already been issued to allow the filling of the claypits and the shaping of the land with engineered fill. While the removal of vegetation on the bunds was not contained on the original permit, the majority of the vegetation does not require a permit for its removal, it was always envisaged that this vegetation would need to be removed to allow the bunds to be removed, and that there would be some impact on existing fauna.

6.3 525 Stud Road, Scoresby (cont'd)

CONCERN	OFFICER COMMENT
Loss of habitat for birds, bats and frogs. (cont'd)	<p>Also, it is considered appropriate to include a condition on any amended permit issued that a wildlife management officer be present on site when the vegetation on the bunds are removed to allow any fauna to be captured and relocated.</p> <p>Also, the applicant has agreed to undertake new planting taken from Knox's preferred species list along the northern, eastern and southern boundaries to 3m in from these boundaries.</p>
Loss of screening /bunds earlier than originally approved would lead to increased detriment to surround residents for increased time.	<p>It is noted that the removal of the bunds (and the vegetation located on top of the bunds) earlier than originally approved will lead to an increased detriment to surrounding properties.</p> <p>The applicant has agreed to provide a new 2.1m high timber paling fence along the northern, eastern and southern boundaries of the site, at the owners/applicants expense.</p> <p>While this fence will not provide the same level of protection as the bunds, it is considered this fence will be the most viable alternative to reduce noise, dust and privacy impacts.</p>
If the material within bunds cannot be used at the end of the fill process, fill material should be brought in from external sites.	<p>It is considered that the best outcome for the broader community is to ensure that fill material can be contained on the site, without the need for fill to be transported to external sites.</p> <p>If fill was to be transported off site, there would be greater amenity and environmental impacts to the broader community.</p>
Further investigation of the composition of fill material is required to ensure that the proposed changes are actually required.	<p>Extensive investigation has been undertaken to determine the composition of fill material through the environmental audit process being undertaken on the site, and is one of the triggers for the amended plans application being assessed in this report.</p>

6.3 525 Stud Road, Scoresby (cont'd)

CONCERN	OFFICER COMMENT
The removal of the bunds will result in an increase in dust, noise, and a loss of privacy.	As stated above, a new paling fence is proposed along the northern, eastern and southern elevations to try and alleviate these concerns, as best as possible. It should also be noted that by allowing the removal of the bunds earlier than originally proposed, the timeframe of the filling works of the site is reduced as no fill material is needed to be imported from external sites.
Loss of security to surrounding properties	The provision of new fencing adjoining residential properties should ensure that the security of surrounding residents is maintained.

2.2 PCC Meeting

A Planning Consultative Committee (PCC) Meeting was held at Council on 20 February 2008. The concerns of the objectors were expressed, and the applicant presented the proposed amendment to the permit. The concerns raised were similar to those stated in the objection table located above. There were several outcomes that were noted at this meeting. These outcomes can be summarised as:

- The provision of a new 2.1m high timber paling fence along the northern, eastern and southern boundaries of the site, at the expense of the owner/applicant. Where this fencing adjoins a swimming pool, fencing must be designed to comply with the relevant building regulations for fencing around swimming pools.
- The provision of new landscaping including new canopy trees along the northern, eastern and southern boundaries, for a width of 3m measured from each of these boundaries towards the centre of the site. Planting to be undertaken must be from Knox's preferred planting list. Mulching for this new planting is to be produced from the trees to be removed under this amended permit.
- Alternative dust suppression treatments in addition to the use of water tankers, to be undertaken during the fill process and the removal of bunds.
- Where possible, the retention of trees located in between the bunds and the boundary fencing.

The applicant agreed at the meeting to undertake the above mentioned outcomes via conditions on any amended permit issued.

6.3 525 Stud Road, Scoresby (cont'd)

2.3 Referrals

DEPARTMENT AUTHORITY	COMMENT	OFFICER COMMENT
Arborist (Internal)	<p>The vegetation on site is an eclectic mix of natives and exotics.</p> <p>Conditions should be place on the amended permit requiring a wildlife management carer to be on site when the trees are removed to rescue and relocate any fauna and condition requiring vegetation located between the bunds and the boundary fences to be retained, where possible.</p>	This can be included as conditions on any amended permit issued.
Environmental Protection Authority (External)	No concerns or objections to the proposed amendment.	No action required
Department of Primary Industries (External)	No objection to an amended permit being granted.	No action required
Department of Sustainability and Environment (External)	No response received.	No action required

3. DISCUSSION

This section considers the proposed development in light of the provisions of the Knox Planning Scheme including local planning policies, and any other relevant policies and objectives.

3.1 Zoning and Overlays

The site is zoned Industrial 1. No overlays are applicable. Within this zone a planning permit is required to construct a building or construct or carry out works.

The purpose of the zone is *“to provide for manufacturing industry, the storage and distribution of goods and associated uses in a manner which does not affect the safety and amenity of local communities.”*

6.3 525 Stud Road, Scoresby (cont'd)

3.2 Amended Permit

Section 72 of the Planning and Environment Act 1987 provides Council with the authority to assess amended permits and Section 73 provides advice as to the procedure for an application to amend a permit.

Council may issue an amended permit as the original permit was not issued by VCAT; this includes the inclusion of additional conditions provided that these conditions relate to the amendment to the permit.

3.3 Policy Consideration

The following provides an assessment of the proposal against relevant planning policies in the Knox Planning Scheme:

Clause 19 (Particular Uses and Development)

Clause 19.03-2 (General Implementation) addresses consolidation of sites and empty sites. It is policy that:

“The development process should be managed so that sites are not in an unattractive, neglected state for excessive periods and the impacts from vacant sites are minimised”

It is considered that this application to amend the planning permit will enable the filling works to be completed on site without the need for fill to be imported from external sites. This will allow the works on the site to be undertaken without the lengthy delays often encountered when sites are filled with reliance on external fill material.

Clause 22.10 (Housing)

Clause 22.10-2 provides the following objective amongst others:

“To encourage sustainable urban growth by directing housing to preferred locations”

Within this Clause, the subject site is identified as strategic redevelopment site. In order to achieve this desired outcome, it is considered that the amended permit is necessary. Technically, the bunds around the periphery of the site cannot be removed until the removal of vegetation is incorporated into the permit.

Also, housing can only be constructed on the site if the Environment Auditor approves the environmental audit report for the site. The Environmental Auditor has directed that the bunds around the periphery of the site must be removed earlier to be used to fill the claypits in lot 3.

6.3 525 Stud Road, Scoresby (cont'd)

It is therefore considered that this amendment is necessary to reasonably achieve the outcome of housing being able to be constructed on the site in the future.

Clause 52.17 (Native Vegetation)

The purpose of Clause 52.17 is “*To protect and conserve native vegetation to reduce the impact of land and water degradation and provide habitat for plants and animals.*”

Under Clause 52.17 a Planning Permit is required to remove any native vegetation on a site that is greater than 0.4 hectare where the vegetation has not been planted, and is over 10 years old.

The majority of the native vegetation being removed is exempt from the permit requirements as it was planted to provide shelter and a buffer to surrounding properties from the activities associated with the clay excavation and the brickworks.

Therefore the vegetation that requires a planning permit is any remnant native vegetation or native vegetation that has self sown and is over 10 years old.

The objectives of Clause 52.17 aim to avoid the removal of native vegetation, and where this is not possible then the extent of removal should be minimised. Offsets would also need to be provided in accordance with Victoria’s Native Vegetation Management – A Framework for Action (Dept Natural Resources and Environment 2002). It is noted that Council’s Arborist has indicated that the vegetation to be removed would not require offsets to be provided.

The vegetation is required to be removed to enable the removal of the bunds; the applicant has indicated that where possible they will endeavour to retain trees that are not contained on the bunds. The removal of the trees will result in a loss of habitat for fauna and is likely to result in increased detriment to the surrounding properties during the filling of the site.

As noted in Section 2.2 of this report, to offset the impacts on surrounding properties a new landscape buffer will be required to be planted along the northern, eastern and southern boundaries of the site. It is noted that this landscape buffer is not a native vegetation offset required under Clause 52.17 but a buffer to reduce the impact of the site works on adjoining properties and maybe modified to accommodate the landscaping and provision of services, such as bike paths and wetlands of the future reserves.

An additional condition will also require that Wildlife carers or appropriately qualified consultants are engaged to reduce the impact of the vegetation removal on native fauna.

6.3 525 Stud Road, Scoresby (cont'd)

3.4 Financial Implications

There are no direct costs to Council associated with this amended permit application.

4. CONCLUSION

Clause 11 of the Knox Planning Scheme requires Council to balance relative policy objectives when making decisions to ensure resulting development is sustainable and achieves a net community gain. In this context, the amended plans are appropriate given the following:

- The proposed changes allow the bunds to be removed at the start of the fill process rather than at the end. While this will lead to a potential increase in detriment to surrounding properties for a period of time, this is offset by the reduction of the time taken to complete the filling and shaping of the land.
- The approval of the amended permit allows all fill to be retained on site, without the need for fill to be imported externally. This is considered to be a net community gain as all impacts associated with the site can be contained within the one area and have environmental benefits by reduced traffic, emissions and effects on other sites.
- The removal of vegetation was always envisaged when the Planning Permit 2005/6374 was assessed. It is considered that the removal of vegetation on the bunds is necessary to allow the filling and shaping of the land to be completed.
- The matters agreed to in the Planning Consultative Committee meeting should provide some protection to residents due to the loss of the bunds and associated vegetation earlier than expected.
- The amended permit retains its consistency with the Knox Planning Scheme, will not affect the interests of referral authorities, and conditions will endure that the amenity of surrounding properties are protected as best as possible.

5. CONFIDENTIALITY

There are no confidentiality issues associated with this report.

6. RECOMMENDATION

That Council issue a Notice of Decision to amend Planning Permit 2005/6374 to incorporate the removal of vegetation and allow the bunds around the periphery of the site to be removed earlier in the process than originally approved at 525 Stud Road, Scoresby, by amending the purpose of the planning permit, the rewording of Conditions 7 & 8 and the following additional conditions being included on Planning Permit 2005/6374:

6.3 525 Stud Road, Scoresby (cont'd)**Recommendation (cont'd)****Amended Conditions:**

- 7. All works must be carried out in accordance with the Geotechnical Report by Golder Associates No. 04613669/012, February 2006, to the satisfaction of the Responsible Authority. Within 12 months of completion of any stage of back filling, an estimated fill settlement and rate of settlement must be prepared.**
- 8. The material from the bunds around the site that are classified as 'Type C Fill' in the endorsed Technical Specification is to be removed during the staged earthworks for placement and compaction at depth in the quarry hole in accordance with the Environmental Auditor's requirements.**

Additional Conditions

- 48. Prior to the removal of the bunds around the periphery of the site in each Lot, a new 2.1m high timber paling fence must be constructed along the northern, eastern and southern boundaries of the site, at the expense of the owner/applicant. Where this fencing adjoins a swimming pool, fencing must be designed to comply with the relevant building regulations for fencing around swimming pools to the satisfaction of the Responsible Authority. If the owners of properties sharing the northern, southern and eastern boundaries of the site do not consent to the fence outlined in this condition, this fence is not required to be provided for each of these properties.**
- 49. Within 1 month of the bunds being removed from any Lot on the site, new landscaping must be planted to provide screening from the works. This shall include new canopy trees along the northern, eastern and southern boundaries, for a width of 3m measured from each of these boundaries towards the centre of the site. Planting to be undertaken must be from Knox's preferred planting list, and must be approved by Council's Landscape Assessment Officer prior to planting commencing to the satisfaction of the Responsible Authority. Trees removed under this permit must be mulched on site and the mulch must be used on site.**
- 50. Alternative dust prevention measures (such as the use of polymers to bind the particles together) must be used in addition to the use of water trucks, following the filling and shaping of the land approved under this permit, to minimise dust drift from the site onto adjoining properties, to the satisfaction of the Responsible Authority.**

6.3 525 Stud Road, Scoresby (cont'd)**Recommendation (cont'd)**

- 51. The vegetation located between the bunds and the boundaries of the sites must be retained, where practical, to the satisfaction of the Responsible Authority.**
- 52. Wildlife carers or wildlife management consultants must be employed to provide advice to reduce the chance of injury or death to native fauna, and identify trees containing native fauna (habitat) prior to removal of trees associated with the bunds commencing on site. The wildlife carers or wildlife management consultants must also present on site during the removal trees identified as habitat, to rescue and relocate fauna (including mammals, reptiles and birds), to the satisfaction of the Responsible Authority.**

MOVED: CR. COOPER

SECONDED: CR. VAN de VREEDE

That the recommendation be adopted.

CARRIED

APPENDIX 1

APPENDIX 2

APPENDIX 3

COUNCILLOR KAMITSIS RETURNED TO THE CHAMBER AT 8.06PM DURING DISCUSSION ON ITEM 6.4**ALL WARDS****6.4 LOGGING WITHIN MELBOURNE'S WATER CATCHMENTS****SUMMARY: *Manager – Sustainability (Andrew Paxton)***

This report responds to a request by Council 'That a report be prepared and presented to the 25 March 2008 Council Meeting to enable Council to re-affirm a position on logging within Melbourne's Water Catchments'.

Council considered a report in August 2005 which provided background into this issue. This report seeks to provide an update on the issue of logging in Melbourne's Water Catchments.

1. INTRODUCTION

Water is Australia's most precious and scarce resource. One of the main challenges facing Australia is the management of water resources to ensure that we have sufficient clean water in the future. As our demand for water continues to increase and with the added pressure that recent drought years have placed on available supply, concerns within the general community and environmental organisations are growing.

With communities currently in the midst of water restrictions and being actively encouraged to further reduce their demand for potable water, logging of catchments and the impacts this is known to have on water supply appears to be at odds with community expectations.

This report summarises current research available on the effect logging has in regards to water yield and quality. It also provides a summary of the views of some leading environmental organisations in regards to this issue.

2. DISCUSSION

There are many research studies that have been undertaken throughout Victoria and New South Wales which highlight the detrimental effect that logging has on water yield. One of the most comprehensive studies undertaken by the Department of Conservation & Environment in 1991 on the availability of water for consumption use in Victoria, found that all of Victoria would run out of water in the next 35 years if our demand increased at our current rate, which at the time the report was written, was 2%.

This forecast has been made clearer with the State Government's publications:

Our Environment Our Future – Sustainability Action Statement 2006. Four of the sixteen actions are associated with this topic:

- Action 5. Healthy and productive water systems.

6.4 Logging within Melbourne's Water Catchments (cont'd)

- Action 12. Increased water, energy and materials efficiency.
- Action 13. Communities with a water, energy and materials saving ethic.
- Action 16. Government leading by example.

Securing our Water Future Together – Our Water Our Future 2004. This highlights the following:

- Melbourne's original Water catchments are closed catchments and are managed as National Parks. Logging will continue to be banned in those catchment areas. Improved water yields within catchments supplying water to Melbourne are important in securing Melbourne's water supplies.
- The report forecast that if Melbourne continued to use water in the same way and the same rate as the 1990's the City may be approaching its supply limits within 15 years.

Climate Change scenarios for initial assessment of risk by the Department of the Environment and Heritage - Australian Greenhouse Office.

- Water resources are likely to be more stressed.
- A decline in annual rainfall with higher evaporative demand resulting in reduced run off. Predicting a reduction in stream flows of 7 to 35% by 2050.

The Wilderness Society and other environmental organisations believe that in order to achieve long-term sustainability of water resources, we need to focus on demand management as well as the management of the water resource itself. This would lead to achieving a maximum resource yield and quality for all end users.

The 2002 Water Resources Strategy, which led to the State Government's 'White Paper', found that if catchments were logged, a decrease in water yield would result. Research in Victoria has shown that if logging was phased out of the Thompson Catchment over the next 15 years, there would be an increase of 20,000 megalitres by 2050. If the Yarra Tributary Catchment was also included, this would increase to 30,000 megalitres by 2050. These estimates are based on the knowledge that young forests consume large volumes of water during their growing phase. It takes around 150 years for pre-logged water levels to return.

Environmentalists are also concerned about the quality of water in logging catchments. Their concerns include the increased sedimentation, water temperature and turbidity levels.

6.4 Logging within Melbourne's Water Catchments (cont'd)

In response to this information, the Victorian Government, within the '2004 White Paper', *Securing Our Water Future Together*, has committed to:

- Undertake hydrological studies on the impact of logging on water yield of catchments in State forests supplying water to Melbourne.
- Develop options aimed at improving the water yield, including potential changes to management practices and phasing out logging in these areas.
- Assess the feasibility of establishing plantations outside State forests to offset any reductions in timber availability. This will be informed by the results of modelling and mapping work on high, medium and low hydrologic impact zones for plantations.
- Investigate the economic, social and environmental benefits and costs of these options.

3. CONSULTATION

This report has been prepared based on the earlier Council report and updated with current literature. There has been no consultation in its preparation as a result of the timing.

4. ENVIRONMENTAL/AMENITY ISSUES

This report was prepared in response to concerns over the impact that logging has on the supply and quality of the water for the local community.

Logging of catchments is expected to have an impact upon water availability within Melbourne and upon biodiversity within the catchments.

5. FINANCIAL IMPLICATIONS

There are no financial implications to Council associated with this report.

6. SOCIAL IMPLICATIONS

Communities across Victoria are in the midst of water restrictions which are currently having an impact upon their daily lives. Many families are watching their gardens die or struggle for water whilst others are changing their gardens to more resilient plants which cope with the new environment. Communities are being asked to reduce their demand for water through changing shower heads, selecting water efficient appliances, mulching gardens, installing tanks, etc.

The role of Governments in providing consistency of message and leadership is critical, to establishing long term behavioural change around the consumption of water and resources. To log catchments, which is known to reduce water quality and reduce water inflow quantities seems to be in contradiction to the message to value this resource.

6.4 Logging within Melbourne's Water Catchments (cont'd)

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN

Current research on the impact logging in Melbourne's water catchments does not align with Council's vision for a 'Vibrant and Connected Community', in as far as providing a sustainable and natural environment through the protection and enhancement of the natural environment for future generations.

8. CONCLUSION

State Government allows logging in several catchments which supply Melbourne's water. The 2002 Water Resources Strategy, which led to the 'White Paper', indicates that logging in the Thompson Catchment alone would impact upon water availability. This is essentially because young trees consume more water than mature ones.

In addition to this impact of water yield, research has shown that current logging practices contribute to a reduction in water quality through increased turbidity, sedimentation and water temperature.

With Melbourne in the midst of water restrictions now and into the foreseeable future and the impact of global climate change, a holistic approach to water resource management needs to be adopted. As outlined in the 'White Paper', this approach should also include consideration of social and economic benefits and costs.

9. CONFIDENTIALITY

There are no confidential issues associated with this report.

RECOMMENDATION

That Council forward a letter to the Minister for Sustainability & Environment and local Members of Parliament outlining Council's concerns over the detrimental effects logging has within Melbourne's water catchments.

MOVED: CR. VAN de VREEDE
SECONDED: CR. GILL

That Council:

1. Supports a public statement opposing logging of water catchments in the Yarra Ranges, and further that Council also makes representation to the Premier, the Minister for Environment and Minister for Water, and I propose that the statement is:

Knox City Council does not support logging in water catchments.
Council recognises that:

6.4 Logging within Melbourne's Water Catchments (cont'd)

- a. Logging has a dramatic and detrimental effect on water yield in catchments
- b. Young re-growth trees need more water to grow thus releasing less water into catchments
- c. Logging reduces stream flow and yields to water catchments
- d. It takes 150 years for water yields to return to their pre-logged status
- e. It is poor water policy to continue to log our water catchments
- f. Logging of water catchments adversely affects water quality through increasing sediment as does road construction through logging coupes
- g. Water Catchment contain significant biodiversity

We urge the government to consider a policy of no logging in water catchments.

2. Write to Local Members of parliament seeking their support for such a statement.

CARRIED

COUNCILLOR ORPEN VACATED THE CHAMBER AT 8.14PM DURING DISCUSSION ON ITEM 6.5

COUNCILLOR ORPEN RETURNED TO THE CHAMBER AT 8.16PM DURING DISCUSSION ON ITEM 6.5

ALL WARDS

6.5 KNOX CITY COUNCIL WASTE WISE REPORT 2006/2007

SUMMARY: Conservation Officer (Deanne Jones)

This report provides an update of the Waste Wise Program across Council. It provides important information regarding findings from the waste audit undertaken in June 2007 and assists in the evaluation of the recently introduced centralised waste system. It also provides an insight into areas of improvement.

1. INTRODUCTION

Knox Council has been a member of the Waste Wise Program since 2002 and was again recertified in October 2004. Since that time, Council has been committed to reducing waste and greenhouse emissions in its day to day operations.

Many actions from the 2004-06 Action Plan have been implemented in various parts of the organisation. Some of the actions implemented to date include:

- Introduction of Paper and Cardboard broadly and limited Commingled recycling (bottles, cans, cartons, etc.)
- Default setting to double sided on photocopiers and printers
- Recycling of steel, cardboard, batteries, green waste, tyres, oil, concrete, etc. at the Operations Centre
- Reuse of construction material where possible (topsoil, fill, mulch, etc.) at the Operations Centre
- Introduction of recycling bins at service centres such as childcare centres, Amaroo, pre-schools, etc.
- Successful implementation of a centralised waste system at the Civic Centre, Eastgate and Operation Centre
- Introduction of the Waste Wise Kit to be used at Social Club events.

In addition, Knox City Council currently incorporates Waste Wise initiatives into large events such as Stringybark Festival, Knox Festival and Carols by Candlelight and will continue to strive to achieve greater accreditation. Stringybark Festival achieved Silver accreditation in 2007.

6.5 Knox City Council Waste Wise Report 2006/2007 (cont'd)

2. DISCUSSION

Knox City Council is a large organisation with approximately 640EFT staff situated over a number of sites and facilities across the municipality. The waste generated by the organisation is significant and varied from paper and cardboard to concrete and asphalt to scrap metal and car batteries.

Waste disposal became an increasingly significant issue for Council due to the closure of Cathies Lane Landfill in 2004 with hard waste from Council operations no longer being accepted free of charge.

In 2003 a waste audit was conducted which showed a significant improvement in the amount of waste diverted from landfill, with the introduction of a paper and cardboard skip and co-mingled recycling bins for the staff canteen and function rooms. There was however a significant amount of recyclable material in the waste to landfill stream, particularly paper (including magazines and newspapers), cardboard, plastics, glass and hand towel.

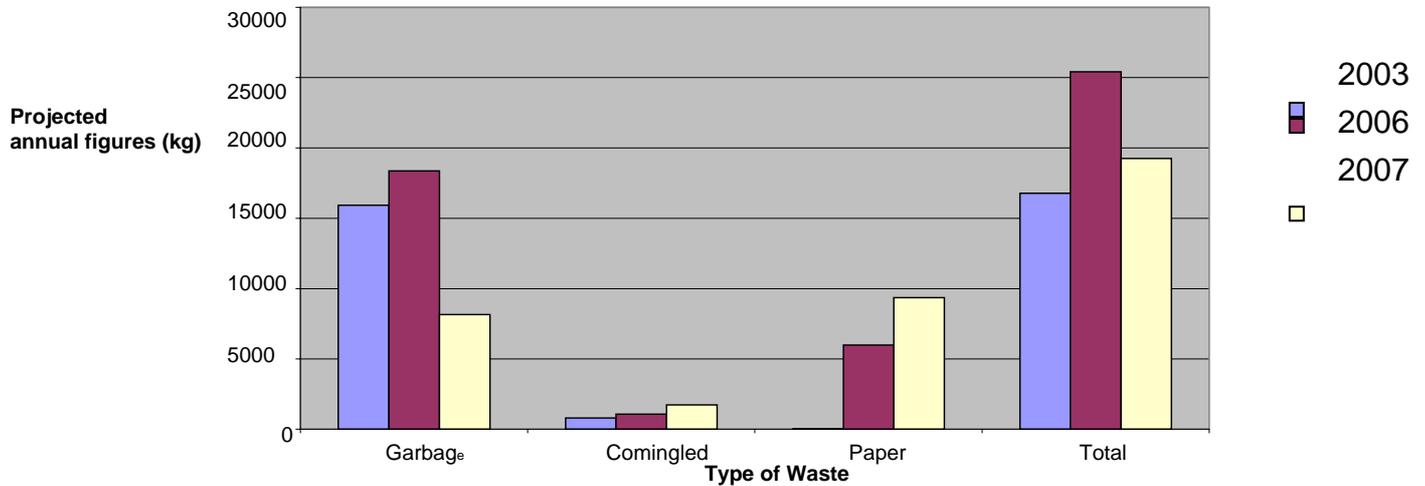
A second audit was conducted in 2006 which demonstrated the potential to divert a further 34% of materials from landfill, so a centralised system was set up. This system also aimed to reduce the contamination in recycling and landfill streams by removing staff waste bins under individual desks. This audit also provided baseline data for the introduction of the centralised bin system.

The follow up 2007 audit revealed a significant improvement in resource recovery when compared with audit data from 2006 after the introduction of the centralised bin system. By mass, the level of waste materials generated by Knox City Council facilities had decreased since 2006 from approximately 25 tonnes per year to approximately 19 tonnes per year in 2007.

This result could be attributed to an increase in materials presented to the commingled and paper streams. The recyclable paper stream was the largest waste stream accounting for 49% of the total waste stream compared to being 24% of the total waste stream in 2006 (Figure 1). The comingled stream had also increased from 4% (2006) of total waste stream to 9% of the total waste stream in 2007.

Figure 1 represents waste streams comparing 2006 audit results to 2007 audit results in kilograms.

6.5 Knox City Council Waste Wise Report 2006/2007 (cont'd)



The 2007 audit also highlighted the significant need to increase awareness and participation in recycling with recyclable containers and paper accounting for 29% of the landfill stream. This represents an additional 1 tonne of recyclable materials to be potentially diverted from landfill per year.

The trial introduction of energy efficient hand driers into bathrooms within the Civic Centre, and therefore phasing out paper towel, will reduce the amount of paper within the landfill stream and will impact on the above data.

In addition, by promoting the reuse of items used on a daily basis such as coffee cups and phasing out plastic/non recyclable coffee cups in internal meetings and paper towel, Council could educate staff and further reduce the waste to landfill as a result of Council operations.

A number of opportunities also exist to divert food waste from landfill. Kitchen waste represents 23.7% (1.9 tonnes) of the projected annual volumes of waste presented by Council facilities. This material could be diverted from landfill through the use of a composting service.

A previous attempt to introduce an Organic Waste Diversion system across the Civic Centre, Eastgate and Operations Centre proved to be ineffective as the company commissioned to provide this service withdrew across Eastern Melbourne. The organic waste diversion system was therefore postponed.

Discussions are currently taking place to re-establish the organic service through local collection services.

6.5 Knox City Council Waste Wise Report 2006/2007 (cont'd)

3. CONSULTATION

Waste conscious behaviour from staff has increased sustainability across the organisation. Development of the Waste Wise guidelines has taken place in consultation with the Social Club Committee and has resulted in the introduction of the Waste Wise Kit for Social Club for all social club events. Furthermore consultation with cleaning contractors, waste management, staff and management has also taken place regarding the implementation of centralised waste system across Civic Centre, Eastgate and the Operations Centre.

4. ENVIRONMENTAL/AMENITY ISSUES

Being a Waste Wise organisation has the following benefits to Council and community:

- Reducing waste through purchasing content products and products that create less waste
- Increased energy and resource efficiency
- Reducing toxic materials entering the environment
- Decreasing water and air pollution
- Reducing greenhouse emissions
- Preserving habitat for flora and fauna
- Reducing exposure to toxic materials and emissions

5. FINANCIAL IMPLICATIONS

Through participating in the Waste Wise Program, Council has reduced costs associated with collection services by \$1,304.16 (including GST) annually. This saving will increase as the cost of tipping to landfill increases in future years. Additional cost savings will also take place through the process of phasing out of plastic cups and hand towels as purchasing these products will no longer be required.

6. SOCIAL IMPLICATIONS

Council has a significant role in providing leadership and services to the community to reduce waste. Typically this is in the context of home waste and the kerb side collection programs, however Council and business within Knox also have a role in providing leadership to the community as to how total consumption and waste can be reduced through changed purchasing regimes and behavioural patterns. With reducing availability of land fill space and increasing costs to land fill combined with a growing environmental awareness of global consumerism and whole of life cycle management it is important that Council is seen to provide leadership, within the community, and increase the awareness and ownership of waste issues.

6.5 Knox City Council Waste Wise Report 2006/2007 (cont'd)

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN

Being a Waste Wise organisation meets several of Council's Key Result Areas, objectives and actions as identified in 2006 – 2010 Community and Council Plan.

Vibrant and Connected Communities

Objective: Sustainable Natural Environment

- Demonstrating environmental leadership by undertaking Council projects that utilise sustainable practices
- Lead by example in purchasing sustainable materials and products and reduce waste in Council activities and events
- Leading and demonstrating energy efficiency, greenhouse emission reductions and improving air quality improvement
- Leading and demonstrating water conservation and quality improvement through reduction, reuse and recycling

8. CONCLUSION

Sustainability and reducing Council's environmental footprint are important for Knox City Council. Council has been committed to reducing waste and reducing greenhouse emissions through its day to day operations. This program enables Council to demonstrate good corporate citizenship by behaving in an environmentally responsible manner.

Reducing waste to landfill will reduce the impacts of increasing tipping fees, cartage costs and purchase costs, whilst also being responsible environmentally.

There are a number of additional improvements Council could undertake to continue along the Waste Wise journey.

9. CONFIDENTIALITY

There are no confidentiality issues pertaining in this report.

RECOMMENDATION

That Council note this report and continue to support the Waste Wise Program, thus reducing waste to landfill.

MOVED: CR. COOPER
SECONDED: CR. KAMITSIS

That the recommendation be adopted.

CARRIED

ALL WARDS**6.6 KNOX CITY COUNCIL SCHOOLS FOR SUSTAINABILITY PROGRAM**

SUMMARY: *Conservation Officer - Conservation (Deanne Jones)*

In 2007, Knox City Council committed to the Schools for Sustainability program to better engage with Knox schools regarding sustainability initiatives.

This commitment has proven to be highly successful with a number of key events taking place and a positive response from local schools in 2007.

1. INTRODUCTION

Knox City Council recognises the benefits of working with schools to inform and change behaviour within the community. There is growing evidence of the role that children play in decision making as well as influencing choice, behaviour and values in the home. Within Knox it is estimated that there are 21,500 school aged children which have the potential to directly influence a further 35,000 people on sustainable initiatives.

Knox City Council has been involved in the delivery of many environmental and sustainability based programs to schools over many years. The Knox Environment Society has also provided plants and advice free of charge to schools within Knox to revegetate school grounds. The delivery of these programs in the past has been ad hoc and inconsistent.

The Schools for Sustainability program was introduced in 2007 to create a more strategic approach that is beneficial to both the school and Council. The aim of this program is to assist in implementing and supporting environmentally sustainable programs and projects within local schools, with the flow on into the broader community.

The Schools for Sustainability program will continue to build momentum by becoming part of the new behaviour change project, the *Green/leaf* project.

The *Green/leaf* project is a behaviour change project that aims to achieve a range of key initiatives identified in the Knox Vision 2025:

- 20% reduction in greenhouse gas emissions by 2010 by working with the community
- Water conservation is actively promoted to the wider community
- Encouraging every household to embrace a sustainability initiative, all homes implement at least one initiative to work towards achieving sustainability
- Planting a minimum of 100,000 trees in public space per year until 2025 to enhance natural habitats.

6.6 Knox City Council Schools for Sustainability Program (cont'd)

2. DISCUSSION

The following initiatives were introduced as part of the Schools for Sustainability program:

- A single point of contact for all environmental sustainability programs (Waste, Water, Energy, Biodiversity)
- A one stop shop for environmental resources on Council's website (information, links, case studies, teacher's notes, project information, etc.)
- A Student Sustainability Ambassador Conference run by students, supported by Council
- Links with cluster coordinators to undertake pilot projects or develop mentoring opportunities, cluster projects, group training, networking, etc.
- Providing an information exchange regarding funding opportunities, how to write grant applications, joint applications, letters of support, etc.
- Recognition of school projects through Knox Pride, Waste Wise and other award programs
- Promotion of external programs available to schools
- Development and maintenance of a database of what schools are doing, what programs schools have implemented, environmental contact information, etc.
- Distribution of a regular newsletter and email updates (including case studies, funding opportunities, new resources, activities and events)
- Facilitating links to community groups and local businesses
- Facilitating networking opportunities for teachers (1 per term) around a theme or issue
- Providing information regarding how sustainability principles can be incorporated into the business / operational activities of the school

In particular, the themed quarterly networking sessions for teachers and the Student Sustainability Ambassador Conference proved to be highly successful and were received particularly well by local schools. The face to face and personal element being the preferred contact method.

6.6 Knox City Council Schools for Sustainability Program (cont'd)

The teacher networking sessions averaged 34 teachers in attendance at each of the sessions. The sessions included guest speakers, free resources for schools and an opportunity to meet with like minded teachers within the municipality. The themes water, waste, energy and biodiversity were covered across the quarterly network sessions.

The Student Sustainability Ambassador Conference took place in October 2007 which aimed to inspire, encourage and empower children from the 20 schools they represented. The 140 students in attendance also played a valuable role in contributing to the revision of the Knox Sustainable City Plan, focussing on themes, outcomes and practical solutions (also some not so practical solutions) to everyday life and the impacts upon the environment.

A team of student organisers managed the conference proceedings, including catering, public speaking, registrations, photography, workshop hosting and evaluations.

The following diagram illustrates the participant's feedback about the day's proceedings. It also demonstrates the success of the conference by achieving the aim of 'inspiring, encouraging and empowering students'.

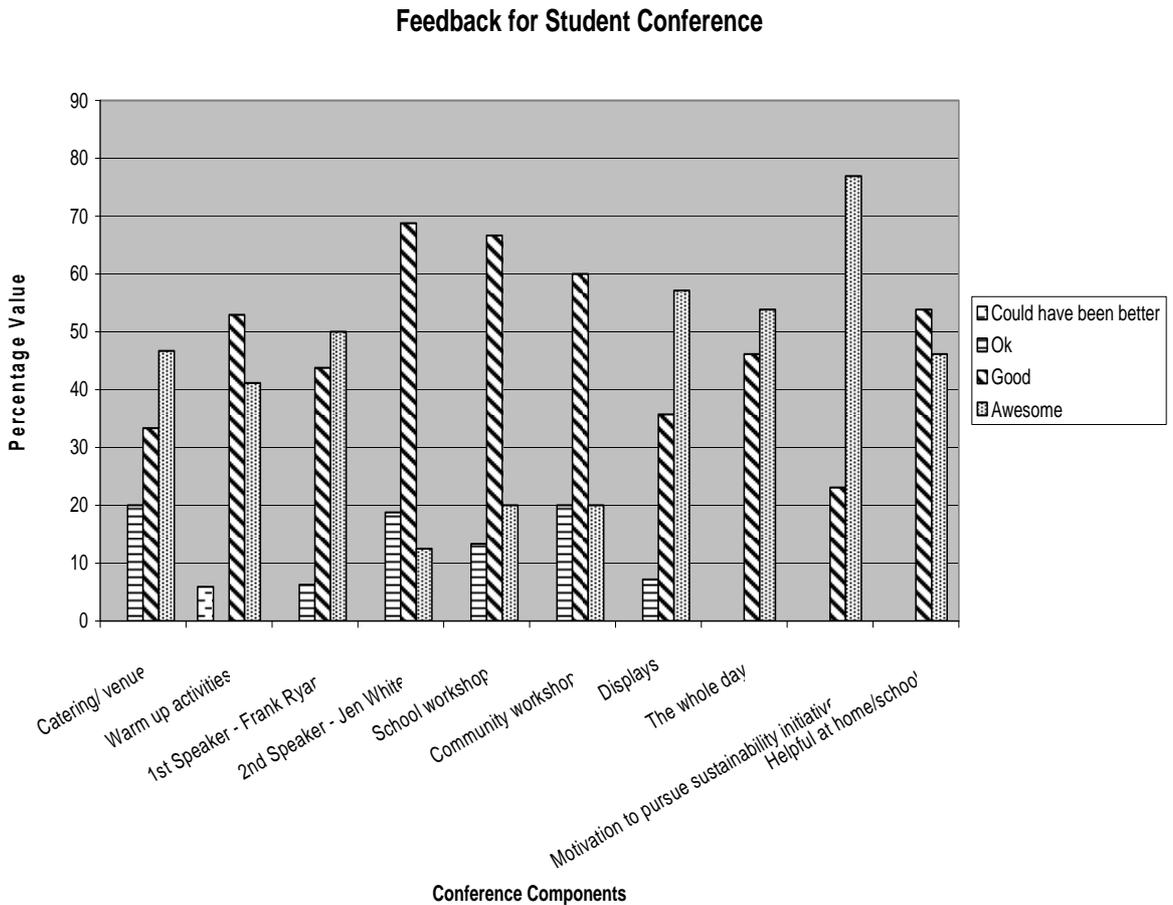


Figure 1.1 Feedback from participants of the 'Student Sustainability Ambassador Conference' 2007.

6.6 Knox City Council Schools for Sustainability Program (cont'd)

3. CONSULTATION

In 2005/2006 Council undertook a survey of schools in order to develop an understanding of what environmental programs schools were aware of and involved in. The Knox Environment Society also approached Council in order to establish a solution to the issues around the lack of ongoing maintenance of the plants they were supplying to local schools.

Extensive consultation also took place with various stakeholders including teachers, principals, program coordinators, cluster educators, parents and Government departments in the development and implementation of the program.

The feedback suggested that the Schools for Sustainability program should seek to provide an opportunity to network, share ideas, share resources and lift the agenda of the environment within schools.

4. ENVIRONMENTAL/AMENITY ISSUES

The Schools for Sustainability program has the following benefits for Council and community, through awareness and behaviour change:

- Cleaner air
- Cleaner water and water conservation
- Less congested roads
- Reducing waste
- Increased energy and resource efficiency
- Reducing toxic materials entering the environment
- Decreasing water and air pollution
- Reducing greenhouse emissions
- Preserving habitat for flora and fauna

In addition, local schools have implemented the following actions to achieve environmental change:

- Waste reduction through recycling, composting and rubbish free lunches
- Setting up kitchen gardens, chicken coops
- Energy efficiency through conducting audits and carrying out recommended tasks.
- Installation of water tanks and water conservation activities

6.6 Knox City Council Schools for Sustainability Program (cont'd)

- Participation in Water Watch – learning about local waterways and installation of frog bogs
- Indigenous planting activities at school sites and in local reserves with over 26,000 plants planted in the last financial year

The following Knox schools have also been successful in obtaining a Federal Government Community Water Grant for their school.

Boronia Heights PS (Chandler Ward)

Knox Gardens PS (Scott Ward)

Lysterfield PS (Friberg Ward)

Wantirna South PS (Scott Ward)

Waverly Christian College (Scott Ward)

Ferntree Gully North PS (Dobson Ward)

Heany Park PS (Taylor Ward)

Fairhills PS (Baird Ward)

The Basin PS (Chandler Ward)

Carrington PS (Tirhatuan Ward)

Rowville SC (Taylor Ward)

St Jude the Apostle PS (Tirhatuan Ward)

St Bernadette's PS (Chandler Ward)

Regency Park PS (Collier Ward)

Wantirna SC (Collier Ward)

Yawarra PS (Dinsdale Ward)

Scoresby PS (Tirhatuan Ward)

St Joseph's PS (Baird Ward)

Knox Park PS (Friberg Ward)

These schools have obtained between \$5,000 - \$50,000 from the Federal Government Community Water Grant and in most cases, propose the installation of rainwater tanks for toilet flushing and garden watering.

6.6 Knox City Council Schools for Sustainability Program (cont'd)

5. FINANCIAL & ECONOMIC IMPLICATIONS

Continuation of the Schools for Sustainability component of the Greenleaf project is subject to ongoing Council funding to ensure adequate project delivery.

The 2007/08 financial year Sustainable Schools program has been supported by external funds. Ongoing funding has been sought through the 2008/2009 budget process.

6. SOCIAL IMPLICATIONS

The Schools for Sustainability program has provided demonstrations of sustainable behaviour and has lead by example to engage schools in the implementation of sustainability programs. It has also provided linkages with businesses and Council and provided further opportunities for the community to be part of schools.

It is well documented that through early and positive engagement with students, life long patterns of behaviour can be established.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN

Within the Knox Community and Council Plan, the following strategies are in place to achieve the Council's Strategic Objective of a Sustainable Natural Environment:

'To make progress toward being a national leader in environmental sustainability'

- Promote and educate communities and developers about sustainability, environmental conservation and mitigating the effects of climate change.
- Advocate to and partner with government, community, industry and business to promote sustainability and mitigating the effects of climate change.
- Encourage a reduction of the community's negative impact on the natural environment through increased awareness.
- Continue programs to work towards the achievement of zero net greenhouse gas emissions by 2025.

In addition, the following strategy is within Council's Strategic Objective of Social and Environmental Responsibility:

- Incorporate community capacity building opportunities in policy development, planning and decision making.

6.6 Knox City Council Schools for Sustainability Program (cont'd)

The Schools for Sustainability program will also meet the following Vision 2025 items and outcomes set within the Sustainable City Plan:

- Achieving zero net emissions from residents, industry and business by 2025
- Actively promoting water conservation to the wider community
- Encouraging every household to embrace sustainability initiatives. All homes implement at least one initiative to work towards achieving sustainability
- Initiating community wide Council ideas, activities and projects.

8. CONCLUSION

The success of the Schools for Sustainability program highlights the importance of local partnerships between Council and community, in particular with schools, to raise the awareness of sustainability and to actively achieve Vision 2025 Zero Net Emissions targets.

9. CONFIDENTIALITY

There are no confidentiality issues pertaining in this report.

RECOMMENDATION

That Council

- 1. note the achievements of the 2007 Schools for Sustainability program; and**
- 2. note future funding of the program has been referred to the 2008/2009 budget process for consideration for ongoing funding.**

MOVED: CR. DAVEY

SECONDED: CR. GILL

That the recommendation be adopted.

CARRIED

7. PUBLIC QUESTION TIME

Following the completion of business relating to Item 6, City Development, the business before the Council Meeting was deferred to consider questions submitted by the public.

Question Time commenced at 8.25pm.

The following questions were raised with Council:

Question 1	In the last pre election campaign for Council the Mayor's face was removed from the Council's Horizon Notices. When will this happen for the 2008 Council elections?
Answer	Chief Executive Officer, Mr Graeme Emonson responded that the pre election period will commence on 3 October, 2008 and advised that the matter raised by the questioner would be effective as of that date.
Question 2	Would Council please advise the cost to rate payers of this Council advertisements 'Knox Horizons' which appear weekly in the local papers?
Answer	Chief Executive Officer, Mr Graeme Emonson responded that he had been advised that the cost per edition for Knox Horizons is \$500.00. The advertisement appears in two papers on a weekly basis, therefore the cost to Council is approximately \$52,000 per year.
Question 3	Mr Mayor, would you be prepared to accept a letter of appreciation?
Answer	The Mayor, Councillor Jim Penna accepted a letter of appreciation on behalf of regular users of the Knox Skate Bowl. Councillor Penna thanked the users for bringing this matter to Council's attention for further consideration.

Question Time Concluded at 8.30pm.

COUNCILLOR GILL VACATED THE CHAMBER AT 8.33PM DURING DISCUSSION ON ITEM 8.1**ALL WARDS****8.1 PUBLIC TRANSPORT CONSULTATIVE COMMITTEE HALF YEARLY REPORT****SUMMARY: *Sustainable Transport Planner (Melissa Sparrow)***

This report provides a brief summary of the items considered by Council's Public Transport Consultative Committee between July 2007 and January 2008 for Council information.

1. INTRODUCTION

The Public Transport Consultative Committee (PTCC) was formally established in 1997 and meets every two months to discuss public transport issues affecting Knox.

The Committee currently has Cr David Cooper (Chair), Cr Karin Orpen and Cr Mick Van de Vreede as Councillor representatives. Public transport operators Invicta Bus Service, Ventura Bus Service, Grenda Bus Service, US Bus Service, Eastrans and Connex are all represented on the Committee. The Committee also has a number of representatives from the youth, senior and general community, in addition to representatives from the Knox Disability Advisory Committee.

The purpose of the Committee is to “consider and advise on Knox public transport issues and advocacy”.

2. DISCUSSION

The purpose of the PTCC is to:

- Consult with public transport operators and the community;
- Provide advice to Council on public transport matters; and
- Advocate for public transport improvements.

During the past 6 months the following issues have been discussed:

SmartBus Services

Updates are regularly received on the progress of the SmartBus services and any issues that arise such as:

- Wellington Rd - an additional bus stop was installed at the intersection of Stud Rd following requests from residents due to the distance they were required to walk to the first stop on Wellington Road.
- Stud Rd - timing of the service and progress of bus lanes and other infrastructure works.

8.1 Public Transport Consultative Committee Half Yearly Report (cont'd)

Transport Legislation Review

The Department of Infrastructure released a Discussion Paper as part of the legislation review and requested feedback from stakeholders on the stated objectives to enable future challenges to be met. As the Eastern Transport Coalition (which Knox Council is a member of) were already preparing a submission, it was not considered necessary for the PTCC to do the same.

Myki

The Myki is the new form of public transport ticketing. Updates on the progress of the Myki card being implemented across the network are received from the bus operators as information becomes available.

TravelSmart & Local Area Access Program

The PTCC was briefed on Knox Council's successful applications for both a TravelSmart grant to prepare a green travel plan for the Talaskia Rd, Upper Ferntree Gully area and also a Local Area Access Program grant for Stage 1 of the construction of a shared path through Bayswater Station. Each grant is worth \$80,000.

Terms of Reference for the PTCC

In line with Council's Committee Policy, the Terms of Reference of the Public Transport Consultative Committee were reviewed by the Committee and adopted by Council at its December 2007 meeting.

Car Parking at Railway Stations

With the removal of Zone 3, carparking at railway stations has become a critical issue in Knox. Concerns have been raised with commuter parking spilling out onto local streets, illegal parking within station carparks and carparks reaching capacity by 8am.

Cr Cooper presented a Call-up item at Council's August 2007 meeting following discussion with the PTCC and the subsequent report was presented at Council's November 2007 meeting.

Bus Service Reviews

The State Government is progressively announcing Metropolitan Bus Reviews by area. This will provide the PTCC with an opportunity to influence improvements to bus operations within Knox. While the Knox Bus Review is yet to be announced, it is likely to include both Yarra Ranges and Maroondah Councils. Some preliminary work to prepare for the review such as the development of a survey of residents has commenced by the PTCC.

8.1 Public Transport Consultative Committee Half Yearly Report (cont'd)

Community Transport

Knox Council's Community Transport Co-ordinator has briefed the Committee on:

- the progress of obtaining a new community bus;
- the requirement of Council to pay tolls for driving the community bus on EastLink when it opens. As the community is not charged to use the community bus, the PTCC agreed that Council should request an exemption for the bus; and
- taxi drivers refusing to take senior residents for short trips. Offending taxi drivers are to have their details recorded by Senior Citizen Centres.

Bus Companies

The bus operators have informed the Committee on issues such as:

- Delays to the Myki ticketing system;
- Progress of the SmartBus service on Stud Rd;
- Improvements to bus timetabling;
- Renewal of bus contracts; and
- Experiences in other municipalities with bus service reviews that have already occurred.

Eastern Transport Coalition

As Cr Van de Vreede is the Chair of the Eastern Transport Coalition (ETC), he has updated the PTCC on:

- Representatives from the ETC meeting with politicians and advisors in Canberra in the lead up to the Federal election;
- Undertaking a bus tour through the region with Meredith Sussex, Coordinator-General of Infrastructure;
- The 7 Mayors of the ETC signing a letter to the Prime Minister and Opposition Leader seeking federal funding contribution towards public transport;
- Meeting with Lynn Kosky, Minister for Public Transport;
- The ETC Federal Election campaign including- handing out leaflets to commuters at train stations; and
- The ETC survey of 1000 residents in the region.

3. CONSULTATION

The Public Transport Consultative Committee has membership from Councillors, Council officers, public transport operators in Knox, and community groups. Any discussion on public transport issues therefore occurs with a wide range of stakeholders.

8.1 Public Transport Consultative Committee Half Yearly Report (cont'd)**4. ENVIRONMENTAL/AMENITY ISSUES**

Improving public transport has multiple environmental benefits to the community including:

- Reduction of greenhouse gas emissions from the transport sector; and
- Reduction of congestion thereby improving both the amenity and safety of local streets.

5. FINANCIAL & ECONOMIC IMPLICATIONS

Staff resourcing of the Public Transport Consultative Committee is accommodated within existing budgets.

6. SOCIAL IMPLICATIONS

Public transport provides opportunities for all members of the community to access employment, education and other local services and activities, thereby improving community capacity and minimising social isolation.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN

Improvements to public transport links in with the key result area of 'Sustainable Community' and Knox's commitment to 'accessible transport choice' through encouragement of alternatives to car travel to reduce congestion on local roads and enhance road safety.

8. CONCLUSION

The Knox Public Transport Consultative Committee plays a valuable role in advocating on behalf of the Knox community for public transport improvements, providing advice to Council and also in establishing good working relationships with public transport operators in Knox.

9. CONFIDENTIALITY

There are no issues of confidentiality associated with this report.

8.1 Public Transport Consultative Committee Half Yearly Report (cont'd)**RECOMMENDATION**

That Council note this report and support the PTCC in its role and purpose to consider and advise Council on Knox transport issues and to continue to advocate for improved public transport services for the residents of Knox.

MOVED: CR. COOPER

SECONDED: CR. VAN DE VREEDE

That the recommendation be adopted.

CARRIED

COUNCILLOR GILL RETURNED TO THE CHAMBER AT 8.35PM DURING DISCUSSION ON ITEM 8.2**ALL WARDS****8.2 SCOOTER USAGE IN THE MUNICIPALITY****SUMMARY: Sustainable Transport Planner (Melissa Sparrow)**

At Council's meeting on 18 December 2007 a Call Up Item requested that a report be prepared outlining how Council can work towards understanding all the issues surrounding scooter usage, scooter accessibility and scooter etiquette. It is recommended that Council refer this matter to the MAV for further sector-wide investigation.

1. INTRODUCTION

At Council's meeting on 18 December 2007, a Call Up Item requested that a report be prepared outlining how Council can work towards understanding all the issues surrounding scooter usage, scooter accessibility and scooter etiquette. Initial consultation with users was also requested in the preparation of this report. Council's Engineering Services and Community Wellbeing Departments have collaborated in the preparation of this report.

2. DISCUSSION

The popularity of motorised mobility devices such as scooters and electric wheelchairs has been growing as our population ages and people with disabilities live independently within the community. As scooter popularity increases, so do the number of issues relating to their use.

Preliminary consultation with users has been undertaken by Council officers to assist in identifying some of the main issues associated with the use of scooters. These include the following:

2.1 Accessibility**2.1.1 Buildings**

While all new buildings are required to meet Australian Standards for access and mobility, the size of some scooters has increased beyond the Australian Standards requirements eg. door widths are not wide enough for some scooters.

In addition, some shops prevent customers using mobility devices such as scooters from entering due to steps at their entrance, the size of the shop or placement of displays within the shop.

There have been reports of customers using scooters being stuck within disabled toilets at shopping centres due to insufficient circulating space.

8.2 Scooter Usage in the Municipality (cont'd)

2.1.2 Footpath & shared path infrastructure

The majority of issues which are brought to Council's attention relate to older infrastructure which does not adequately cater for motorised mobility devices.

Commonly raised issues include:

- pram crossings are too steep and scooter users are at risk of toppling over or becoming stuck,
- there is a lip on the pram crossing,
- incorrectly positioned crossings not providing a continuous path of travel, or
- there are no suitable crossings available.

Other infrastructure concerns include:

- path widths being too narrow,
- obstructions on the paths,
- centre medians not being long or wide enough to provide refuge,
- uneven paths,
- concerns with tactile ground surface indicators, and
- other path maintenance issues.

2.1.3 Public Transport

Motorised mobility devices can be taken on public transport however size and weight limitations do apply. Also, not all public transport is currently 'accessible to all' so passengers using mobility aids must plan their trip ahead or face delays waiting for a suitable vehicle.

Metlink has produced a brochure titled 'Using Mobility Aids on Public Transport' which outlines the requirements.

There is also an issue with Maxitaxis having anchor points but not all mobility devices having the matching attachment points.

2.2 Standards

There are Standards for the design and construction of motorised mobility devices to ensure they are safe for people to use and do not put other road and footpath users at risk.

The Australian Standards for motorised mobility devices are voluntary. This means that suppliers may legally sell devices that do not meet the Standards.

It is important that consumers ask their supplier before buying or hiring a scooter to ensure it complies with Road Rules-Victoria requirements and meets the Australian Standards for mobility devices.

8.2 Scooter Usage in the Municipality (cont'd)

2.3 Road Rules

Under the Road Safety Act (1986) scooters and electric wheelchairs are:

- Not defined as a motor vehicle and therefore cannot be registered,
- Not allowed to be capable of travelling at more than 10km/h on level ground,
- To be used only by an injured or disabled person who is unable to walk or has difficulty in walking.

People using these devices are defined as pedestrians and therefore must obey the same road rules as pedestrians. This however is not well known to all scooter users and other pedestrians and cyclists.

Other issues relating to the road rules which are of concern to scooter users include cars obstructing footpaths, knowledge as to who should give way when there are no footpaths, and the allowable speed limit for this type of device. In addition, there is no licence required to operate a scooter. In some instances people with mobility restrictions can be slow to react in an emergency, causing a potential risk to other path users.

Amaroo Gardens Aged Care Facility has identified concerns with scooter usage and has developed a policy for the use of powered wheeled devices. As part of their policy, they issue a licence (for either 6 or 12 months) for the use of scooters.

2.4 Personal Safety

Visibility is an issue raised by scooter users. Motorists are often unable to see a scooter particularly if they are reversing. There have been a number of reported accidents with scooter users being hit by motor vehicles. In addition, the number of road rage type incidents being reported is on the increase.

2.5 Etiquette

Scooter etiquette is a growing concern with an increasing number of complaints being received relating to their speed. Access Audits Australia has produced some tips for scooter users on etiquette such as: planning a route, sharing the footpath, footpath trading, changes in surfaces, crossing vehicle areas, narrow pathways and visibility.

2.6 Future Direction

This report is only a broad overview of some of the issues that have been raised by both scooter users and others regarding their use within the Knox municipality. In order to better understand the issues and identify actions more work is required, particularly at State Government or MAV level – addressing matters of standards, road rules, safety, etiquette and accessibility.

8.2 Scooter Usage in the Municipality (cont'd)

Maroondah City Council has developed a booklet as part of its Scoot Wheel 'n' Move initiative. The Scoot Wheel 'n' Move group was formed with a group of local people in the Eastern Region who are passionate and dedicated to improving access in their local community for everyone. The booklet assists people when buying a motorised scooter or electric wheelchair and subsequently, how to manage their use responsibly.

As Knox City Council does not have a similar type of booklet, Maroondah City Council have been kind enough to share their valuable resource with residents in Knox.

Council held a Scooter and Electric Wheelchair Safety Session in October 2007 for current and prospective users. The session included guest speakers on the issues of confident living, scooter etiquette, road rules and access to public transport. Due to its popularity, another similar session is being planned for October this year.

As the issues relating to scooter usage do not only occur within the Knox municipality, Council should request that the Municipal Association of Victoria (MAV) investigate this matter and the key issues raised further as a sector-wide issue.

3. CONSULTATION

Consultation was undertaken with both scooter users and relevant organisations to compile this initial list of issues.

4. ENVIRONMENTAL/AMENITY ISSUES

By supporting users of motorised scooters and electric wheelchairs this has positive implications for the local environment and amenity.

5. FINANCIAL & ECONOMIC IMPLICATIONS

There are no financial implications of referring this issue to the MAV.

If Knox Council were to further investigate the issues, a business case would be required for the necessary funds. No provision has been made for this.

6. SOCIAL IMPLICATIONS

By not providing for scooter users they are at risk of social isolation and not being connected to their local community.

Education of both scooter users and non users is essential to ensure this group is supported and a part of the community.

8.2 Scooter Usage in the Municipality (cont'd)

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN

The Knox Community and Council Plan identifies the key theme of 'healthy, connected communities':

“To increase community health and connection by supporting participation in community life.”

Supporting motorised scooter and electric wheelchair users improves how they are connected to their local community.

8. CONCLUSION

While this report identifies a number of issues relating to scooter usage within the Knox municipality such as accessibility (buildings, footpaths and public transport), standards, road rules, personal safety and etiquette these are only a brief snapshot of the types of issues which Council has become aware of with scooter usage. In order to work towards a better understanding of all the issues, further consultation is required.

9. CONFIDENTIALITY

There are no issues of confidentiality associated with this report.

RECOMMENDATION

That Council

1. **note the contents of this report; and**
2. **write to the MAV requesting that they investigate the issues for local government associated with increased scooter usage within the community as a sector-wide issue.**

MOVED: CR. VAN DE VREEDE

SECONDED: CR. COOPER

That Council

1. Note the contents of this report;
2. Note that as a part of Community Safety Month 2008, a Scooter Safety Forum is to be conducted by Council in October to consider scooter usage, attitudes to usage, infrastructure needs and manufacturer issues.

8.2 Scooter Usage in the Municipality (cont'd)

3. As a part of the 2008/09 review of the Knox Access and Inclusion Plan, address the growing use of scooters within the municipality of Knox in the areas of Council policy, infrastructure development, legislative compliance, local laws and local planning and development.
4. Write to the Minister for Local Government, the Minister for Roads and Ports, the Minister for Community Services and the Minister for Public Transport requesting that they investigate and address the issues associated with increased scooter use in the community including the areas of infrastructure development, access and inclusion, legislative compliance and planning and development.
5. Write to the Municipal Association of Victoria (MAV), the Department of Infrastructure (DOI) and Local Government Victoria (Dept of Planning and Community Development) requesting that they investigate and address the issues for local government associated with increased scooter usage within the community as a sector-wide issue.
6. Thank the people who have been consulted through this process and advise them of Council's way forward regarding this matter.

CARRIED

ALL WARDS**8.3 SUPPLY OF ELECTRICITY AND RELATED SERVICES FOR PUBLIC LIGHTING**

SUMMARY: *Coordinator Transport and Traffic Engineering
(Ron Crawford)*

This report considers the supply of electricity for public lighting throughout the municipality. It recommends the acceptance of an offer from AGL Sales Pty Ltd.

1. INTRODUCTION

At its meeting held on 12 December 2006, Council accepted the tender offer of Energex Retail Pty Ltd, through the Strategic Purchasing contract, for the supply of electricity and related services for public lighting for the period from 1 January 2007 to 31 July 2008, with a provision to extend the contract for up to two years.

With the extension of the contract due for negotiation, Strategic Purchasing decided that it would be an opportune time to retender the contract.

Strategic Purchasing have now completed the tender process and have forwarded their recommendation to Council for its consideration.

To participate in the Strategic Purchasing contract with AGL Sales Pty Ltd, Council must accept it in writing by 27 March 2007.

2. DISCUSSION**2.1 Current Situation**

Council currently has a contract with Energex Retail Pty Ltd (Energex was subsequently purchased by Origin) through Strategic Purchasing (formally MAPS). The contract was entered into, on behalf of Victorian Members (including Local Government, Universities, TAFE Colleges, Government & local bodies, and private companies), for the supply of electricity for public lighting assets, for a three year period from 1 August 2005 to 31 July 2008, with a provision to extend the contract for up to two years.

The contract is due for extension, however Strategic Purchasing have determined to tender a new contract.

The contract was publicly tendered on 13 February 2008 and closed on 5 March 2008. Strategic Purchasing have analysed the tenders and have recommended accepting the tender from AGL Sales Pty Ltd.

8.3 Supply of Electricity and Related Services for Public Lighting (cont'd)

2.2 The Offer

Strategic Purchasing has supplied the following information in relation to a contract with AGL Sales Pty Ltd:

- It is a 3 year contract for the period between 1/8/08 to 31/7/11 with a provision to extend the contract for up to 2 years at market rates.
- Is valid for acceptance until Close of Business Thursday March, 27 2008.
- The following all night flat rate (from sunset to sunrise the next day) electricity prices except Green Power prices:
 - Year 1 – 3.805 cents/Kilowatt-hour.
 - Year 2 – 3.805 cents/Kilowatt-hour.
 - Year 3 – 3.805 cents/Kilowatt-hour.
 - A supply charge of \$40.50 per NMI per month. (National Metering Identifier (NMI) provides a unique identifier for each connection point within the National Electricity Market. It provides an index against which data can be managed. Seven NMIs cover the Knox area).
 - Renewable Energy Certificates (REC) at 0.25 c/kWh for the 3 years period. (This is a legislative requirement to achieve the Commonwealth government's renewable energy targets set for 2010 which electricity retailers are obligated to pass on . This is additional to the energy charge. So actual energy cost is 4.055 cents per kWh)
 - Note all prices are expressed exclusive of Loss Factors, Network Charges, Regulated Charges, OMR Fees and GST.
- Optional AGL 100% Accredited Green Energy that allows a flexible take up percentage. Additional premium rate for consumption of Green Energy:
 - Year 1 – 6.02 cents/Kilowatt-hour.
 - Year 2 – 6.02 cents/Kilowatt-hour.
 - Year 3 – 6.02 cents/Kilowatt-hour.

This is additional to the standard 3.805cents per kWh. Councils can opt for any amount of Green Power from 10% to 100%.

- Optional AGL's Green Balance, a carbon reduction scheme at 0.132 cents/Kilowatt-hour (refer below for details).
- Includes the ability for members to increase or decrease energy use within 10% per annum on the total portfolio basis during the contract with no penalties (ie the whole Strategic Purchasing contract can be varied by +/- 10%).

8.3 Supply of Electricity and Related Services for Public Lighting (cont'd)

AGL Sales Pty Ltd has included in its offer the following environmental product options:

100% Approved Green Power

100% approved Green Power at a fixed premium of 6.02 c/kWh excluding loss factors, GST and any future legislative changes e.g. changes that alter the classification of approved sources.

Current sources for AGL's Green Power include:

- Wind @ 72.5%
- Biomass @ 26%
- Hydro @ 1.3%
- Solar @ 0.2%

Purchasing options include:

- At any time during the term of the contract
- At the fixed rate of 6.02 c/kWh
- At any percentages of their consumption
- Increasing or decreasing the purchase after giving 30 days notice

AGL Green Balance

AGL Green Balance is electricity generated in the traditional way, but the emissions created in its generation are offset by greenhouse gas reduction programs. This product is certified under the Australian Greenhouse Office Greenhouse Friendly program. Under this program, all certified products, services and abatement projects must have their greenhouse gas life cycle assessment and emission reductions independently verified.

AGL Green Balance premium is 0.132 c/kWh excluding loss factors, GST and any future legislative changes.

Similar purchasing options to Green Power are also available.

Renewable Energy Certificates (RECs) and Carbon Abatement Schemes

On request, AGL SALES PTY LTD can provide further details to councils who wish to explore the purchase of REC and Carbon Abatement Schemes.

2.3 Evaluation of Costs

In the 2007/08 financial year, the total cost for street lighting is calculated to be \$1,158,500.

8.3 Supply of Electricity and Related Services for Public Lighting (cont'd)

This is made up of

Table One: 2007/08 Financial Year Costs

Energy (standard power)	\$ 235,620
Energy (Green Power) *	\$ 138,300
Network and operator charges **	\$ 322,090
Operation Maintenance and Repair (OMR) ***	\$ 462,500
	\$ 1,158,510

* Council currently purchases 50% green power which attracts a premium of 4.141 cents per kWh on top of the standard energy contract price of 3.325 cents per kWh.

** Network and operator charges are non contestable and are regulated by the Essential Services Commission.

*** OMR is non contestable and is regulated by the Essential Services Commission. The ESC approved significant increases in the OMR which commenced in Jan 2008.

Table Two: Comparison estimate between 2007/08 financial year and 2008/09 financial year based on maintaining 50% green energy

	2007/08	2008/09
Energy (standard power)	\$ 235,620	\$ 290,000
Energy (Green Power) 50%	\$ 138,300	\$ 200,000
Network and operator charges	\$ 322,090	\$ 330,000
Operation Maintenance and Replacement	\$ 462,500	\$ 520,000
	\$ 1,158,510	\$ 1,340,000

2.4 Purchase of Green Energy

Currently Council purchases 50% green energy for street lighting under the Energex Agreement.

As can be seen in Table Two, the cost of providing street lighting will increase by approximately 14% from the previous year.

It should be noted that the cost of OMR increased on 1 January 2008 from \$407,000 to \$520,000 per annum. An increase of 28%.

8.3 Supply of Electricity and Related Services for Public Lighting (cont'd)

The cost of Green Energy has increased from 4.141 cents per kWh to 6.02 cents per kWh, a 45% increase.

The only way, in the short term, that this cost could be reduced would be for Council to reduce the amount of Green Energy it purchases.

A separate Council report is being prepared by the Sustainability Department on Reduction of Greenhouse Emissions from Street Lighting. This report will look at alternative types of streetlights such as T5's which may be suitable replacements to the standard 80 W Mercury Vapour (MV) lights. By contrast to the 80 watt MV the T5's only use approximately 30 watts and provide equivalent lighting.

The MAV is currently surveying all Councils to determine how many 80 watt MV lights are currently being used with a view to negotiating on behalf of Councils for the replacement of more energy efficient lights as part of the energy companies bulk replacement schedule. This will be further explored in the April Council report.

Should Council continue to purchase 50% green energy, it could also purchase the other 50% of power as Green Balance which would cost approx \$5,000 per year.

2.5 Summary

Strategic Purchasing on behalf of the Victorian members have undertaken an Expression of Interest and tender process to obtain competitive prices for the supply of electricity for street lighting. In addition to value for money, tenderers were also assessed on the basis of risk minimisation, availability of green energy and options, experience as a retailer and provision of best value.

AGL Sales Pty Ltd as a retailer, supply electricity to large scale users such as business, Councils and government departments. Council can be confident it is being provided with a highly competitive rate. It is considered unlikely that Council, as a single entity would be able to achieve a better rate than that achieved through the 'weight of numbers' Strategic Purchasing tendering process.

Further, through the Expression of Interest and Tender process followed by Strategic Purchasing, the requirements of the Local Government Act have been met for purchases in excess of \$100,000.

3. CONSULTATION

Strategic Purchasing have engaged with relevant suppliers across Victoria in determining the possible options for electricity supply. No public consultation was undertaken.

8.3 Supply of Electricity and Related Services for Public Lighting (cont'd)

4. ENVIRONMENTAL/AMENITY ISSUES

Currently Council purchases 50% green energy to assist in the reduction of corporate greenhouse gas emissions, and hence improve its environmental performance. With the acceptance of the offer from AGL Sales Pty Ltd as the Council's energy supplier, the opportunity is presented to purchase 50% green energy and thus meet the Council's 2010 target for greenhouse emissions reduction in 2008/2009. This target is a 30% reduction in greenhouse emissions from the 1998 levels by 2010.

5. FINANCIAL IMPLICATIONS

In 2007/08 Council expected the cost of the Energex contract for electricity supply and related costs for street lighting to be \$1,158,510. The cost for 2008/09 will be in the order of \$1,325,000, plus an additional \$5,000, if Council chooses to purchase 50% Green Balance if Council continues to purchase 50% green energy.

In the Long Term Financial Plan for 2008/09, the budget figure is \$1,271,234 which is approximately \$74,000 below the estimated annual cost based on the purchase of 50% green energy. Council could either increase the proposed budget allocation by \$74,000 through the annual budget process or reduce the percentage of green energy purchased to 32% green energy.

6. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN

Purchasing green energy is consistent with Council's vision for a Vibrant and Connected Community by providing a Sustainable Natural Environment through the protection and enhancement of the natural environment for future generations and building community awareness of sustainability.

The Knox Greenhouse Action Plan 2003-10 adopted by Council in 2003 outlines the actions that Council will implement to achieve a reduction in greenhouse emissions of 30% from 1998 emissions levels by 2010. This target was achieved in 2006/2007 by purchasing 50% green energy.

To maintain these levels Council will need to maintain as a minimum the purchase of 50% green energy.

7. CONCLUSION

Following consideration of the possible options for the provision of electricity supply and related services for public lighting throughout the Knox municipality, it is concluded that the most expedient and cost efficient option is to accept the offer from AGL Sales Pty Ltd Pty Ltd through the Strategic Purchasing Contract. This decision will provide the ability to purchase 50% green energy in 2008/2009 which would meet the Council's target for 2010 for corporate greenhouse gas emissions.

8.3 Supply of Electricity and Related Services for Public Lighting (cont'd)**8. CONFIDENTIALITY**

There are no confidentiality issues associated with this report.

RECOMMENDATION

That Council

- 1. accept the offer of AGL Sales Pty. Ltd., through the Strategic Purchasing contract, for the supply of electricity and related services for public lighting for the period from 1 August 2008 to 30 July 2011, with a provision to extend the contract for up to two years;**
- 2. approve the purchase of a 50% green energy component in the supply of electricity for public lighting for the above nominated period;**
- 3. approve the purchase of a 50% Green Balance component in the supply of electricity for public lighting for the above nominated period; and**
- 4. authorise the Chief Executive Officer to sign and seal a formal agreement with AGL Sales Pty Ltd.**

MOVED: CR. GILL
SECONDED: CR. KAMITSIS

That Council

1. accept the offer of AGL Sales Pty. Ltd., through the Strategic Purchasing contract, for the supply of electricity and related services for public lighting for the period from 1 August 2008 to 30 July 2011, with a provision to extend the contract for up to two years;
2. approve the purchase of a 50% green energy component in the supply of electricity for public lighting for the above nominated period;
3. approve the purchase of a 50% Green Balance component in the supply of electricity for public lighting for the above nominated period;
4. authorise the Chief Executive Officer to sign and seal a formal agreement with AGL Sales Pty Ltd;

8.3 Supply of Electricity and Related Services for Public Lighting (cont'd)

5. formally request that Council's Operations, Maintenance and Repair (OMR) provider defer the change of residential 80 watt mercury vapour lights programmed for 2008-09 where safe, until the introduction of the T5 energy efficient lights into the Essential Services Commission Tariff System; and
6. write to the Secretary of the Department of Sustainability and Environment (DSE), The Premier, the Minister for Police & Emergency Services, the Minister for Environment and Climate Change and local members of parliament requesting that the T5 energy efficient lights be introduced into the Essential Services Commission Tariff System as a matter of urgency and that such introduction should be on the basis of being cost neutral to Local Government.
7. write to strategic purchasing requesting that they negotiate with AGL in order that Councils not be penalised financially through the introduction and use of the low energy T5 lights.

CARRIED

DOBSON WARD**9.1 FORMER FERNTREE GULLY SECONDARY COLLEGE SITE**

SUMMARY: *Manager - Youth, Leisure and Cultural Services
(David Blair)*

This report has been prepared in response to a request to ascertain the capacity of the former Ferntree Gully Secondary College site for use as an active and passive recreation area.

1. INTRODUCTION

Council at its meeting of 23 October 2007 approved a call up item that a preliminary report be presented to Council outlining the capacity of the former Ferntree Gully Secondary College site should it be declared surplus by the Department of Education and Early Childhood Development (DEECD) with a view to consolidation and enhancement of active and passive recreation. Therefore this report identifies the following:

- The existing sporting and recreation facilities located on the site of the former Ferntree Gully Secondary College.
- The potential gaps in the provision of active and passive recreation activities in the local area.
- The opportunities for the facilities at the former Ferntree Gully Secondary College to accommodate the unmet demand in the local area.

2. DISCUSSION**2.1 Background**

The former Ferntree Gully Secondary College site is located on Dorset Road, Ferntree Gully. At the beginning of the 2007 calendar year the Department of Education and Early Childhood Development closed the school due to the decreasing student population in the area. Advice received from Council's Strategic Planning Department indicates that although the school has been closed, the site has not been declared surplus to requirements by the Eastern Region of the Department of Education and Early Childhood Development and therefore there has not been any indication that the site will be disposed of.

A review of the Department of Planning and Community Development planning overlays indicates that the subject land is zoned Public Use – Education (PUZ2) and is a total area of approximately 74,638 square metres.

9.1 Former Ferntree Gully Secondary College Site (cont'd)

The facilities on the site include:

- Built infrastructure – classrooms and administration area
- Car parking
- One multipurpose hall - three quarter size sports court
- Three flexi pave outdoor tennis courts
- Three asphalt outdoor netball courts
- Two outdoor sporting fields (one senior/one junior)
- Three synthetic practice cricket wickets
- Unstructured outdoor playing area
- Pedestrian/cycle track linking to pathway network

The sporting fields are located adjacent to Dobson Park which is a Council owned outdoor sporting field with associated club room and car parking facilities. Three practice cricket wickets and nets are also located on the Council owned land however the run up for these facilities runs across the boundaries of the Council land and the Education Department land.

Council has the responsibility for allocating and maintaining all sporting fields within the precinct - oval 1 (Council owned) and oval 2 (Education Department owned).

The sporting ovals are allocated during the winter and summer seasons to the following sporting organisations:

Oval one – Council

Winter – Upper Ferntree Gully Junior Football Club

Summer – Ferntree Gully Cricket Club (as overflow venue)

Oval two- Education Department

Winter – Not allocated, due to poor condition of the oval and lack of pavilion facilities etc

Summer – Johnston Park Cricket Club

– Ferntree Gully Footballers Cricket Club

The Tim Neville Arboretum located on the corner of Francis Crescent and Dorset Road is also located adjacent to Dobson Park facility. Situated on 4.4 hectares of land the Arboretum is an unstructured recreation area that does not include any structured sporting facilities.

9.1 Former Ferntree Gully Secondary College Site (cont'd)

3. CONSULTATION

To assist with identifying the potential recreation and sporting use of the former school facilities a review of the Council's Recreation Plan 2004 – 2013 and the recently completed Regional Soccer Strategy 2007 has been completed. Discussions have also been undertaken with Council officers in Council's Leisure Services and Community Wellbeing areas to identify current gaps in service and facility provision.

Based on the review of Council strategies, officer discussions and a review of the existing facilities and infrastructure on the former Ferntree Secondary College site the following issues and opportunities have been identified.

Tennis

There are currently three tennis courts located on the school site. The tennis courts are constructed of an all weather flexi pave surface.

Council's Recreation Plan indicates that the City of Knox has approximately 143 tennis courts over 35 sites. While general tennis participation within Knox is identified as being lower than that of other regions of Melbourne, the number of tennis courts per capita is higher. The Plan does not indicate the need for additional tennis facilities.

Council is currently considering the development of a Tennis Facility and Assessment Strategy for Knox. The proposed Strategy will identify the future need and demand for tennis facilities and will recommend a strategy for the future provision and management of facilities. It will also will consider the tennis courts at the former Ferntree Gully Secondary College should the site be deemed surplus to requirement.

Netball

There are currently three asphalt outdoor netball courts located on the school site. Due to the small number of courts and the hard asphalt surface the facility would only be suitable for training activities.

The Knox Regional Netball Centre is located at 9 Dempster Street in Ferntree Gully. The Centre is a multi purpose centre that has 2 indoor and 18 outdoor netball courts and hosts over 4000 netball players a week. The centre is home to the Knox City Council netball competition, Knox Women's Netball Association and Mountain District Netball Association.

The Regional Netball Centre is located within close proximity (1.2km) of the former Ferntree Gully Secondary College site and services the needs of netball for the City.

9.1 Former Ferntree Gully Secondary College Site (cont'd)

Australian Rules Football

Within the City of Knox there are approximately 25 Australian Rules Football reserves housing approximately 30 football ovals and servicing approximately 34 football clubs (Auskick, junior clubs and senior clubs).

Council's Recreation Plan indicates that the Eastern Football League reports an increase in participation largely among the junior levels of competition.

The former school site is not currently used during the winter season by any sporting organisation due to the lack of necessary infrastructure such as pavilions and flood lighting for training purposes and the current condition of the playing surface.

Based on the Sports Dimensions for Playing Areas Manual 1998 produced by the State Government, the dimensions for an Australian Rules Football oval are:

Seniors

Maximum: 185m long x 155m wide

Minimum: 135m long x 110m wide

The National Football Association recommends 165m long x 135m wide as the ideal size.

Juniors U7 – U10

82.5m long x 65m wide

A review of the former outdoor areas at the former school site indicates there is sufficient land to accommodate an Australian Rules Football oval of 165m long and 135m wide.

Oval two could be made available to sporting groups and thereby assist in addressing over use issues at other Knox sites.

Cricket

Within the City of Knox there are approximately 41 cricket facilities (Council and school) housing approximately 56 cricket pitches and servicing approximately 28 cricket clubs (junior and senior). However, each summer there is ongoing demand for the provision of additional cricket facilities to service the needs of additional cricket teams.

Based on the Sports Dimensions for Playing Area manual, an oval with a 64m to 68.6m radius is suggested for senior cricket requiring an area of approximately 1.5ha. Junior cricket grounds require a radius of between 40m to 50m.

9.1 Former Ferntree Gully Secondary College Site (cont'd)

The School site is currently being used during the summer season for senior cricket and is of sufficient size to meet the cricket field dimension requirements for a senior reserve.

Soccer

Within the City of Knox there are approximately 8 soccer facilities housing approximately 18 soccer pitches and servicing 7 soccer clubs (junior and senior)

Council's Recreation Plan and the recently completed Eastern Region Soccer Strategy 2007 indicate that soccer has experienced significant growth in the City, with clubs outgrowing facilities and some clubs having to place a cap on the number of enrolments at the junior levels. Soccer is also experiencing demand from junior girls which has significant implications for the provision of adequate change rooms.

The recommended facility directions identified within the Soccer Strategy are that:

- Additional pitches are required
- There is a requirement to provide high standard facilities to support competitive pathway (Class A in short term and Class B in mid term)
- Opportunity to provide improved facilities for females through the provision of dual gender change rooms.

Based on the Sports Dimensions for Playing Areas Manual, the dimensions for Soccer are:

Senior

118m x 76m including the runoff – 8,968m²

Juniors – modified soccer

U8, U9 – pitch size 50m x 25m

U10 – pitch size 60-70m x 50-55m

The former secondary school site would be of sufficient size to develop one senior soccer pitch and one junior pitch or training area.

Pathway/Cycle Network

Council's Recreation Plan indicates that there is a need to enhance the network of trails and pathways through improved maintenance of existing paths and future development of linkages to key community destinations.

9.1 Former Ferntree Gully Secondary College Site (cont'd)

In support of the key action the bicycle/pedestrian path that runs through the former school site should be retained for both recreational and commuter purposes and provides a link between the residential areas and the Tim Neville Arboretum which is a highly valued and used recreation space within the City.

Other Community Infrastructure and Services

A discussion with Council's Manager Community Wellbeing indicated that should the site be deemed surplus, a detailed review that considers the need for broader community infrastructure and services should be undertaken.

4. ENVIRONMENTAL/AMENITY ISSUES

The retention of areas of open space will positively contribute to environmental outcomes in Knox. There may also be the opportunity to incorporate environmental initiatives at the site.

5. FINANCIAL & ECONOMIC IMPLICATIONS

This preliminary report has not considered the costs to acquire and extend passive and active recreation opportunities at this site.

6. SOCIAL IMPLICATIONS

The provision of active and passive recreation opportunities in Knox offers many social benefits and promotes health and wellbeing within the community, which is highlighted within Council's Health and Wellbeing Strategy:

Strong Family and Community

- Social Networks
- Family Support
- Sense of belonging
- Friends
- Community Groups

Healthy Living

- Physical and mental health
- Quality natural and built environment

Education and Lifelong Learning

- Personal growth
- Access to formal and informal learning
- Training and skills

9.1 Former Ferntree Gully Secondary College Site (cont'd)

Culture and Leisure opportunities

- Diversity
- Active and passive
- Structured and unstructured

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN

The report responds to the Community and Council Plan in the following areas:

Responsive Services

- We will plan, provide and facilitate a range of high quality accessible services for people that connect them to their local communities.

Strong Communities

- We will work in partnership with organisations and individuals to provide a safe and cohesive community.

8. CONCLUSION

The review of the existing facilities at the former Ferntree Gully Secondary College indicates the need to investigate the potential to secure the future use of the outdoor sporting fields for the purpose of structured sporting activities. Consideration of broader community infrastructure and services needs should also be included in any planning for the potential future use of this site.

The facility is well supported with the necessary infrastructure and services including car parking, clubroom facilities and practice cricket wickets. Access to the site is considered to be good due to the location of the facility on Dorset Road, and adjoining Dobson Park.

The review indicates a gap in the provision of soccer, football and cricket facilities within the City which could be accommodated at this site. A more detailed site plan would be required to determine the capacity and the facility dimensions and layout that could be accommodated on the site. Such future planning should occur if the site is deemed surplus by the Department of Education and Early Childhood Development.

9. CONFIDENTIALITY

There are no confidentiality issues associated with this report.

9.1 Former Ferntree Gully Secondary College Site (cont'd)**RECOMMENDATION**

That Council notes the report and in the event that the Ferntree Gully Secondary College site is declared surplus by the Department of Education and Early Childhood Development, Council's preference is that the site be maintained for community use, particularly the further investigation of accommodating football, soccer and cricket facilities, including sporting fields and pavilion.

MOVED: CR. ORPEN
SECONDED: CR. DAVEY

That the recommendation be adopted.

CARRIED

ALL WARDS**9.2 KNOX DISABILITY ADVISORY COMMITTEE TERMS OF REFERENCE**

SUMMARY: *Community Development Officer - Access and Inclusion Officer (Lisette Pine)*

This report seeks Council endorsement of the Terms of Reference (see Appendix A) for the Knox Disability Advisory Committee 2008-2010.

1. INTRODUCTION

In February 2008, the Terms of Reference for the Knox Disability Advisory Committee were reviewed in line with Council's *Committees Policy 2006/13* (the policy). The review included updating the Terms of Reference to ensure consistency with the policy and incorporated consultation with the Disability Advisory Committee to establish recommended amendments and/or additions to the existing Terms of Reference.

On 4 March 2008, Councillors discussed the revised Terms of Reference. This report now seeks Council endorsement of the Knox Disability Advisory Committee Terms of Reference for 2008-2010 term.

2. DISCUSSION

The Knox Disability Advisory Committee was established in 1999, and provides expert advice to assist Council to work towards an accessible and inclusive community that embraces people with disabilities. The Committee meets up to six (6) times per year and consists of community members, Councillors and staff who have expertise and experience in relation to access and inclusion issues for people with disabilities, and relevant State and Federal legislation.

2.1 Purpose of Committee

Council's *Disability Policy* aims to be responsive and innovative in developing an accessible and inclusive community that embraces people with a disability. It is fundamental to the success of this objective that Council has close links with service providers and community members in Knox through a committee such as Knox Disability Advisory Committee.

The main purpose of the Knox Disability Advisory Committee is to advise and assist Council on issues relating to access and inclusion for people with a disability in the Knox community. The Committee also monitors the effective achievement of objectives within the *Access and Inclusion Plan for People with Disabilities 2003-2008*.

The Knox Disability Advisory Committee also works closely with Council Officers to ensure that all policies, programs, and protocols incorporate the needs of residents with disabilities in our community.

9.2 Knox Disability Advisory Committee Terms of Reference (cont'd)

2.2 Current Membership

The Knox Disability Advisory Committee membership currently includes five (5) community representatives, four (4) service provider representatives, two (2) Councillors, one (1) management representative and two (2) staff members from the Community Services Directorate.

2.3 Terms of Reference

The proposed Terms of Reference (see Appendix A) are now consistent with the Policy, and include a clear statement of purpose, objectives, meeting procedures and membership.

3. CONSULTATION

Committee members were given an opportunity to provide input into the review and make recommendations within the policy parameters. These recommendations were incorporated as previously mentioned. (See Appendix A). The review was conducted at the consult level on the community engagement spectrum.

4. ENVIRONMENTAL/AMENITY ISSUES

The Knox Disability Advisory Committee considers issues that relate to the social, economic, natural and built environment as they affect access and inclusion of people with disabilities.

5. FINANCIAL & ECONOMIC IMPLICATIONS

Council has supported the Knox Disability Advisory Committee since 1999, through the allocation of resources in its annual budget process. Council supports committee members to fulfil their role through the provision of attendant care staff, note takers, sign interpreters and respite care for carers as required. Council officers also provide administrative support to this committee to enable it to function.

The ability and performance of Council to support the full participation of people with disabilities in an advisory capacity is partly dependant on appropriate resource allocation.

The direct costs for the Knox Disability Advisory Committee for 2007/2008 financial year are approximately \$6,000. This does not include staffing costs to service the Committee. Future anticipated costs have been incorporated into the Long Term Financial Strategy.

9.2 Knox Disability Advisory Committee Terms of Reference (cont'd)

6. SOCIAL IMPLICATIONS

Advisory Committees assist Council in the consultative process and provide valuable information to support the decision making of Council and in turn the achievement of its objectives under the *Community and Council Plan 2006-2010*.

Furthermore, Advisory Committees allow access to independent external advice that may be available in the community. The committee also provides a central point for Council and the Knox community to identify issues of relevance to people with a disability.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN

The Knox Disability Advisory Committee is instrumental in advising Council of long term and strategic issues regarding residents with disabilities and their supporters.

The work of the Knox Disability Advisory Committee is consistent with the principles and priorities of the *Community and Council Plan 2006-2010*, and other Council plans including the *Community Health and Wellbeing Strategy 2007-2009*.

It is also consistent with Council's *Vision 2025* objectives that aspire to:

"Promote diversity and inclusion as a value in every aspect of community life" where under the following theme:

"Supportive, inclusive communities: Vulnerable, unprotected, marginalised and isolated groups included, supported and advocated for by the wider community."

The Knox Disability Advisory Committee through its Terms of Reference will help to achieve these objectives.

8. CONCLUSION

The Knox Disability Advisory Committee provides valuable advice to Council and Council staff on strategic and operational issues that affect people with a disability and their supporters in the Knox community. Council endorsement is now sought of the Terms of Reference shown as Appendix A to this report.

9. CONFIDENTIALITY

There are no confidentiality matters.

9.2 Knox Disability Advisory Committee Terms of Reference (cont'd)**RECOMMENDATION**

That Council endorse the Knox Disability Advisory Committee Terms of Reference as shown as Appendix A to this report.

MOVED: CR. VAN DE VREEDE

SECONDED: CR. COOPER

That the recommendation be adopted.

CARRIED

APPENDIX A



TERMS OF REFERENCE

KNOX DISABILITY ADVISORY COMMITTEE

Directorate	Community Services
Responsible Officer	Community Development Officer – Access and Inclusion
Committee Type	Advisory

1. PURPOSE

The Knox Disability Advisory Committee (KDAC):

- Acts in an advisory capacity to Council;
- Assists Council in the consultative process and provides feedback to support Council's decision making; and
- Monitors the achievement of objectives under the Knox Access & Inclusion Plan for People with Disabilities.

2. OBJECTIVES

The objectives of the KDAC are:

- To report to Council on its work and advise Council of strategic issues regarding Knox residents with disabilities and their supporters;
- To assist Council in the development of policy and action planning about issues of access and inclusion;
- To work with Council officers to ensure that all of Council's policies, programs and protocols reflect the needs of residents with disabilities and their supporters;
- To provide a central point for Council and the Knox community for the identification of issues relevant to people with disabilities and their supporters; and
- To promote disability awareness within Council and the wider Knox community.

3. MEMBERSHIP, PERIOD OF MEMBERSHIP AND METHOD OF APPOINTMENT

Membership of the Knox Disability Advisory Committee shall include:

Community representatives

- A minimum of five (5) positions for people with a disability and a person who supports a person with a disability; and
- A maximum of four (4) positions for a representative of a service provider for people with a disability.

Council Representatives

- Two (2) Councillors appointed annually by Council.

Committee membership will not exceed 14 people.

The Mayor is, by virtue of the Office, ex officio a member of any committees which may be established by Council from time to time. It is important that whilst the Mayor may not chair these meetings, appropriate recognition should be given to the presence of the Mayor if in attendance. The Mayor has no voting rights in their capacity as an ex officio member of the committee.

Period of Membership

- Councillors – appointed annually by Council;
- Community representatives will be appointed for a period of two (2) years; and
- Casual vacancies will be filled by application or co-option at the recommendation of a committee member and with approval of the committee.

Method of Appointment

Community Representatives:

- Committee membership will reform every two (2) years through a selection process. Previous committee members will be eligible to reapply;
- Vacancies will be advertised in the local media, Council website, and disability networks in Knox;
- Incumbent members of the committee must reapply via an application process to continue as a community representative, however are not required to attend a selection panel interview;
- New applicants will be required to submit an application, and attend a selection panel interview upon request;
- The selection panel will comprise of the KDAC Chairperson, Council's administrative support officer for KDAC, and an independent community/service provider representative approved by the outgoing committee; and
- Council will formally appoint membership of the committee at the completion of this process.

4. DELEGATED AUTHORITY AND DECISION MAKING

KDAC acts in an advisory capacity only and has no delegated authority to make decisions as if they were the Council. Advisory Committees provide advice to Council and staff to assist them in their decision making.

5. MEETING PROCEDURES

The KDAC committee meetings shall be conducted in accordance with meeting procedure principles of Part D, Section 3 of Council's Procedural Matters Local Law 2002.

Meetings shall be held as determined by KDAC, and generally on a bimonthly basis – six (6) per year.

No public notice will be given of the KDAC meetings and meetings are not required to be open to the general public.

6. CHAIRPERSON

The position of Chairperson shall be reviewed annually immediately following Councillor appointments to the KDAC.

The position of chair will be agreed upon between the nominated Councillors to the committee. If this cannot be achieved the Mayor of the day shall determine the chair.

If the Chairperson is not present at a meeting, any other Councillor Representative shall be appointed as Chairperson.

In the absence of any other Councillor representatives, the KDAC committee members shall appoint a Chairperson for the purpose of conducting the meeting.

The committee must advise the Governance Team of the name of the Chairperson within one week of the appointment. These details will then be placed on the intranet and internet.

7. AGENDAS AND MINUTES

Agendas and minutes for KDAC will be prepared for each meeting. The agenda will be provided to the committee not less than 48 hours before the time fixed for the next meeting.

The minutes will:

- Contain details of the proceedings and resolutions made;
- Be clearly expressed;
- Be self explanatory; and
- In relation to resolution recorded in the minutes, incorporate relevant reports or a summary of relevant reports considered in the decision making process.

The minutes will be approved by the Chairperson before being published or distributed and then formally endorsed at the subsequent meeting.

Agenda and minutes will be made available on the Intranet. The committee will determine through its Terms of Reference whether minutes are to be made available to the public. Where it is determined that minutes will be made available to the public, a copy will be placed on the internet.

All Councillors, irrespective of whether they form part of KDAC, shall be issued with an electronic copy of minutes.

8. VOTING

Councillors and community members have voting rights.

Council staff provide support and advice to the committee only and have no voting rights.

In the event of an equality of votes, the Chairperson will have a second vote.

9. CONDUCT AND INTEREST PROVISIONS

In performing the role of a KDAC member, a person must:

- Act honestly;
- Exercise reasonable care and diligence;
- Not make improper use of their position; and
- Not make improper use of information acquired because of their position.

Where a member of the committee has an interest or conflict of interest in relation to matter in which the committee is concerned, or is likely to be considered or discussed, the member must disclose the interest to the committee before the matter is considered or discussed at the meeting. Disclosure must include the nature of the relevant interest and be recorded in the minutes of the meeting.

10. REPORTING

KDAC is required to prepare a formal report on an annual basis in line with their stated objectives (see section 2).

The report will be formally adopted by the Committee and will reflect the objectives and performance measures as set out in the Terms of Reference.

The report will be presented to Council for noting under the Community Services Directorate reports.

The Committee may stipulate more frequent reporting if it so wishes.

11. ADMINISTRATION SUPPORT

Administration support is provided for KDAC by Council's Community Action and Development Team. The Chief Executive Officer is responsible for nominating Council officers to support and attend meetings of KDAC.

12. PERSONAL SUPPORT

The provision of resources for the personal support of Committee members to attend KDAC meetings is provided by Council as required.

13. SUNSET CLAUSE

KDAC will be reviewed by Council at the conclusion of the two (2) year term – October 2010.

If the Committee has a relevant function at the end of the term a report must be presented to Council prior to the period ending, which includes a review of the Committee's Terms of Reference and seeking endorsement to continue to act in an advisory capacity for a further period.

14. MEALS AND SUSTENANCE AT MEETINGS

The provision of refreshments during the course of meetings will be in accordance with the Meals and Sustenance Policy.

ALL WARDS**9.3 KNOX FESTIVAL 2008**

SUMMARY: *Events and Cultural Development Officer
(Malcolm Russell)*

This report reviews the 2008 Knox Festival and recommends dates for the Knox Festival in 2009.

1. INTRODUCTION

The Knox Festival 2008, Council's premier community celebration, presented a creative and interactive program of live entertainment and fun activities for the whole family.

Held at the Ferntree Gully Recreation Reserve, the 30th annual Festival launched with Cinema Under the Stars on Friday 29 February and continued through Saturday and Sunday, 1 and 2 March.

Council provided community groups with the infrastructure and programming to optimise their involvement as either a fundraising event, a recruitment drive for membership, or by simply demonstrating the contribution they make to the Knox community.

The programming and running of the event has significant involvement from local stakeholders including schools, volunteer organisations, young people, church groups, performers, artists, businesses and clubs.

The support of staff and community volunteers is also particularly encouraging. Over 1000 individuals from our community gave up their time in some way to participate in the delivery of this event. The event attracted 138 registered event volunteers representing an overall rise of 20% from last year. Within this pool, staff voluntary participation increased by 50%.

2. DISCUSSION**2.1 Theme**

The Festival theme, *Make a Song & Dance*, celebrated 30 years of community arts in Knox, connecting the event to its cultural roots as a community arts festival. *Make a Song and Dance* likewise presented an ideal opportunity to showcase Knox's rich cultural heritage through dance and music workshops and performances of African, Chinese, Indian and Brazilian origin. Community based performances reflecting the *Song & Dance* theme were complimented by visual arts opportunities including free craft workshops.

Council's Festival Planning Committee was keen to connect the theme across a broad age group, linking them to new and varied experiences. This was achieved through the largest number of activities and free workshops ever held at the festival, along with the programming of innovative displays and entertainment.

9.3 Knox Festival 2008 (cont'd)

2.2 Knox Festival: Key Numbers

Approximately 37,500 visitors of all ages enjoyed the fun family atmosphere and community camaraderie during the three-day Festival.

Stallholder income increased substantially from \$10,055 in 2007 to \$17,320 for 2008 with the majority of this difference coming from a newly established fairground fee of \$7000.

The number of community groups and free activities also saw significant increases.

Participants:

Community Groups	84
Local Businesses	31
Craft Stalls	15
Workshops & Activities	85

Most notable was the commitment from both business and community groups to provide active program elements as part of their presence. This is reflected in a 55% increase in the number of free workshops and activities.

2.3 Highlights of this year's Festival included:

Knox Festival 2008 saw the launch of our first Saturday evening program, *Carnivale*. The program included live music from King Marong, Rev Funk and the Horns of Salvation and Tumberumba. *Carnivale* operated between 5pm-8pm, providing a successful link between the Festival day program and fireworks. The evening was promoted as a family event with entertainment, food vendors, and tables and chairs provided. The response, particularly from parents, was most encouraging with audience numbers peaking at near capacity of 300 - 400, and total numbers catered for throughout the evening estimated between 1200 and 1500.

Cinema Under the Stars this year moved from the Arboretum to feature at the main Festival site, screening the very popular *Alvin and Chipmunks* to an audience of approximately 1500.

The inter-departmental cooperation from throughout Council was most encouraging with many departments utilising the event to promote Council's services and facilities, and as a forum for community consultation. For example, Knox Youth Services teamed up with Knox Basketball Inc. to create the most successful youth programme ever held at the Festival. Involving interactive skate, BMX, basketball, workshops and high wire circus skills this showcase created the opportunity for young people to be actively involved in what has become one of our principal Festival programmes. Its site location, in the centre of the festival, assisted to both validate these pursuits and the efforts made by the individual young people involved.

9.3 Knox Festival 2008 (cont'd)

The *Make a Song and Dance* schools banner trail encouraged the participation in arts activity of 17 local schools. Developed in the 6 month lead up to the Festival the project culminated in record levels of participation in the weekend Festival trail in which students were encouraged to vote on the school they thought produced the best banner. Encouragement prizes of art supplies were also adjudicated by the Ferntree Gully Arts Society. This year's winners of Art Vouchers were:

- People's Favourite: Knox Park Primary School
- Most Original Idea: St Judes Primary School
- Best Use of Materials: Rowville Primary School
- Judges Encouragement: Yawarra Primary School

Council's Ferntree Gully Community Arts Centre recorded substantial increases in traffic levels on the back of new programming initiatives for this year's event.

This was reflected in changes to the Centre's regular workshop programming run by the Centre and saw the successful introduction of pottery wheel demonstrations, oil and water colour painting demonstrations. The kids pottery room workshops saw the creation of over fifty tiles spelling out "Knox Festival Celebrating 30 years", these tiles will be glazed, fired and mounted on the Arts Centre wall. Place Makers ran a weekend workshop rejuvenating the mural on the outside of the Arts Centre. The community mural once again stands centre stage as a festival community arts engagement project.

The relocation of the Knox Historical Society to the Centre created strong community interest along with Council's Stamford Park Project Manager, Peter Kavan as the "Ghost of Stamford Park" as one of the main attractions. This initiative served to provide the community with an opportunity to voice their views on the future of Stamford Park and likewise provided Council with a platform to provide information. The Bunning's kid's creative workshops saw 350 children register and participate in their activities over the festival weekend while the Girl Guides had record sales of Devonshire teas. The chess tournament's focus on youth participation was as always extremely popular.

The Library provided quality programming throughout the weekend including workshops by *Artrageous* and featuring Chinese Destinies, along with guest performers such as popular children's author Morris Gleitzman raising awareness of the facilities' location and their ongoing programmes and services.

Overall the festival weekend was a huge success for the Arts Centre with all programs incredibly well attended.

9.3 Knox Festival 2008 (cont'd)

Fundraising opportunities were provided for non-profit community groups. These included the Guides, Scouts, Rotary, Lions, sports clubs, craft groups, churches and schools. The *Oppy Bike Ride* was managed by the Apex Club of Rowville.

The children's workshop and entertainment areas drew great crowds all weekend and attracted very positive feedback in terms of the varied number of free activities and performances, both roving and on stage. The big stage draw-cards were balanced well by strong local performances with the likes of Rowville based *Paul Jamieson and Bongo* once again proving his popularity alongside *Mr Whiskers*. Meanwhile the very popular Community Stage featured emerging young performers from local schools throughout Knox including Wantirna South and St Lukes Primary School, as well as dancing from Mya's Belly Dance Studio and the Chiquitines Dance Group.

2.4 The Festival would not be possible without the contribution of the following groups:

- Knox State Emergency Service managed on site traffic, parking and assisted with safety and security for fireworks (approx. 40 volunteers).
- 1st Ferntree Gully & 4th Knox Scouts collected admission fees (approx. 30 volunteers including Venturers and District Scouts' Parent Retreat).
- The Apex Club of Rowville and Rowville Lions combined to manage the Oppy Bike Ride (20 volunteers).
- Bridge Builders Young Life Australia set up and ran the Skateboard Streetcourse (40 volunteers).
- Knox Youth Council assisted KCC Youth Services in the management of the Youth area (8 volunteers)
- Country Fire Authority and the Ferntree Gully Fire Brigade for the management of the Fireworks (8 volunteers).
- Wireless Institute Civil Emergency Network (WICEN) (6 volunteers).
- Council staff who volunteered their time in site set up, volunteer co-ordination, information, site logistics and the overseeing of workshops (104 volunteers).
- Holmesglen TAFE Stage Management students provided our Stage Management team. (8 Volunteers)
- Local Church groups including Wantirna Church of Latter Day Saints, and the Knoxfield Church of Christ (30 volunteers in total)
- St John Ambulance who offered first aid support to major areas during the events.
- Knox Police provided timely and appropriate support in all matters from traffic to crowd control.
- Knox Festival Planning Committee Members who provided support for the Knox Festival and participation in the event.

9.3 Knox Festival 2008 (cont'd)

All community volunteers will receive a Certificate of Appreciation signed by Cr Karen Orpen as Chairman of the Knox Festival Planning Committee.

2.5 Proposed Date for the Knox Festival 2009

It is proposed the 2009 Knox Festival be staged on Saturday 1 and Sunday 2 March, with *Cinema Under the Stars* opening the Festival on Friday 28 February, 2009. This is in accordance with the usual practice of staging the event on the first weekend in March.

3. CONSULTATION

The Knox Festival Planning Committee (including Councillors Karin Orpen and Debbie Field) undertook the planning of the 2008 Festival. Council's Cultural Services unit assisted the Committee and managed the logistics and co-ordination of the Festival. In addition, all festival participants were invited to pre-Festival meetings and were given the opportunity to evaluate this year's Festival.

A formal debriefing involving all Emergency Services, contractors and principal staff was held immediately following the Festival. The feedback was very constructive with positive comments from all parties, particularly Knox Police.

Volunteer staff have been invited to submit feedback to Cultural Services and were thanked at a hosted morning tea attended by the Mayor, CEO and members of EMT.

4. ENVIRONMENTAL/AMENITY ISSUES

Council's Community Transport team operated a shuttle bus service from Ferntree Gully Station for the third year running receiving increased profile and support. The service brought several hundred people to the Festival site resulting in reduced parking and traffic congestion while promoting public transport.

The Knox Festival was certified this year as a Bronze Waste Wise event. Cultural Services is committed to continuing its work with Sustainability Victoria through the Metropolitan Waste Management Group to further develop these standards and ensure better practice.

5. FINANCIAL & ECONOMIC IMPLICATIONS

The Knox Festival is expected to return a break-even budget within its Council allocation of \$133,005 with some accounts still outstanding in the month after the event.

Anecdotally, community groups reported record returns in terms of income although these figures are not disclosed.

9.3 Knox Festival 2008 (cont'd)

Cash sponsorship was received once again from Knox Ford for fireworks, while other sponsors included Bunnings Group Limited, Bus Association Victoria, Gymnastics Australia (Gymbus), Knox Private Hospital, Leader Newspapers and Victoria Police. Sponsorship income is expected to total approximately \$30,000. With the introduction of entry fees, gate income escalated to \$19,721 with income from site fees totalling \$17,469.

Various public event compliance issues of recent years, including Public Risk, Occupational Health and Safety, Access, Waste Management and Food Services, have dictated a substantial requirement for volunteers. With the Festival now boasting 134 volunteers, subsequently the associated costs of securing, managing and catering for such numbers will continue to rise.

6. SOCIAL IMPLICATIONS

The Knox Festival attracts participation from a wide cross section of the community, most notably from school involvement and families and children. The theme *Make a Song and Dance* presented an ideal opportunity for dancers and musicians of varying cultural heritages to present their traditions to the wider public. The Festival presented African performer King Marong and Brazilian ensemble Tumberumba hosting music and dance workshops. Natyalayaa Indian Classical Dance performed on the Carnivale stage and Chinese Destiny readings were available in the Ferntree Gully Branch Library.

Older members of the community actively participated through providing workshops such as those of the Knox Woodworkers Association, successfully engaging parents and children in simple building activities, while the event organisers ensured access throughout the site via the availability of ramps, signage and accessible toilet facilities.

Misrepresentations in the media possibly contributed to concerns regarding the behaviour of a high concentration of young people on the site post fireworks. However, Victoria Police and event organisers received no reports of damage to site or surrounds and only minor incidents were attended to.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN

The Knox Festival supports the achievement of the Community and Council Plan 2006-2010 (2007 update) by contributing to the vibrancy of community life in the City specifically:

- Community Capacity Building by consulting, working with and actively promoting a comprehensive range of community organisations.
- Economic Development by providing the opportunity for local businesses to promote their goods and services at the event.
- Supporting the Knox Arts Plan 2003-2008.
- Contributing to Health and Wellbeing by providing information, demonstrations, arts, cultural and recreational opportunities.

9.3 Knox Festival 2008 (cont'd)

- Undertaking a formal relationship with Council's Access Unit to better accommodate all abilities and create opportunities for all to participate and enjoy.
- Promoting active communities as safer communities through the shared use of public spaces and venues by groups of diverse ages and interests.

8. CONCLUSION

The 2008 Knox Festival was an outstanding success. The 2008 Knox Festival was successful in building opportunities for the community to celebrate and experience cultural activities, showcase our best local talent and services, source information and enable consultation. The record levels of attendance, participation and positive feedback indicate that the Knox Festival was one of the best Festivals ever.

9. CONFIDENTIALITY

There are no confidential items in this report.

RECOMMENDATION

That Council

- 1. Note the evaluation of the Knox Festival 2008.**
- 2. Endorse the 2009 Knox Festival to be held on Friday 28 February, Saturday 1 March and Sunday 2 March, 2009.**
- 3. Thank the Knox Festival Planning Committee for their valuable contribution.**

MOVED: CR. ORPEN
SECONDED: CR. KAMITSIS

That the recommendation be adopted.

CARRIED

ALL WARDS**9.4 AMBLESIDE CONSERVATION MANAGEMENT PLAN STEERING COMMITTEE**

SUMMARY: *Acting Co-ordinator – Cultural Planning and Development (Jacqueline Grenfell)*

This report seeks Council's approval of the attached Terms of Reference to initiate the proposed Ambleside Park Homestead Conservation Management Plan Steering Committee and the appointment of two Councillors to the Committee.

1. INTRODUCTION

In December 2006, Council adopted a report proposing the development of a Conservation Management Plan for Ambleside Park Homestead. Consultants will be appointed to this project, with a Steering Committee comprising two Councillors and one external member with support from staff to oversee the project.

2. DISCUSSION**2.1 Background**

Ambleside Park, listed by the National Trust as of historical interest, dates from 1872.

Since its establishment much of the original land has been subdivided and in 1970, the house and two acres were bequeathed to the City of Knox. It was made available to the Knox Historical Society in 1977 for the purpose of being the site of the various functions of the Society. In recent years, Knox Historical Society have approached Council requesting development of various aspects of the site – in 2006 Council adopted a report proposing the development of a Conservation Management Plan.

The Conservation Management Plan will provide a clear mandate to both Council and Ambleside's tenants, Knox Historical Society, as to the direction and management of the property. The Conservation Management Plan includes the development of Collection Guidelines, in support of the Collection housed at Ambleside, as well as a Site Master Plan to aid in the possible development and management of the overall site.

The formation of the Ambleside Park Homestead Conservation Management Plan Steering Committee is to support the development and completion of the above project. The Ambleside Park Homestead Conservation Management Plan is due for completion no later than February 2009.

9.4 Ambleside Conservation Management Plan Steering Committee (cont'd)

2.2 Purpose

The Ambleside Park Homestead Conservation Management Plan Steering Committee (the Steering Committee) is proposed to be established as a Specific Purpose Committee in accordance with Knox Council's Committee Policy.

The Steering Committee's purpose is to oversee and report on the development of the Conservation Management Plan. The Plan will include the development of Collection Guidelines and a Site Master Plan. The Committee's role concludes with the completion of the adopted Conservation Management Plan.

The Steering Committee is proposed to comprise two Councillor representatives and the two representatives from the Knox Historical Society with support from relevant Council officers.

2.3 Format

The draft Terms of Reference attached at Appendix A to this report comply with Council's Policy on Council Committees (October 2006) and have been drafted in accordance with the policy template.

2.4 Timing

The Steering Committee's term will commence on Council's adoption of the Terms of Reference and appointment of Councillors, and will conclude at the completion of the project.

3. CONSULTATION

Informal discussions have been conducted with the Knox Historical Society concerning the proposed formation of the Steering Committee.

4. ENVIRONMENTAL/AMENITY ISSUES

One of the key objectives of the Conservation Management Plan, led by the Steering Committee, is to develop a Conservation Policy for Ambleside embracing the buildings, land, vegetation and collection of heritage assets.

5. FINANCIAL & ECONOMIC IMPLICATIONS

This project will be undertaken in financial years 2007/08 and 2008/09. The costs to deliver this project can be met from the budget allocation of \$80,000 which has been funded in Council's 2007/08 budget.

9.4 Ambleside Conservation Management Plan Steering Committee (cont'd)

6. SOCIAL IMPLICATIONS

The proposed Terms of Reference includes membership of the two key stakeholders being Knox City Council and Knox Historical Society. Community consultation will seek wider community comment.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN

Establishment of the proposed Ambleside Park Homestead Conservation Management Plan Steering Committee is consistent with the broader strategic objectives identified in Council's Community and Council Plan 2006 – 2010 (2007 update). In particular:

- Culturally rich and active communities.
- Healthy, connected communities.

8. CONCLUSION

The formation of the Ambleside Park Homestead Conservation Management Plan Steering Committee will oversee and report on the development of the Conservation Management Plan. It is recommended that Council endorse the draft Terms of Reference shown at Appendix A.

9. CONFIDENTIALITY

There are no confidentiality issues associated with this report.

RECOMMENDATION

That Council

- 1. Adopt the Terms of Reference for the Ambleside Park Homestead Conservation Management Plan Steering Committee as shown at Appendix A of this report.**
- 2. Appoint Cr..... and Cr..... to the Ambleside Park Homestead Conservation Management Plan Steering Committee in accordance with Council's Committee Policy.**

9.4 Ambleside Conservation Management Plan Steering Committee (cont'd)

MOVED: CR. ORPEN

SECONDED: CR. GILL

That Council

1. Adopt the Terms of Reference for the Ambleside Park Homestead Conservation Management Plan Steering Committee as shown at Appendix A of this report.
2. Appoint Cr Orpen and Cr Penna to the Ambleside Park Homestead Conservation Management Plan Steering Committee in accordance with Council's Committee Policy.

CARRIED

APPENDIX A



TERMS OF REFERENCE

AMBLESIDE PARK HOMESTEAD CONSERVATION MANAGEMENT PLAN STEERING COMMITTEE

Directorate	Community Services
Responsible Officer	Jacqueline Grenfell
Committee Type	Specific Purpose Advisory Committee

1. PURPOSE

The purpose of the Ambleside Park Homestead Conservation Management Plan Steering Committee (the Steering Committee) is to oversee the development of the Ambleside Conservation Management Plan.

2. OBJECTIVES

The objectives of the Committee include:

- To oversee the development of the Ambleside Conservation Management Plan including the Collections Guidelines and Site Master Plan;
- To liaise with the engaged consultants and provide access to information and expertise as required;
- To oversee the development and delivery of a community consultation strategy;
- To assist with preparing for the presentation of the draft Ambleside Conservation Management Plan to Council's February 2009 meeting;
- To oversee the production and distribution of a report to the community.

3. MEMBERSHIP, PERIOD OF MEMBERSHIP AND METHOD OF APPOINTMENT

Membership of the Committee will consist of members approved and appointed by Council.

The Committee will comprise up to but no greater than three (3) members, including:

- Councillor Representation (x 2)
- Knox Historical Society (x2)

Relevant Council Officers from the following Departments will support the Steering Committee upon approval of the CEO:

- Assets
- Strategic Planning
- Community Development

It is expected that each member will attend a minimum of 70% of meetings. If a member attends less than 70% of meetings, Council has the ability to appoint a replacement member if deemed necessary.

In the event of a member resigning from the Committee, a written letter of resignation should be made to the Chairperson.

Council reserves its right to shorten the term of the Committee.

4. DELEGATED AUTHORITY AND DECISION MAKING

- 4.1 The Committee acts in an advisory capacity only and does not represent Council or make decisions on behalf of Council.
- 4.2 The Committee may determine and form (through its membership) specific purpose committees to undertake research and make recommendations to the Steering Committee.

5. MEETING PROCEDURES

The Committee will monthly and additional meetings will be scheduled if required.

6. CHAIRPERSON

The position of Chairperson shall be reviewed immediately following Councillor appointments to committees.

Where there is one Councillor representative on the committee that Councillor stands as Chair. Where there is more than one Councillor the Chairperson is to be agreed upon between Councillors. When this cannot be achieved, the Mayor of the day shall determine the chairperson.

A committee may determine, with consent of the Councillor representative/s, to appoint another member other than the Councillor representative/s as Chairperson.

If the Chairperson is not present at a meeting, any other Councillor representative shall be appointed Chairperson. In the absence of any other Councillor representative/s, the committee members shall appoint a Chairperson for the purpose of conducting the meeting.

The Committee must advise the Governance Team of the name of the chairperson within one week of appointment. These details will then be updated on the intranet and internet.

7. AGENDAS AND MINUTES

Agendas and Minutes must be prepared for each meeting of the Committee. The Agenda must be provided to members of the Committee not less than 48 hours before the time fixed for the meeting.

The Chairperson must arrange for minutes of each meeting of the Committee to be kept.

The minutes of the Committee meeting must

- (a) Contain details of the proceedings and resolutions made
- (b) Be clearly expressed
- (c) Be self-explanatory
- (d) In relation to resolutions recorded in the minutes, incorporate relevant reports or a summary of the relevant reports considered in the decision making process.

Minutes must be approved by the Chairperson before being published or distributed and then formally endorsed at the subsequent meeting.

Agendas and Minutes are to be made available on Council's Intranet.

8. VOTING

Councillor and community members have voting rights.
Staff provide support and advice to the committee only and have no voting rights.
In the event of an equality of votes the chairperson has a second vote.

9. CONDUCT AND INTEREST PROVISIONS

In performing the role as a member of the Committee, a person must:

- act honestly;
- exercise reasonable care and diligence;
- not make improper use of their position; and
- not make improper use of information acquired because of their position.

Where a member has an interest or conflict of interest in relation to a matter in which the Committee is concerned, or is likely to be considered or discussed, the member must disclose the interest to the committee before the matter is considered or discussed at the meeting. Disclosure must include the nature of the relevant interest and be recorded in the minutes of the meeting.

10. REPORTING

The Committee is required to prepare a formal report no later than February 2009. The report must be formally adopted by the committee. A report will then be presented to Council detailing the outcomes of the committee and any recommendations to Council.

11. ADMINISTRATION SUPPORT

Administration support is provided to the Committee by the Community Services Directorate.

12. SUNSET CLAUSE

The Ambleside Park Homestead Conservation Management Plan Steering Committee will sunset on 28 February 2009.

13. MEALS AND SUSTENANCE AT MEETINGS

The provision of refreshments during the course of a meeting will be in accordance with the Meals and Sustenance Policy.

CHANDLER WARD**10.1 PROPOSED SALE OF PORTION OF ROAD RESERVE ABUTTING 4 CLAREMONT AVENUE, THE BASIN (MELWAYS REF: 65 H10)**

SUMMARY: *Coordinator – Property Services (Angela Mitchell)
Special Projects Engineer (Nick Zoides)*

Council has received a request to sell an area of road reserve abutting 4 Claremont Avenue, The Basin. It is recommended that Council commence statutory procedures to implement road closure and sale of the land.

1. INTRODUCTION

Council has received a request from the owners of 4 Claremont Avenue, The Basin to sell an abutting and unused area of road reserve in The Basin. This request is to enable the owners to consolidate the land with the adjacent property situated at 4 Claremont Avenue, The Basin (refer Appendix A).

The land is described as part of a road reserve abutting Crown Allotment 1 on Plan of Subdivision PS407531A and part of Certificate of Title Volume 10916 Folio 596, Parish of Scoresby, County of Mornington.

The area of road reserve is along the northern boundary of the property situated at 4 Claremont Avenue, The Basin.

2. DISCUSSION

An assessment of the road network in the area and consideration of Council's future land needs indicate that this parcel of land is surplus to Council's requirements, as extension of the access road to the west is deemed to be unnecessary.

The land being considered for sale is 92.16 square metres and is zoned Residential Zone 1. The land is also affected by the following overlays: Design and Development Overlay, Significant Landscape Overlay, and the Vegetation Protection Overlay.

The area of land being considered for sale is rectangular in shape with a splayed section at the north east corner to allow vehicular access to the surrounding land for Council's maintenance staff. The parcel of land is bounded by gullies on both its northern and eastern sides. Most of the land includes a soil mound located in the western portion while the north east section is fairly flat at grade and includes the gravel track which provides access to 4 Claremont Avenue. The western boundary of the subject land is adjacent to a timber retaining wall adjoining 2 Claremont Avenue.

10.1 Proposed Sale of Portion of Road Reserve Abutting 4 Claremont Avenue, The Basin (Melways Ref: 65 H10) (cont'd)

The area of land in question is only of use to the resident at 4 Claremont Avenue, as access to the neighbouring property at 2 Claremont Avenue is only available through a service road from Mountain Highway, given the steep topography of the parcel of land being considered for sale. The acquisition of the part of the road reserve would greatly enhance the use of the property, as it is presently a topographically difficult block intersected by gullies. Other properties in the area would have the opportunity to make a submission to this proposal, however it appears as though they would not be adversely affected by its sale.

The owner of 4 Claremont Avenue was recently granted a planning permit by Council (P2006/6203 issued on 31 July 2006) allowing building and works comprising earth works and the construction of a retaining wall and turning space within Council's road reserve in an effort to make the property more accessible. Given the level of costs and the significant works associated with this, the resident at 4 Claremont Avenue has now requested to acquire the parcel of land and consolidate it with the existing title.

The sale of this portion of the road reserve would be advantageous to Council in that costs incurred in the maintenance of this difficult parcel of land will no longer be borne by Council, with income generated instead due to the land becoming rateable. A Section 173 agreement for the protection of the existing vegetation would be a condition of sale and the environment would be further enhanced through the resident's expressed desire to landscape and plant additional vegetation in this area.

3. CONSULTATION

Both the resident of 4 Claremont Avenue and the Ward Councillor have been consulted extensively in relation to this issue.

Section 189 and Section 206, Schedule 10 Clause 3 of the Local Government Act 1989 provides the statutory procedures to enable discontinuance and sale to be commenced and Section 207(a) and Section 223 of that Act requires public notice of the proposed discontinuance be given in a newspaper generally circulating in the municipal district. In giving public notice, Council must state that submissions in respect of the discontinuance will be considered.

In accordance with Section 223 of the Act, Council, or where Council determines, a Committee of Council shall consider any written submissions which are received by Council within 14 days after the publication of the public notice and allow persons making submissions to appear in support of their submission. If submissions are received, a further report will be presented to Council for its consideration prior to taking further action on the proposed road closure.

10.1 Proposed Sale of Portion of Road Reserve Abutting 4 Claremont Avenue, The Basin (Melways Ref: 65 H10) (cont'd)

4. ENVIRONMENTAL/AMENITY ISSUES

There are no environmental or amenity issues associated with the transfer of this parcel of land, given the aforementioned protection overlays that are in place. These overlays aim to conserve and enhance the character of the area by preserving existing trees and vegetation. A permit would therefore need to be obtained if any works are desired to be undertaken on the land.

The portion of land immediately north of the splay corner being considered for sale was originally desired by the resident at 4 Claremont Avenue, however, it was not offered for sale by Council as it was determined that this area of land was required by Council in order to fulfil its maintenance obligations for the gully adjacent to the property.

Relevant statutory authorities have indicated no objection to the sale of this land.

5. FINANCIAL & ECONOMIC IMPLICATIONS

It is proposed that any sale would be subject to the purchaser being liable for all Council's costs in relation to the sale and the land to be sold at a valuation obtained in accordance with Council's Valuation of Council Land for Sale policy. A confidential report in relation to this is attached together with correspondence from the owners of the abutting property.

6. SOCIAL IMPLICATIONS

This parcel of land is currently solely used by the abutting land owner and it is perceived that the proposed sale will not impact on other land owners within that vicinity.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN

The report deals with actions to ensure proper and ordered development of the City, in cooperation with residents. This action is aligned with the 'Vibrant and Connected Communities' Key Result Area section of the Knox Community and Council Plan.

8. CONCLUSION

As the land is not reasonably required as a road for public use, Council may resolve to commence the necessary statutory procedures for discontinuance and sale of this road reserve.

9. CONFIDENTIALITY

A confidential report relating to the financial implication has been prepared and distributed to Councillors to assist in the deliberations.

10.1 Proposed Sale of Portion of Road Reserve Abutting 4 Claremont Avenue, The Basin (Melways Ref: 65 H10) (cont'd)

RECOMMENDATION

That Council, being of the opinion that the portion of road known as road reserve and shown as part of Crown Allotment 1 on PS407531A and part of Volume 10916 Folio 596 and shown on the plan attached, is not reasonably required as a road for public use, hereby resolves:

1. Under Section 189 and Section 206, Schedule 10 Clause 3 of the Local Government Act 1989 that statutory procedures be commenced to discontinue and sell the road at the added value plus GST and that under Section 207A (a) and Section 223 of that Act public notice of the proposed discontinuance be given in the Knox Leader and the Knox Journal.
2. To hear submissions in accordance with Section 223(1)(b) of the Local Government Act 1989 and appoint the following Committee of Council comprising Cr _____, Cr _____ and Cr _____ to consider submissions on Tuesday, 13 May 2008 at 5.30pm.
3. That a further report be presented to Council following the conclusion of the statutory process.

MOVED: CR. DAVEY

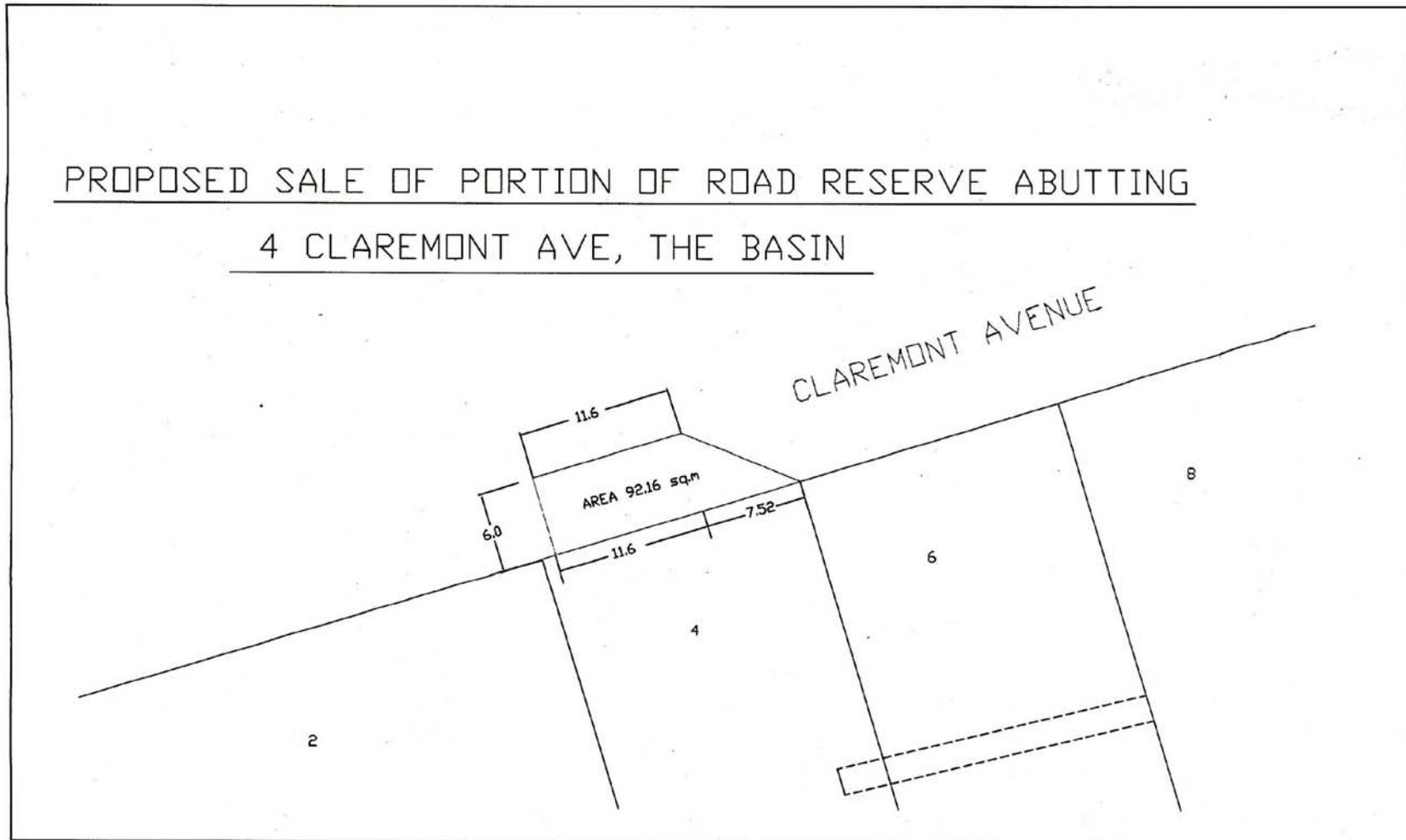
SECONDED: CR. COOPER

That Council, being of the opinion that the portion of road known as road reserve and shown as part of Crown Allotment 1 on PS407531A and part of Volume 10916 Folio 596 and shown on the plan attached, is not reasonably required as a road for public use, hereby resolves:

1. Under Section 189 and Section 206, Schedule 10 Clause 3 of the Local Government Act 1989 that statutory procedures be commenced to discontinue and sell the road at the added value plus GST and that under Section 207A (a) and Section 223 of that Act public notice of the proposed discontinuance be given in the Knox Leader and the Knox Journal.
2. To hear submissions in accordance with Section 223(1)(b) of the Local Government Act 1989 and appoint the following Committee of Council comprising Cr Davey, Cr Penna and Cr Gill to consider submissions on Tuesday, 13 May 2008 at 5.30pm.
3. That a further report be presented to Council following the conclusion of the statutory process.

CARRIED

APPENDIX A



DOBSON WARD**10.2 PROPOSAL TO NAME UNNAMED LANEWAY ABUTTING PROPERTY
117-119 STATION STREET, FERNTREE GULLY (MELWAY REF: 74 B3)**

SUMMARY: *Coordinator – Property Services (Angela Mitchell)*

This report seeks Council's approval to name the unnamed laneway between 117-119 and 121 Station Street, Ferntree Gully.

1. INTRODUCTION

Council was approached by the owners of Ferntree Gully Watch and Clock Co of 117-119 Station Street, Ferntree Gully, requesting that Council consider naming the unnamed laneway which abuts their property.

Two suggestions were put forward by the proponents for consideration in the naming of the laneway. These were Horologist Lane and Watch Gully Lane.

In accordance with Schedule 10 Part 5(1)(a) of the Local Government Act 1989, Council has the power to approve, assign or change the name of a road.

2. DISCUSSION

Following a request to name the unnamed laneway between 117-119 and 121 Station Street, Ferntree Gully, correspondence was forwarded to the Knox Historical Society seeking feedback on the proposed naming. The response from the Knox Historical Society provided two "heritage" names relating to people who had resided in the area and had contributed greatly to the local community. The two names were Tew and McFeeters.

The history of each are listed as follows:

1. Tew refers to Ernest Jones Tew and Walter Harry Tew whose families owned a local business and resided in the area. Walter Harry Tew was well known as a Knox Councillor and Mayor and consideration is already being given to the manner in which his contribution to the Knox City Council can be recognised in accordance with Council's Policy.
2. McFeeters refers to Andrew Wilson McFeeters who originally planted a pine tree on the corner of Alpine and Station Streets alongside the railway line. The tree became an icon to the village traders and shoppers.

Watch Gully Lane and Horologist Lane were the names nominated by the owners of Ferntree Gully Watch and Clock Co.

Correspondence was then forwarded to the eight owners and occupiers of properties in the vicinity of the laneway seeking their comments and preferences for the naming of the laneway.

10.2 Proposal to Name Unnamed Laneway Abutting 117-119 Station Street, Ferntree Gully (cont'd)

Responses from abutting property owners indicated no objection to the naming of the laneway and provided the following preferences for naming:

Watch Gully Lane – 3 responses

McFeeters Lane – 3 responses

Horologist Lane – 1 response

Not interested – 1 response

Considering the above responses and the identifying factor of the Watch and Clock premises, Watch Gully Lane appears to be the name most appropriate for this laneway.

In relation to Mr Tew, there are currently two structures named in Mr Tew's honour, the W H Tew Pavilion at the Ferntree Gully Recreation Reserve and a hockey field, the Wally Tew Field at the Knox Community sports field.

The other names listed will be placed in a register and may be considered when naming other assets by Council in the future.

Schedule 10, Part 5(1)(a) of the Local Government Act 1989 states that Council may approve, assign or change the name of a road. The Geographic Place Names Committee endorses a street name change subject to their guidelines being met (ie naming should be relevant to the area, consultation to be undertaken, name should not be derogatory or offensive and name cannot be confusing or duplicated).

3. CONSULTATION

Consultation for the naming of this laneway has been undertaken with property owners and occupiers within the vicinity of the laneway. Correspondence was also forwarded to the Knox Historical Society seeking their comments.

Schedule 10 Part 5(1)(a) of the Local Government Act 1989 states that the Council has the power to approve, assign or change the name of a road.

4. ENVIRONMENTAL/AMENITY ISSUES

There are no environmental or amenity issues associated with this report.

5. FINANCIAL & ECONOMIC IMPLICATIONS

The financial costs associated with this proposal are costs for correspondence, consultation and signage. This is anticipated to be approximately \$500 and can be covered within the existing budget.

10.2 Proposal to Name Unnamed Laneway Abutting 117-119 Station Street, Ferntree Gully (cont'd)

6. SOCIAL IMPLICATIONS

The Safer Communities Group has identified the walls within this laneway as being heavily graffitied and requiring a corrections program. Naming the laneway may assist in making this area more identifiable. Council's Planning Department have also recommended that naming the laneway would be beneficial for any current and future developments within this area.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN

There is no direct link to Council's Community and Council Plan, however Council is responsible for the maintenance and naming of Council's assets.

8. CONCLUSION

Having regard to the original submission, feedback by property owners and occupiers in the vicinity of the laneway and the submission by the Knox Historical Society as detailed in this report, it is recommended that the laneway be named Watch Gully Lane.

The other names listed will be placed in a register and may be considered when naming other assets by Council in the future.

9. CONFIDENTIALITY

There are no confidential issues associated with this report.

RECOMMENDATION

That Council

- 1. Name the laneway abutting 117-119 Station Street, Ferntree Gully, as Watch Gully Lane effective from 1 July 2008.**
- 2. Write to owners and occupiers of properties in the vicinity of the laneway advising that this change will be effective from 1 July 2008 and thank them for their input during the consultative period.**
- 3. Advise the Geographic Place Names Committee of the naming of the laneway.**
- 4. Advise all statutory authorities of the naming of the laneway.**
- 5. Erect appropriate signage indicating the name of the laneway.**

10.2 Proposal to Name Unnamed Laneway Abutting 117-119 Station Street, Ferntree Gully (cont'd)

MOVED: CR. ORPEN
SECONDED: CR. DAVEY

That Council

1. Name the laneway abutting 117-119 Station Street, Ferntree Gully, as Horologist Lane effective from 1 July 2008.
2. Write to owners and occupiers of properties in the vicinity of the laneway advising that this change will be effective from 1 July 2008 and thank them for their input during the consultative period.
3. Advise the Geographic Place Names Committee of the naming of the laneway.
4. Advise all statutory authorities of the naming of the laneway.
5. Erect appropriate signage indicating the name of the laneway.

CARRIED

ALL WARDS**10.3 SIGNING AND SEALING OF LEASE AGREEMENT BETWEEN KNOX CITY COUNCIL AND SOUTHERN PACIFIC LEISURE CORPORATION (KNOX) PTY LTD**

SUMMARY: *Acting Director – Corporate Development
(Rodney McKail)*

This report recommends the signing and sealing of the lease agreement for the Waterford Valley Golf Course land in accordance with the original Deed of Development.

1. INTRODUCTION

On 5 October 1999, Council signed a Deed of Development with various parties associated with the works at the Waterford Valley Golf Course. Part of the Deed of Development included an Agreement to Lease the land for a period of 50 years. The Agreement to Lease constituted a legal lease arrangement between the parties, whilst acknowledging a lease-proper would be entered into post practical completion of works.

This point has now been reached and, in accordance with Council's Agreement to Lease included in the Development Deed for the land, the lease is presented to Council for signing and sealing.

2. DISCUSSION

To enter into a lease, Council is required to meet certain requirements of the Local Government Act. This includes advertising Council's intention to lease and inviting submissions from the community. Council has already undertaken this process as part of the original Development Deed.

As part of the original development Council published notice of its intention to lease the golf course land and sought community feedback. At this time, no submissions were received and Council proceeded with the process of entering into the Development Deed and the associated Agreement to Lease.

Because of the nature of the development, Council was also required to seek approval from the then Treasurer and Minister for Planning and Local Government in relation to the works. This approval was sought and received.

As indicated, the Development Deed included within its terms an enforceable Agreement to Lease, which is the basis under which this current lease has been prepared. Execution of the lease is a contractual obligation of Council. Compliance with the relevant sections of the Local Government Act have already occurred.

10.3 Signing and Sealing of Lease Agreement between Knox City Council and Southern Pacific Leisure Corporation (Knox) Pty Ltd (cont'd)

The Development Deed and Agreement to Lease required the preparation and execution of a lease following the granting of practical completion, which occurred on 27 March 2006. Several aspects of the lease, including reaching agreement on certain aspects of operations with Melbourne Water, were required post practical completion. These aspects have now been completed, and the lease is now available for signing and sealing.

3. CONSULTATION

Community consultation has already been undertaken in regards to this matter. This report deals with signing and sealing the document in accordance with Council's contractual obligation. Consultation has been undertaken with the lessee, Southern Pacific Leisure Corporation (Knox) Pty Ltd, and Council's solicitors.

4. ENVIRONMENTAL/AMENITY ISSUES

There are no direct environmental/amenity issues associated with the signing and sealing of this document.

5. FINANCIAL & ECONOMIC IMPLICATIONS

The initial rent under the agreement is \$100,000 per annum. Rent reviews are undertaken on a periodical basis. A fixed adjustment applies on the fifth anniversary of the commencement date of the rent which will be adjusted to \$150,000 per annum. CPI reviews will then occur on each anniversary up to the twentieth anniversary of the agreement and thereafter market reviews will be undertaken every five years.

As indicated earlier, the term of the lease is 50 years commencing from 27 March 2006, being the date of practical completion.

6. SOCIAL IMPLICATIONS

There are no direct social implications as a result of signing and sealing of this document.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN

The Community and Council Plan includes the goal of sound stewardship and an objective of effective governance.

10.3 Signing and Sealing of Lease Agreement between Knox City Council and Southern Pacific Leisure Corporation (Knox) Pty Ltd (cont'd)**8. CONCLUSION**

The document presented for signing and sealing is a contractual obligation by Council under the original Development Deed that was signed in 1999. Negotiations and discussions on the final form of the lease agreement have been ongoing between the respective parties leading up to and subsequent to practical completion of works. It is recommended that the lease agreement be signed and sealed by Council.

9. CONFIDENTIALITY

This report is not of a confidential nature.

RECOMMENDATION

- 1. That Council sign and seal the lease agreement between Knox City Council and Southern Pacific Leisure Corporation (Knox) Pty Ltd for the land comprised of Reserve No. 1 on Plan of Subdivision 422898R together with all improvements thereon, but excluding the paths and the triangular pieces of land at the south end of the golf course as identified in the lease.**
- 2. That the term of the lease be 50 years commencing from 27 March 2006.**

MOVED: CR. ORPEN

SECONDED: CR. VAN DE VREEDE

That the recommendation be adopted.

CARRIED

ALL WARDS

**10.4 MUNICIPAL ASSOCIATION OF VICTORIA TENDER AGENCY
PROPOSAL – 2008 MUNICIPAL ELECTIONS**

SUMMARY: *Acting Manager – Governance (Carrie Bruce)*

This report proposes entering into an agency agreement with the Municipal Association of Victoria (MAV) to undertake the tender process on behalf of Council to select a service provider to conduct the 2008 municipal elections.

1. INTRODUCTION

In late 2007, Council officers were invited to attend a workshop at the MAV to discuss a range of matters associated with the conduct of the 2008 municipal elections. One of the matters discussed related to the engagement of the MAV to act as an Agent on behalf of Councils to conduct the tender process for the provision of electoral services. The purpose of entering into such an agreement is to achieve a more efficient tender process and avoid duplication of effort across Councils.

Standard tender documentation has been established following an extensive consultation process with Councils. Councils also have the capacity to negotiate additional requirements to suit individual needs with respect to the conduct of elections. Officers have examined the standardised documentation and consider it to be more than adequate for the purpose of calling for tenders.

If the MAV's offer is accepted to act as Council's agent for the tender process, the MAV will provide:

- standardised, legally vetted tender and contract documentation
- administer the tender process
- provide recommendations to Council staff in relation to the tender(s) received.

As the MAV is being engaged to conduct the tender process only, Council will then be required to consider a report regarding the awarding of the tender and has the choice to accept or refuse the recommendation of the MAV. It is important to note that the service specification has been established in consultation with staff and is consistent with the conduct of previous Council elections. The fee to engage the MAV to conduct the tender is \$2,000.

10.4 Municipal Association of Victoria Tender Agency Proposal – 2008 Municipal Elections (cont'd)

2. DISCUSSION

The MAV is offering Council two alternatives with respect to an agency arrangement:

1. appoint the MAV as tender agent, and access the MAV's contract documentation; or
2. access the MAV's contract documentation, but not engage the MAV as its agent

Officers have reviewed each option and recommend option one as the preferred option.

The agency agreement sets out the responsibilities of both parties in relation to the tender process. If engaged as agent, the MAV will:

- Prepare the tender documentation in consultation with Council;
- Issue the tender;
- Coordinate the tender evaluation group which will consider tenders received. (Each participating Council will receive an invitation to this group); and
- Negotiate the services agreement with the successful tenderer in consultation with Council.

The MAV will not sign any agreement on Council's behalf or represent that Council has agreed to sign any agreement until Council has given the MAV express written permission to do so.

Council will be required to provide:

- All information reasonably required by the MAV to carry out this service;
- Nominate a representative to participate in the evaluation group; and
- Consider a report regarding the preferred tenderer recommended by the MAV.

3. CONSULTATION

Extensive consultation has been undertaken in the local government sector regarding the proposed tender documentation and agency agreement with the MAV. This proposal is now presented to Council for consideration.

10.4 Municipal Association of Victoria Tender Agency Proposal – 2008 Municipal Elections (cont'd)

4. ENVIRONMENTAL/AMENITY ISSUES

There are no environmental or amenity issues associated with this report.

5. FINANCIAL & ECONOMIC IMPLICATIONS

The fee for the MAV to provide this service is \$2000. This fee can be accommodated within existing resources.

It is anticipated that the appointment of the MAV as agents to conduct the tender process will result in operational efficiencies particularly in relation to the preparation of tender documentation, advertising costs, review of tender documentation, legal advice and preparation of the contract. Whilst the quantification of savings is difficult to estimate, it is considered the agency proposal has significant merit.

6. SOCIAL IMPLICATIONS

There are no social implications associated with this report.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN

Municipal elections are conducted in accordance with the Local Government Act 1989 and form the basis of Council's good governance requirement in operating the Knox City Council. The Chief Executive Officer has prime responsibility in regards to the conduct of the elections.

8. CONCLUSION

The MAV has indicated that there are approximately 50 Councils participating in the agency agreement. It is pleasing to note that the MAV has responded to industry concerns regarding the compulsory tender process for electoral services given historically there is only one tenderer, the Victorian Electoral Commission. This lead role by the MAV will assist Councils in streamlining the tender process for electoral services resulting in considerable time and cost savings.

9. CONFIDENTIALITY

There are no issues of confidentiality associated with this report.

10.4 Municipal Association of Victoria Tender Agency Proposal – 2008 Municipal Elections (cont'd)**RECOMMENDATION****That Council**

- 1. appoint the Municipal Association of Victoria as its agent for the purpose of conducting the tender process for electoral services for the 2008 municipal general elections; and**
- 2. delegate authority to the Chief Executive Officer to sign and seal the agency agreement with the Municipal Association of Victoria.**

MOVED: CR. ORPEN

SECONDED: CR. VAN DE VREEDE

That the recommendation be adopted.

CARRIED

ALL WARDS**10.5 HEARING OF SUBMISSIONS – DRAFT MEETING PROCEDURE AND USE OF COMMON SEAL LOCAL LAW**

SUMMARY: *Acting Manager – Governance (Carrie Bruce)*

At the February 2008 Ordinary meeting, Council considered a report in relation to the review of Council's Meeting Procedure Local Law. Council resolved to advertise the draft Local Law in the Government Gazette and local newspapers seeking submissions from the community.

A committee comprising Councillors Penna, Orpen and Gill was appointed to hear submissions on Tuesday, 18 March 2008 at 5.30pm. Due to the tight timeframe proposed in the report regarding hearing of submissions, the meeting date of Tuesday, 18 March 2008 is unable to be met. This report seeks to set a new date for the hearing of submissions.

1. INTRODUCTION

The procedure for making a Local Law is set down in Part 5 of the Local Government Act 1989 (the Act) and requires that before Council adopts a revised Local Law it must first give notice in the Government Gazette stating:

- The purpose and general purport of the proposed Local Law; and
- That a copy of the proposed Local Law can be obtained from the Council office; and
- That any person affected by the proposed Local Law may make a submission relating to the proposed Local Law under section 223. Council must then consider any submissions in accordance with section 223.

2. DISCUSSION

The advertisement advising of Council's intention to make a Local Law appeared in the Government Gazette on 6 March 2008 and in the Leader and Journal newspapers on 11 & 12 March respectively. In accordance with section 223 of the Act, or where Council determines, a committee of Council shall consider any written submissions which are received by Council in relation to the proposed Local Law within 14 days after the publication of the public notice. The publication dates of the advertisements preclude the meeting of 18 March 2008 being achieved. It is therefore recommended that Council set a new meeting date for consideration of submission in accordance with section 223.

Following consultation with committee members, the proposed date for hearing of submissions is Tuesday, 8 April 2008 at 5.30pm.

10.5 Hearing of Submissions – Draft Meeting Procedure and Use of Common Seal Local Law (cont'd)

3. CONSULTATION

Committee members have been consulted regarding the suitability of the proposed meeting date.

4. ENVIRONMENTAL/AMENITY ISSUES

There are no environment or amenity issues associated with this report.

5. FINANCIAL & ECONOMIC IMPLICATIONS

There are no financial or economic implications associated with this report.

6. SOCIAL IMPLICATIONS

In order to provide the community with the best opportunity to provide feedback to Council regarding the proposed local law, the date for receipt of submissions has been extended to Thursday, 27 March 2008.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN

The development of a Local Law in regards to meeting procedure is a key requirement for a good decision making process. This aligns with Council's requirements in the Knox Community and Council Plan in regards to effective governance which requires Council to conduct itself in an open, honest and accountable way and ensure all activities promote good governance.

8. CONCLUSION

It is proposed that the committee comprising Councillors Penna, Orpen and Gill consider submissions in accordance with Sections 119 and 223 of the Local Government Act 1989 on Tuesday, 8 April 2008 at 5.30pm.

9. CONFIDENTIALITY

There are no issues of confidentiality associated with this report.

RECOMMENDATION

That a committee comprising Councillors Penna, Orpen and Gill hear submissions in relation to this proposed Meeting Procedure and Use of Common Seal Local Law 2008, in accordance with Section 223(1)(b) of the Local Government Act 1989 on Tuesday, 8 April 2008 at 5.30pm.

MOVED: CR. ORPEN

SECONDED: CR. GILL

That the recommendation be adopted.

CARRIED

ALL WARDS**11.1 WORKS REPORT (as at Friday, 7 March 2008)**

SUMMARY: *Coordinator – Capital Works (Gene Chiron)*

The Works Report shows projects on Council's Capital Works Program and indicates the status of each project as at 7 March 2008.

1. INTRODUCTION

This report summarises progress on Council's Capital Works Program for the 2007/2008 financial year. The aim of this report is to provide a regular and succinct status summary of each project over the last month. The Capital Works Report, as of 7 March 2008, is attached as Appendix A.

RECOMMENDATION

That the report be noted.

MOVED: CR. VAN DE VREEDE
SECONDED: CR. DAVEY

That the recommendation be adopted.

CARRIED

APPENDIX A – Works Report 7 March 2008

001	Bridges Renewal Program	\$57,000
	Project works are progressing on schedule. VicRoads to conduct an audit on the pedestrian bridge at the rear of Safeway, Ferntree Gully.	
002	Lakeside Blvd Road Entrance Wall	\$48,500
	Footings and base wall completed.	
004	High Risk Road Failures	\$206,500
	Programmed minor project works are progressing on schedule.	
005	Devenish Rd Reconstruction	\$80,000
	Project completed.	
006	Station St, FTG Reconstruction	\$687,282
	Contract works commenced between Selman Ave and Burwood Highway, with repairs to existing pipeline taking place and tree removal completed.	
007	Road Surface Renewal Program	\$2,066,860
	Asphalt resurfacing work has been completed on the following projects: Woodmason Rd, Damar Ave, Carrabin Crt, Benedict Crt, Edmond Crt, Dee Pl, Sasses Ave, Collendina Crs, Wye Crt, Jenny Crt. Lansdale Cr, Buchan Crt, Rickards Ave, Gateshead Dve, Deanswood Cl, Pinehill Cl, Cotteswold Cl.	
008	Drainage Pit and Pipe Renewal Program	\$750,000
	Drainage rehabilitation program is progressing on schedule.	
009	Footpath Renewal Program	\$1,581,000
	Program is progressing on schedule.	

010	Bicycle / Shared Path Renewal Program	\$500,000
	The shared path renewal program is progressing on schedule. The following links are under renewal: Henderson Rd/ Karoo Rd/ Kellets Rd.	
011	Office Furniture and Equipment Replacement	\$555,685
	Deployment of 67 desktop computers / LCD monitors and 3 laptops has been completed. A further 30 desktop computers / LCD monitors are on order. Tender for VMWare/SAN project has been advertised.	
012	Implementation of Information Systems Plan - Miscellaneous	\$16,100
	Remaining components of ePathway underway nearing completion. PIP Project Stage 2 mapbase reconciliation underway.	
016	Building Renewal Program	\$1,589,000
	Building Rehabilitation program is tracking at approx. 90% of expenditure. Major works to be started/completed in the upcoming month: Disabled retrofitting - tendered/quoted prices. Scoresby Toilet Block - disabled retrofitting. Bayswater Senior Citizens - Disabled toilet retrofitting. Boronia Library - carpet replacement and internal painting. Boronia Senior Citizens - internal painting. The Fields Preschool - kitchen refit. Dobson Pavilion - shower/toilet refit. Civic Centre - replacement of Fire Board. Carrington Park Toilet Block - demolished.	
017	Playground Renewal Program	\$492,068
	Tender has been advertised and documents are available for collection. A pre-tender meeting held 5 March and tenders close on 11 March.	
020	Open Space & Reserves - Entrance Signage Replacement	\$50,000
	Funds now to be utilised to support the Knox Gardens Oval No 1.	

021	Rehabilitation of Netball / Tennis Courts and Athletics Tracks	\$352,369
	Stage 1 - Courts complete and placed on practical completion. Stage 2 - Courts complete. Surfacing of courts 17, 18, 7 & 8 has been finished.	
022	Fire Hydrant Replacement Program	\$75,000
	Final payments to South East Water due April to June 2008.	
024	Car Park Renewal Program	\$204,000
	The car park renewal program has commenced, reinstatement works will be ongoing.	
025	Plant & Machinery Replacement Program	\$2,876,800
	Program under way, 85% of funds committed, 67% of funds spent. Tender for replacement 37 Seat Bus approved by Council, order issued and bus is being manufactured.	
026	Street Tree Replacement Program	\$150,000
	Letters dropped to residents in Chatham, Elton, Rodney, Susan, Park Boul, Crotty, Peck, Dee and Coorie.	
028	Cathie's Lane, Scoresby - Landfill Rehabilitation	\$280,000
	Tender accepted for leachate pond rehabilitation. Work commenced on 3 March following drainage of pond.	
029	Kelletts Road- Street Lighting Cost Share Scheme	\$178,000
	Invoice received from VicRoads and being processed.	
030	Operations Centre - Compliance Upgrade	\$26,460
	Washbay works completed.	

031	Stamford Park Redevelopment	\$865,000
	<p>Sale of land to Stud Rd Rowville P/L was completed on 6 December 2007. Negotiations are presently underway with Vicroads regarding approval of construction details for the new road into Stamford Park and intersection on Stud Rd. A revised wetlands concept has been presented to Melbourne Water for approval. Community engagement process is continuing.</p>	
034	Benedikt Park - Warm Season Grass & Floodlighting	\$58,460
	<p>Due to water restrictions the project scope is currently being reviewed to include lighting. Following the determination of costings, approval will be sought from project partner, Sport and Recreation Victoria, to vary grant guidelines. Line planting of warm season kikuyu grass completed on 19/9. Floodlighting scheduled to be installed in March 08, subject to SRV approval and community engagement.</p>	
039	Regional Skate and BMX Facility	\$618,316
	<p>Civil works completed along with cleanup of site with practical completion achieved. Planting, seeding and turfing deleted from the contract - to be carried out in winter when conditions more favourable for plant survival.</p>	
041	Basketball Development Fund	\$20,000
	<p>Works have been completed.</p>	
043	Shade Sails for Family and Children's Services Facilities	\$30,000
	<p>With the exception of Eildon Parade PS, all facilities included in this years program are complete. A small amount has been kept in reserve for works at Park Cres PS.</p>	
044	Illoura Kinderlea - Toilet Upgrade	\$125,647
	<p>Project completed.</p>	

048	Stud Road (Knox Shopping Centre to Burwood Hwy) - New Footpath	\$9,510
	Council solicitors checking lease agreement. Following approval, a Memorandum of Consent from VicRoads is required to work within 3 metres of a through lane.	
049	Kelletts Road (St Lawrance Way to Blaxland Dve) - New Footpath	\$31,000
	Width and alignment of proposed footpath agreed to with VicRoads. Construction imminent.	
050	New footpaths - Blackwood Park Road	\$15,038
	All services lowered. Planning permit has been obtained to remove a tree on the corner of the property. Construction to recommence mid March with completion mid April.	
051	Pedestrian Plan Initiatives - Improved Signage, Seats and Shelters	\$75,000
	Bayswater Wayfinding signage design completed. Quotes for installation now being sought. Audit of shared path network is nearing completion for signage on our shared paths.	
055	Corhanwarrabul Creek (Stud Rd to Dandenong Creek) - Shared Path	\$13,900
	Surveying quotations for additional survey work along corhanwarrabul creek are being obtained.	
061	Studfield Shops - Speed Humps	\$30,776
	Speed humps completed.	
063	Eildon Parade and Taylors Lane Intersection - Improved Bus Movement	\$38,771
	Construction has been completed. Threshold linemarking to be completed.	

064	DDA and Accessibility of Bus Stops	\$30,845
	Works are being carried out as part of the bus stop upgrade for Department of Infrastructure.	
065	Burwood Hwy Shared Path - Land Acquisition	\$12,255
	Funds for purchase of land held in Trust by Maddocks. Subdivision plans currently with titles office. Formal transfer of land should follow registration of title.	
070	Dog Related Signage	\$30,563
	Dogs on lead signs have been installed at conservation bushland reserves. Stage 2, pavement linemarking has commenced with trial in Lewis Park. Will be extended across municipality in early 2008. Stage 3 is reliant upon completion of Domestic Animal Management Plan in May 2008.	
071	Boronia Place Management - Dorset Rd/Lupton Way Streetscape	\$231,430
	Contract awarded to Earthlink Contractors Pty Ltd with works, including drainage in south corner of Dorset Sq., well underway.	
072	Boronia Place Management - Dorset Rd Streetscape	\$380,800
	Contract awarded to Earthlink Contractors Pty Ltd with works well underway. Drainage in south corner of Dorset Sq. well underway.	
073	Alchester Village - Minor Place Management	\$72,810
	Construction works are completed.	
074	Boronia Place Management - Erica Ave Streetscape	\$125,079
	Works reached practical completion and put on maintenance.	
075	Boronia Place Management - Directional Signage/Gateways	\$88,500
	Designs completed and VicRoads approval process underway. Installation Scheduled for March 2008.	

078	Boronia Dorset Square Streetscape Works (Stage1)	\$608,440
	Contract awarded to Earthlink Contractors Pty Ltd with works, including drainage in south corner of Dorset Sq., well underway.	
082	Drainage Upgrades - Ongoing Customer Response	\$312,810
	A revised program of works derived as a consequence of the severe December 07 storm events is currently being implemented.	
089	7 Bayview Crescent The Basin- Drainage Improvement	\$33,928
	Revised quotation from contractor is currently being assessed.	
090	Power Road Reconstruction	\$885,107
	Contract now complete and works on practical completion.	
091	McMahons Road - LATM	\$372,522
	Detailed design completed. Awaiting approval from VicRoads and the results of a Road Safety Report. Propose to tender works in March, '08.	
094	Walker Reserve Pavilion	\$550,000
	Planning of opening occurring with Clubs. Anticipated that opening will occur in April 2008.	
095	Knox Leisureworks - Smart Water Project	\$265,000
	Project to be implemented in two stages. Civil works to commence mid March with back wash plant to be installed by end March.	
096	Accessible Public Transport (Department of Infrastructure Funding)	\$200,000
	200 bus stops have been completed with works ongoing.	
097	Kathryn/Anne Road Intersection	\$50,000
	Design plans completed - quotes to be sought.	

098	Corrie Avenue - Cullis Pde to Scoresby Rd	\$150,000
	Tender documents being drafted in preparation for construction in April '08.	
099	Road Reconstruction Design Program	\$105,000
	Survey works commenced on all projects except for Morney St. Design commenced on Arnold Drive.	
100	Open Space Fencing Replacement	\$100,000
	Exner reserve fencing works to begin mid March 2008. Meeting held with clubs to discuss scope of work. Further report to be forwarded to Vic Track with details of proposed fencing options for shared path.	
101	Knox Gardens Oval No 1 Renovation	\$300,000
	Project completed and on maintenance.	
102	Major Reserves Conversion to Warm Season Grass	\$30,000
	Line planting of warm season grass at Gilbert Park & Benedikt Reserves completed.	
103	Knox Gardens Tennis Club - Courts failing base	\$30,000
	Tennis Victoria to provide court condition report.	
104	Roadside Furniture Renewal Program	\$50,000
	Project funding has been fully committed to the "boundary sign" replacement program.	
105	Knox City Tennis Club - Floodlighting Courts	\$32,000
	Awaiting feedback from Club regarding delivery of project.	
106	Marie Wallace Bayswater Park - Viewing Platform	\$120,000
	Works have commenced with completion scheduled for end April.	

107	Eildon Park Tennis Club - Upgrade courts	\$81,000
	Works awarded to A.S.Lodge (Vic) Pty Ltd. Tennis club has requested that the works be held off until the end of March 2008.	
108	Rowville Recreation Reserve, No 2 Oval - Upgrade	\$25,000
	Survey and base plan completed. Consultants preparing design.	
109	Schultz Reserve - Replacement of car park	\$30,000
	Carpark construction completed. Some additional landscaping to be undertaken.	
110	Knox Park Pavilion - Design only	\$75,000
	Final concept design received. Some amendments required before detailed design commenced.	
111	Ferntree Gully Reserve - Access Road & Car Park	\$60,000
	Concept design underway. Construction programmed for May 2008.	
112	Arboretum - Additional car parking	\$115,000
	Design nearing completion with review underway.	
113	Rowville Recreation Reserve - Floodlighting	\$120,000
	Club unable to provide required funding input. Club's capacity to deliver in kind works being investigated.	
114	Batterham Reserve Oval Lighting	\$86,000
	Designer has reviewed scheme to satisfy VCAT requirements and Town Planning approval. Installation expected to be completed in April 2008.	
115	Knox Community Volunteers – Feasibility Study	\$20,000
	Consultant selection currently being finalised.	

116	Boronia Road Footpath-Mountain Hwy to Thaxted Pde	\$62,000
	Planning Application is being assessed for the property at the corner of Boronia and Thaxted. VicRoads may require a slip lane which will affect footpath in this location. The section from Mountain Hwy to the existing footpath will be constructed while the planning application is being processed.	
117	Tulip Crescent, Boronia - Footpath	\$35,000
	Public consultation to take place late March 2008.	
118	Wellington Road Footpath - Gearon Ave to Pinehill Dve	\$68,000
	Construction work on the shared path has commenced.	
119	Stonehaven Avenue, Boronia - Footpath	\$56,000
	Public consultation to take place late March 2008.	
120	Wellington Road Footpath - Clauscen Dr to Braeburn Pde	\$65,850
	Funds transferred to construct a shared path standard link between Silkwood Drive and Pinehill Avenue (project 118) along the north side of Wellington Road.	
121	Unsealed Road Program	\$30,000
	Program of unsealed roads adopted by Council at 23 October meeting. Policy details being worked through for presentation and public comment.	
122	Colchester Road Barrier Treatment	\$20,000
	Works completed by Maroondah. Knox contribution to be made.	
123	Major Crescent Retaining Wall	\$65,000
	Works complete.	

124	Renou Road LATM - Design	\$40,000
	Consultation to commence late March 2008.	
125	Beresford Drive - Linemarking	\$10,000
	Public consultation scheduled for late March 08.	
126	Napoleon Road Shared Path - Kelletts Rd to Murrindal Dr Link	\$75,000
	Construction scheduled for May 2008, subject to Kelletts Road Duplication by VicRoads.	
127	Kelletts Road Shared Path - Culvert upgrade	\$25,000
	VicRoads undertaking these works as part of road duplication. Melbourne Water have advised VicRoads that capacity issues most likely will prevent continued use of culvert for shared path use. Considering alternatives with Vicroads.	
128	Bayswater Railway Station - Shared Path	\$140,000
	DOI grant confirmed for preconstruction phase only.	
129	Mountain Hwy Shared Path - Petalnina Dr to Caravan Park	\$23,000
	Construction scheduled to commence May 2008.	
130	Studfield Shops - Left turn Coleman Rd to Stud Rd	\$150,000
	Design complete and plans with VicRoads for approval.	
131	Ferntree Gully Rd (near Kathryn Rd) - Pedestrian Signal Design	\$45,000
	VicRoads have declined request for contribution. Pedestrian signal design to be completed by consultants.	
132	Francis Crescent – Guard Rail	\$120,000
	Consultation to commence late March 2008. Construction programmed for April 2008.	

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| 133 | Unconstructed Recreation - Reserve Design Program | \$80,000 |
| | Concepts designs have been presented to the community for feedback. | |
| 134 | Kings Park Passive Recreation | \$100,000 |
| | Letters have been sent to residents and Detailed Design has commenced. | |
| 135 | Knox Central - Principal Activity Centre Program | \$120,000 |
| | Civic Precinct Design Masterplan is nearing completion and the consultant brief for the Lewis /Blind Creek Wetland Revitalisation Scoping Project is being finalised. | |
| 136 | Boronia Dorset Square Streetscape Works (Stage 2) - Pavement Works | \$354,000 |
| | Contract awarded to Earthlink Contractors Pty Ltd with works, including drainage in south corner of Dorset Sq., well underway. | |
| 137 | Mountain Gate Place Management Design Plan | \$0 |
| | Design works held off for 2007/08 pending completion of Shopping Centre Structure Plan. Funding withdrawn at Mid Year Review. | |
| 138 | Wantirna Mall Place Management Design Plan | \$30,000 |
| | Survey mailout complete and results being compiled. To gain a number of design options, an invited competition will be staged. The competition brief is currently being prepared.
A quotation for undergrounding of powerlines is being sought from SP Ausnet. | |
| 139 | Cnr Lewis/Coleman Road, Knoxfield - Streetscape Improvement | \$110,000 |
| | Public display boards completed. Works scheduled to commence in April 2008. | |

140	Streetscape Upgrade – Burwood Hwy (Traydal Cl to Templeton St)	\$50,000
	Concept design completed.	
141	Streetscape Upgrade – Stud Rd (opposite Stud Park Shopping Centre)	\$50,000
	Concept design begun.	
142	Water Reduction: Rainwater Tank Installation	\$630,000
	Program well under way. Round 1 installations completed end Nov. Pre schools finished. Round 2 tanks have been installed and plumbed to the roofs. Round 3 tanks have been ordered.	
143	Water Reduction in Public Toilets	\$45,000
	Project completed.	
144	Energy Reduction: Lighting and Air Conditioning in Council Facilities.	\$70,000
	Lamp replacement program is underway. Eastgate works deferred, new quotations sought.	
145	Energy Reduction: Solar Panel and Solar Hot Water Installation.	\$135,000
	Works are on track to complete by early April.	
146	Energy Reduction: Feasibility Studies	\$25,000
	Quotes for feasibility study received and GHD Pty Ltd has been engaged to carry out the feasibility study.	
147	Energy & Greenhouse program for Council facilities	\$150,000
	Contract has been let to ACS Devco. The new Chiller has been ordered and is currently being manufactured in Canada. It is expected to arrive in Australia on 24/3/08. Works have begun on site with an expected completion date of 4/4/08.	

148	Bayswater Shopping Centre Toilet Replacement - Stage 1	\$139,000
	Purchase order issued to W.C. Conveniences. Manufacture of Exeloo unit commenced. Due for delivery from New Zealand mid March 2008.	
149	The Basin Shopping Centre Toilet Replacement - Stage 1	\$15,597
	On Hold until masterplan resolution.	
150	Operations Centre – Office Modifications	\$30,000
	Quotes for works being accessed.	
151	Lewis Rd Reserve Toilet Replacement	\$119,000
	Purchase order issued to DBS Plumbing. Work will commence mid March.	
152	Civic Centre – Air Conditioning Modification Works	\$50,000
	Works being undertaken in conjunction with project 147. Works are on track to complete by 4/4/08. Project is awaiting the delivery of the new chiller and preparation works have commenced.	
153	Alpine St Shopping Centre, Toilet Replacement	\$140,000
	Demolition of the existing block has commenced. The new Exeloo will be installed and plumbed by mid-March.	
154	Dorset Square Shopping Centre Toilet Replacement	\$600,000
	Works have commenced on site. Old toilet demolished. Underground tank Installed.	
155	Continuation of Property Information Program – Stage 3A	\$25,000
	Project scoping has commenced.	

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| 156 | GIS Rectification of Contours | \$25,000 |
| | Purchase Order raised and contract work commenced in October 2007. This project is scheduled to be completed by end of April 2008. | |
| 157 | ICT Strategic Plan (Year 1 Projects) | \$45,000 |
| | Top five ICT Projects (as prioritised by EMT) are progressing well with internal project managers appointed to each project. | |
| 219 | The Avenue (No 56) Land Acquisition | \$350,000 |
| | Settlement for the purchase of this land occurred in late October 2007. | |
| 220 | Jenola Parade (Lot A No 91) Property Purchase | \$99,125 |
| | Waiting on property owner to finalise subdivision process. Will then settle transfer of land to Council. | |
| 221 | Community Bus Purchase | \$100,000 |
| | \$100,000 Grant accepted at Mid Year Review. Council's Bus choice approved by Dept of Planning & Community Development. Funds from grant received and bus ordered from manufacturer. | |
| 222 | Heany Park Lake – Dam Upgrade | \$40,000 |
| | Drainage relief pipe being designed and proposed to be installed this financial year. Design and construction of new spillway for dam to be considered for funding for 2008/09 financial year. | |

12. SUPPLEMENTARY ITEMS

Nil.

13. URGENT BUSINESS**13.1 URGENT BUSINESS**

Nil.

13.2 CALL UP ITEMS**13.2.1 MONITORING OF HOUSING APPROVALS AND DEVELOPMENT
IN KNOX**

MOVED: CR. VAN DE VREEDE
SECONDED: CR. ORPEN

That a report be prepared for the April 2008 Ordinary Council Meeting outlining the measures in place and any new measures needed, including resources, to effectively monitor housing approvals and development in Knox, against the objectives of the Knox Housing Statement and the Knox Municipal Strategic Statement.

Any relevant recommendations to be referred to the 2008-2009 budget process for Council's consideration.

CARRIED

13.2.2 TREE PLANTING

MOVED: CR. COOPER
SECONDED: CR. VAN DE VREEDE

That a report be prepared for the 20 May 2008 Ordinary Council Meeting, outlining what actions Council could undertake to achieve its vision of planting 100,000 trees per year.

CARRIED

14. QUESTIONS WITHOUT NOTICE

Nil.

MEETING CLOSED AT 9.27PM

Minutes of Meeting confirmed at the
Ordinary Meeting of Council
held on
Tuesday 22 April 2008

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Chairman